

MINUTES
BROOKHAVEN BOROUGH COUNCIL MEETING
MONDAY, NOVEMBER 9, 2015

At 7:00 PM Council President, Ben Linowski, called the regularly scheduled Brookhaven Borough Council Meeting to order. He welcomed all present and led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the residents who passed away during the month of September—Keith Dublisky and Joseph David. A moment of silence was observed in their memory.

The record shows the meeting was held in Council Chambers at the Brookhaven Municipal Center with the following people seated at the Council Table: (from my right to left) Mr. Camma, Ms. Sawicki, Mrs. Fooks, Mr. Wilwert, Secretary McKinley, President Linowski, Solicitor Maddren, Ms. Leslie, Mayor Hess, Mrs. Truesdale and Engineer Catania.

Presentations From Council

Mayor Hess, Mr. Linowski and Coebourn Elementary School Principal, Mr. Kuminka congratulated and gave a Million Word Reader a Certificate to Kayley Sycz. He explained the Million Word Reader Program and said Kayley is going to continue to read even though she has accomplished one million words this early in the school year. There was also a certificate for Julia DiNicola but she was not present. Mr. Kuminka took it with him to present to her.

Mr. Linowski read a Resolution congratulating S & S Remodeling Contractors, 4401 Edgmont Avenue for being in business for 61 years. Mrs. Fooks made the motion and Mr. Camma the second to adopt the Resolution. Motion carried by unanimous vote. This is Resolution 2015-10

Presentations to Council and Others – Mayor Hess and Heather Boyd, Chief of Staff from State Representative Leanne Krueger-Braneky’s Office

Ms. Boyd and Mayor Hess presented Certificates of Recognition for the coordinated response by Brookhaven Borough during the severe thunderstorm that occurred on June 23, 2015 to the following people: Helen Elmer, Mayor Hess, Donna Fooks, Dawn Jones, Denise Leslie, Police Chief McGoldrick, Mrs. Truesdale, Steve Schultz, David Schlott, Mary McKinley, Harry Swayngim, Cathy Warfield, John Wilwert, Fire Chief Montella and Fire Marshal Charles Leslie. Ms. Boyd said thanks for all that you do.

Public Discussion

Hector Vazquez, 4926 Shepherd Street asked about a No Parking This Side sign that was recently placed on Shepherd Street. Mr. Wilwert said a complaint was received from a resident so the sign was erected; however, if someone parks on that side of the street, emergency vehicles cannot get down the street. The sign was put up as a test and it will be taken down.

School Board Report – Mr. Kuminka

Mr. Kuminka thanked State Representative Leanne T. Krueger-Braneky for visiting Coebourn Elementary School. He and the teachers enjoyed their conversations and they appreciate her commitment to education.

He thanked Chief Montella and the Brookhaven Volunteer Fire Department for coming to Coebourn during Fire Prevention Week. The students enjoyed learning from the Chief and other members of the fire department about safety and equipment utilized in an emergency.

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Thanks also to Chief McGoldrick and the Coebourn PTL for supporting their Red Ribbon Week. The students enjoyed listening and learning from Chief McGoldrick about safety and why it is so important to be drug free.

Mr. Kuminka said that Coebourn Elementary valued the Four Schools One Book initiated this month by the Penn Delco School District Superintendent, Dr. Steinhoff. Students across all Elementary Schools at Penn Delco School District enjoyed reading and discussing the book “The World According to Humphrey” by Betty G. Birney. Teachers completed classroom, school-wide, and even district-wide activities to show the importance of literacy.

The Coebourn PTL did an excellent job organizing and running their annual Monster Mash. Students enjoyed dressing up, dancing, playing, entering in costume contests and the refreshments provided by the PTL.

Police Chief’s Report – Chief McGoldrick

Chief McGoldrick congratulated Kayley Sycz on her reading accomplishment. Her father was a police officer in Brookhaven.

Chief McGoldrick congratulated Mrs. Fooks on her re-election to Council as well as Mr. Donaway and Mr. LaPera on their election to Council. Speaking to Mrs. Truesdale, he said he enjoyed working with her and wished her all the best in the future.

He continued his report praising Public Works employee, Andrew (Buddy) Brzezicki for saving the Borough almost \$800. A vent on a heater in one of the police vehicles wouldn’t work. The car dealer wanted \$800 to fix it. Buddy got the part which cost \$90 and in about one hour of time fixed the vent.

