

MINUTES
BROOKHAVEN BOROUGH COUNCIL MEETING
SEPTEMBER 12, 2016

At 7:00 PM Council President, John Wilwert, called the meeting of Brookhaven Borough Council to order. The meeting was properly advertised and was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015. Mr. Wilwert welcomed everyone and led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the Borough residents who passed away during the month of August—Elaine Loflin, Elsie Thomas, Charles Toner, Joanne Haley, Jean Nuttall, Anne Marie Kiesling, Hilda DiCarlo and Jeanne Brower. A moment of silence was held in their memory.

The record shows the following people seated at the Council Table (from my right to left): Ms. Sawicki, Mr. Linowski, Mr. LaPera, Mrs. Fooks, Mr. Wilwert, Solicitor Maddren, Ms. Leslie, Mayor Hess, Mr. Donaway, Engineer Catania and Secretary McKinley.

50th ANNIVERSARY PRESENTATION FROM COUNCIL – Mayor Hess and Mr. Wilwert

Mayor Hess asked Charles and Sandra Cunningham, 3754 Donegal Lane, to step forward. He read the Resolution honoring them. Mr. and Mrs. Cunningham were married on October 16, 1965 at St. Barnabas Church in Philadelphia and October 16, 2015 was their 50th Wedding Anniversary. They have been residents of the Borough for 51 years, have 3 children and have 9 grandchildren. Mr. Wilwert asked for a motion and second to adopt the Resolution. Ms. Leslie made the motion and Mrs. Fooks the second. Motion carried unanimously.

FIRE COMPANY PROUD SUPPORTER T -SHIRTS PRESENTATION – Joe Bynum

Public Fire Safety Official and Firefighter, Joe Bynum, showed the dark navy blue Proud Supporter T-Shirt the fire company