Chief McGoldrick said there are two scams going on right now. One call comes saying you failed to show up for Jury Duty. The other is there is a warrant out for your arrest. These scammers are targeting senior citizens. They are told to get a blue dot or green dot pre-paid card, call a phone number and give the person on the other end of the phone the numbers from the card. Both the County and FBI are now involved with this scam. The scammers are actually prisoners in jail conducting this scam. Failure to show up for Jury Duty or to let you know there is a warrant out for your arrest will never come to you via phone nor will someone from the Sheriff’s Department knock on your door on a weekend. Mrs. Willoughby from Traditions at Ridley Creek was in the audience and Chief asked her to get the word out to those living at Traditions at Ridley Creek about these scams.

Fire Chief’s Report – Chief Montella

For the month of October, the following statistics were reported:

<u>Type</u>	<u>Month</u>
Fire Incidents	1
Non-Fire Incidents	11
Mutual Aid	23
Drills	4
 <u>Losses</u>	
Structure	\$ 0
Contents	\$ 0
Vehicles	\$3,000
Loss Total	\$3,000

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There were no firefighter or Civilian deaths or injuries.

There were 39 fire calls with an average of 14 people responding for a total of 341 hours. There were 4 training sessions with an average of 27 people participating for a total of 121 hours.

Brookhaven Volunteer Fire Company responded to a working car fire on Greenwood Street and a motor vehicle accident with entrapment in front of 4703 Edgmont Avenue as well as 2 other motor vehicle accidents in Brookhaven. They assisted Aston Township Fire Company on 2 working building fires—one on Garden Lane and one on Brackel Lane. They assisted Aston Township Fire Company on a working home trailer fire on 4th Street off of Red Hill Road. They assisted Garden City Fire Company on a building fire on Glendale Road and assisted Chester Township Fire Company when a pedestrian had been struck by a vehicle.

The ambulance (EMS) transported 68 people, had 24 refusals, 7 assists for a total of 99 calls. Total calls for Boroughs for October Brookhaven 52 – 80; Media 23 – 3; Rocky Run – 46 – 0; Parkside 45 – 1; Middletown 50-5; Chester Township 47 – 1; Nether Providence 65/51 – 1; Aston 17 – 2; Upland 57 – 3; Rose Tree 73 – 0; Springfield 44 – 0; Lower Chichester 39 – 0; Chester City 100/82/83/81 – 4; Swarthmore 14 – 0 and 2nd Emergencies – 1.

Solicitor's Report – Mr. Maddren

Mr. Maddren recommended a motion to authorize him to advertise the amended Shed Ordinance for adoption at the December 7, 2015 Council Meeting. This proposed amendment was heard by both the Brookhaven Planning Commission and Delaware County Planning Department. Our Planning Commission and Delaware County Planning both made some recommendations, some of which will be included in the amended Ordinance. Delaware County Planning Department recommended removing the need for a concrete pad under a shed and Brookhaven Planning Commission recommended increasing the size of the shed in addition to the height from 8' to 10'. The amended Ordinance will increase the height from 8' to 10' and remove the requirement for a concrete pad under the shed. Mrs. Fooks made the motion to authorize advertisement. Mrs. Truesdale made the second. Motion carried by unanimous vote.

Minutes Approval

Ms. Leslie made the motion and Mr. Camma the second to approve the Minutes from the September 28, 2015 Council Workshop. Motion carried unanimously.

Mrs. Truesdale made the motion and Ms. Leslie the second to approve the Minutes from the October 5, 2015 Council Meeting. Motion carried unanimously.

Mayor's Report – Mayor Hess

Mayor Hess thanked Ms. Leslie and Mr. Seth for the good job they did on Saturday with the Veteran's Day Service.

Liaison to Zoning Hearing Board, Chair Finance and Insurance Committee, Chair Long Range Development Committee, Member Civil Service Commission, Chair Condo Association Committee, Member Historical Committee and Member Vacancy Review Committee – Mr. Linowski

Mr. Linowski presented the updated Bill List for Payment. The list is dated 3:37 PM 11/09/15 and the total is

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\$482,769.72 plus \$2,394.23 for bills to be paid from the Sewer Fund. Mr. Linowski explained that the \$482,769.72 includes payment to TD Ameritrade for the 2015 Minimum Municipal Obligation. This is for both the Uniformed and Non-Uniformed Pension Plans and the total for that was \$452,876.00. Ms. Leslie made the motion and Mrs. Fooks the second to approve the bills for payment. Motion carried by unanimous vote.

Mr. Linowski read a Resolution of Brookhaven Borough Council approving the purchase of document management services from DOCStar, ImageNet and National Equipment Leasing. Included in this is also one professional website design through ImageNet for webmaster services. The total cost of the leasing agreement which is amortized over a period of 60 months is \$784.84. This is being done because records storage areas at the Municipal center are filled to capacity and this service will relieve that situation. Mr. Wilwert made the motion and Mrs. Fooks the second to approve the Resolution. Mr. Linowski said he gets concerned when Mrs. McKinley or other authorized person has to go to the attic or storage room to retrieve information for right to know requests or for other reasons. The storage boxes are very heavy for them to handle. Motion carried by unanimous vote. This is Resolution 2015-11.

The Zoning Hearing Board will meet tomorrow night to hear the variance request from the Bailey Family at 23 West Maple Avenue. The Hearing will begin at 7:00 PM.

Mr. Linowski said that all of the paperwork for the Shoppes at Brookhaven has been signed and sealed.

He continued his report by reading for the first time the proposed 2016 Budget by Sub-Total as follows:

General Fund Revenues and Opening Balance

Opening Balance	\$1,300,000
Local (Act 511) Taxes	\$3,382,739
Licenses and Permits	\$ 191,800
Fines and Forfeits	\$ 37,000
Interest and Rents	\$ 76,500
Intergovernmental Revenues	\$ 185,558
Departmental Earnings	\$ 229,600
Reimbursements and Contributions	\$ 56,493
Miscellaneous	\$ 1,000
Police Car Grants	\$ 40,000
General Fund Annual Balance	\$5,500,690

General Fund Expenditures

Gen. Gov't Administration	\$ 84,450
Gen. Gov't Salaries	\$ 141,530
Financial Administration	\$ 54,800
Tax Collection	\$ 58,100
Legal Services	\$ 110,500
Engineering Services	\$ 30,000
Buildings – General Gov't	\$ 355,314
Police-Public Safety	\$1,688,886
Fire Safety	\$ 209,100
Public Safety	\$ 32,300
Code Enforcement & Inspection	\$ 156,362
Zoning	\$ 23,390
Health & Welfare	\$ 23,500

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General Fund Expenditures (Continued)

Public Works	\$ 983,581	
Recreation	\$ 152,800	
Debt Service	\$ 196,105	
Insurance Premiums	\$ 945,972	– Mr. Linowski said this went up 9%
Act 205 MMO's	\$ 154,000	
ER Taxes	\$ 100,000	
Total General Fund Expenditures	\$5,500,690	

Road Maintenance Fund Revenues and Opening Balance

Opening Balance	\$ 15,000
Earnings on Investments and Liquid Fuel Money	\$ 198,500
Road Fund Annual Balance	\$ 213,500

Road Maintenance Fund Expenditures

General	\$ 47,500
Lighting	\$ 82,500
Road Repair	\$ 83,500
Total Road Fund Expenditures	\$ 213,500

Trash Fund Revenue and Opening Balance

Opening Balance	\$ 139,000
Accounts 2.341.00, 2,357.100, 2.364.300, .208, .310 and. 900	\$ 405,320
Trash Fund Annual Balance	\$ 544,320

Trash Fund Expenditures

Engineering	\$ 2,000
Residential Trash	\$ 509,820
Recycling	\$ 5,000
Leaf Collection	\$ 27,500
Total Trash Fund Expenses	\$ 544,320

Sewer Fund System Revenues and Opening Balance

Opening Balance	\$ 420,000
Accounts 8.364.127, 8.241.000, 8.364.013 and .900	\$ 170,332
Sewer System Annual Balance	\$ 590,332

Sewer Fund System Expenditures

Accounts 8.401.130, 8.408.130, 8.421.251, 8.448.370, .371, .371.2, 371, 371.3, .373, .374, .374.1, .375, 8.486.004, .005, .114 8.488.750	
Total Sewer Fund System Expenditures	\$ 590,332

Brookhaven WWTP Revenue and Opening Balance

Opening Balance	\$ 75,000
Revenue	\$ 286,617
Total Brookhaven WWTP Revenue and Opening Balance	\$ 361,617

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Brookhaven WWTP Fund Expenditures

Account 8.429.130, .140, .141, .180, .210, .361, .362, .364, .365, .379, .380, .500	\$ 254,426
Debt Service – Plant	<u>\$ 107,191</u>
Total Brookhaven WWTP Plant Expenditures	\$ 461,617

DELCORA Income

Actual 2015 Sewer Rents (2741 Units @ \$220.00)	\$ 625,338
2016 Sewer Rents (2741 Units @ \$195.00)	\$ 534,495 (Collect in 2016 pay in 2017)

DELCORA Expense

2014 Sewer Charge (2741 units @ \$201.24)	\$ 551,574.00 (Paid in 2015)
2015 Sewer Charge (2741 units @ \$220.00)	\$ 602,207.00 (Pay in 2016)

Infrastructure Capital Fund – Opening Balance and

Existing Income

Opening Balance	\$ 626,195
Earning on Investment	\$ 500
3544 units @ \$25	\$ 88,600
Loan Reimbursement	<u>\$ 25,000</u>
Total Capital Fund Revenue	\$ 740,295

Expense

Sewer Infrastructure	<u>\$ 0</u>
Total Capital Fund Expense	\$ 0

Summary of Income 2016

Zone 1 (1410 Units) @ \$265.00	\$ 373,650.00
Zone 2 (8 Units) @ \$265.00	\$ 2,120.00
Zone 3 (359 Units) @ \$265.00	\$ 95,135.00
Zone 4 WWTP (803 Units) @ \$424.69	\$ 341,026.07
Zone 5 Hilltop (824 Units) @ \$263.00	\$ 216,712.00
Creekside (140 Units) @ \$263.00	<u>\$ 36,820.00</u>
Total Units 3544	\$1,065,463.07

Mr. Linowski recommended a motion to authorize the Borough Secretary to advertise the availability of the 2016 Proposed Budget for public inspection and any other 2016 proposed budget related ordinances. Mr. Wilwert made the motion and Mr. Camma the second. Motion carried unanimously. Public inspection period will be November 16 through December 2.

He praised and thanked Treasurer, Delilah McDade, who is recovering from back surgery, for coming in nights and this past week end to work with him in finalizing the Proposed 2016 Budget.

Mr. Linowski told Mrs. Truesdale that it was a pleasure serving with her on Council, congratulated Mrs. Fooks on her re-election, Messrs. Donaway and LaPera on their election to Council.

Council Reports

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Chair Historical Society, Liaison to Holiday Parade Committee, Traffic Calming/Speed Humps Assignor, Chair Comprehensive Plans, Chair Inspectors and Fire Marshal– Mr. Camma

Mr. Camma said that the Holiday Parade will be dedicated to Law Enforcement this year. Mr. Camma made the motion and Mr. Wilwert the second to approve the Permit for the Holiday Parade and to waive the permit fee. Motion carried by unanimous vote. The parade is on November 21.

Liaison to Recreation Committee, Chair Personnel Committee, Member Finance Committee, Member Fire Committee and Member Police Committee – Mrs. Truesdale

Mrs. Truesdale spoke about the following events that are sponsored by the Recreation Committee:

Murder Mystery Theatre, Friday, November 13 from 6:00-9:00 PM.

Designer Bag Bingo, November 21

Photos with Santa on November 28 from 11:00 AM until 1:00 PM

Senior Luncheon on Sunday, December 6 at 1:00 PM followed by the Holiday Tree Lighting Ceremony at 6:00 PM.

Chair Public Works Department, Co-Chair Inspectors and Fire Marshal, Member Fire Committee, Deputy Emergency Management, Chair Building/Rental Committee, Member Grant Committee and Member Police Committee – Mr. Wilwert

Mr. Wilwert said that Spectra Energy/Texas Eastern will be clearing their right of way in the area of Trimble Boulevard/Victor Avenue. The contractor has been hired and the clearing will begin later this week or next week.

The Public Works Department installed a No Parking Sign on Shepherd Street, finished up the last two week chipping period for 2015, filled potholes, started getting ready for the curbside leaf pickup season, responded to one sewer backup at the Shell Station which turned out to be the Shell Station's problem and planted Mums on the Dutton Mill Road Island.

Because of the supervisor's knee surgery, the Public Works Department was operating with three men for most of the month. Mr. Wilwert said he interviewed an applicant for the part-time position approved by Council at a past Council meeting. Mr. Wilwert would like to hire him and get him working as soon as possible. The applicant has worked for a landscaper and is familiar with most of what the Public Works Department Employees do. Mr. Wilwert made the motion to hire Jeffery Stewart, Jr. as a temporary employee at \$9.60/hour for 20 days and raising the hourly wage to \$10 thereafter with no benefits. Ms. Sawicki made the second. Motion carried unanimously.

Mr. Wilwert said that since we now know the Borough property line measurements in the rear of Grant Drive, Camelot Drive, Jackson Drive, Meadowbrook Lane and Ruth Road at the suggestion of Maintenance Supervisor, Gary Thompson, these wooded areas should be designated woodland with no maintenance done unless a tree would fall onto a resident's property. Also, any trees that fall in the wooded areas will be left to biodegrade naturally. This may eliminate the problems that we have been having whenever there is a windstorm that residents claim it is a Borough tree that fell on their property and want some fallen trees cleared out of the woods. Mr. Wilwert made the motion and Mrs. Truesdale the second to designate the above named wooded areas woodland with no maintenance done unless a tree would fall onto a resident's property. In addition any trees that fall in the wooded areas will be left to biodegrade naturally. Mr. Wilwert said this will eliminate a lot of problems. Motion carried unanimously. Ms. Sawicki asked if we could get this decision as a written policy to give out. Mr. Wilwert said yes.

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Mr. Wilwert said that Town Watch had 8 to 10 cars out on Mischief Night and Halloween. There were also police cars out too. Among the Town Watch Members participating who are in the audience tonight were Lynn McMonagle, Linda Riffert, Bruce Thomason, Betty Kelley and Councilman Wilwert who forgot to mention himself. Town Watch members are volunteers, use their own vehicles and pay for their own gas when patrolling. He thanked the Police Department for being able to work so closely with them. Mr. Linowski said that of all the people who went to the Grand Opening of Wegmans on Route 202/Route 1, it was Betty Kelley who got her photograph in the Monday Daily Times.

Mr. Wilwert thanked Mrs. Fooks for four years of hard work and her re-election to Council. He congratulated Mr. Donaway and Mr. LaPera on their election to Council. He told Mrs. Truesdale he will miss her on Council but he's very happy that she is his next-door neighbor. They will be conversing back and forth.

Business and Revitalization Coordinator, Chair Ordinance Committee, Member Condo Association, School Board Liaison, Chair Technology Committee, Member Personnel Committee, Member Finance Committee and Chair and Council Liaison to Grant Committee – Mrs. Fooks

Mrs. Fooks said the Ordinance Committee did meet on October 21 to finalize the Generator Guidelines. The Guidelines are on the cabinet in the back of the Council Chambers. They will be put on the web-site and our public access channel.

Mrs. Fooks made the motion and Mrs. Truesdale the second to appoint Glen Holt from Arlington Avenue to the Ordinance Committee. With his expertise, he'll be an asset to the committee. Motion carried unanimously.

Mrs. Fooks said she is looking for a contact person to whom she can direct applicants for employment at Lowes.

Chair Arbor/Shade Tree Committee, Liaison to Health Inspectors and Health Officer, Member of Grant Committee, Liaison to Planning Commission and Member Long Range Development Committee – Ms. Sawicki

Ms. Sawicki said the Borough's Planning Commission will meet on November 24 at 7:30 PM to discuss the 203 Upland Road Skulski Subvision.

At the Town Watch Craft Fair on November 28, the 70th Anniversary Committee will be selling left-over hats, sweatshirts, t-shirts all at a reduced price.

Ms. Sawicki said that resumes were received for the Commercial Food Related Health Inspector and she reviewed them. She made the motion and Mr. Wilwert the second to appoint Helen Raport to fill this vacancy effective immediately. Motion carried by unanimous vote of Council. Mrs. Raport was in the audience and was introduced to all present.

Emergency Management Administration, Chair Recycling/Trash Committee, Chair Fire Committee, Chair Police Committee and Member Personnel Committee – Ms. Leslie

Ms. Leslie said that the Police and Fire Committees will be meeting in the next two weeks.

She reported that only 20 people turned out to take advantage of the Shred It Event held on October 31.

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Ms. Leslie thanked everyone that was able to come out and support the Albert Merlino Memorial Post 94 American Legion Post's Veterans Day service on November 7. There was a great turnout. They honored the WWII Veterans. She thanked Harry Seth and Tom Foster from the Post for helping her with the service. She also thanked Mayor Hess, Ryan Mazon who is an 8 year old student at Coebourn Elementary School. He read the Veterans' Day poem. She continued thanking the St. James Choir, Sun Valley Chorus students—Em Jones, Zoe Tutlo and India Jarmon for singing, Pastor Grenier from Full Gospel Assembly for giving the Invocation and Benediction, Lynn Stauffer for playing the trumpet, Bill Lovejoy from Delaware County's Veterans Affairs Department, Sun Valley ROTC, Boy Scout Troop and Cub Scout Pack 493, Heather Boyd from State Representative Kruger-Branacky's office, Sam and Sam's market for donuts, Kyj's Bakery for the beautiful cake, Giant Supermarket for donuts and Save-A-Lot for the beverages. She thanked Harry Swayngim for setting up for the service and taking everything down when the service and refreshments were over. She wished a Happy Veterans' Day to all who have served or are currently serving in the military.

She continued her report by congratulating the Sun Valley Marching Band for winning their 6th consecutive 1st Place win in the America Division this past Saturday. This Thursday night at 7:15 PM at the Sun Valley Football Field the band will be performing at Sun Valley for their final rehearsal before they go off to Hershey Stadium to participate in the Cavalcade of Bands State Championships. Take advantage of attending their free performance Thursday night.

Ms. Leslie wished everyone a happy and safe Thanksgiving.

Mr. Camma asked everyone to display a green light to honor veterans.

Engineer's Report – Mr. Catania

Mr. Catania said that the bid tabulation for the Re-Bid for McCray Memorial Park Field Project has been completed. There were 4 bids. It is Catania Engineering's recommendation that the low bid of \$30,700.00 from Ridley Excavating, Inc. be accepted. Mr. Wilwert made the motion and Mrs. Truesdale the second. Motion carried by unanimous vote.

Mr. Catania said that the bid tabulation for the re-bid for North Gray Street Drainage Improvement – Phase 2 Has been completed. There were 4 bids received. It is Catania Engineering's recommendation that the low bid of \$50,120 from Ridley Excavating, Inc. be accepted. Mr. Wilwert so moved and Mrs. Truesdale made the second. Motion carried unanimously.

Mr. Catania asked for authorization to advertise bids for the 2016 Street and Sewer Maintenance Contract. Mr. Wilwert so moved and Mrs. Truesdale made the second. Motion carried by unanimous vote.

There is a sinkhole in the street at 4613 Chandler Drive. There is no known cause and it is Mr. Catania's suggestion it be backfilled and monitored. Mr. Wilwert made the motion and Mrs. Fooks the second to follow Mr. Catania's recommendation. Motion carried by unanimous vote.

Mr. Catania recommended payment of Payment Certificate #2 and Final in the amount of \$11,889.16, representing release of retainage for the 2015 Road Program. Payment is recommended to Joseph E. Sucher & Sons, Inc. Mr. Wilwert made the motion and Mrs. Fooks the second to accept Mr. Catania's recommendation. Motion carried by unanimous vote.

The notice for the Community Development Block Grant (CDBG) FY-2016 has been received. The deadline to submit an application is January 11, 2016. The Borough is limited in what they we can apply for. If there is

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anything for which we are eligible, we must have a Hearing for public input at next month's Council meeting.

Inspectors' Reports

Fire Marshal – Mr. Leslie

Mr. Leslie said that Town Watch and the Police “did a heck of a job” on Mischief Night and Halloween. Mr. Leslie will give his report at Workshop on November 23.

Board of Health – Mrs. Warfield

Mrs. Warfield welcomed Mrs. Raport and said she will be an asset to the Borough.

Code Enforcement, Electrical, Plumbing, Mechanical and Building - Messrs. J. and R. Grant

The Grants had no report.

With no other business to come before Council, Mr. Wilwert made the motion and Ms. Leslie the second to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary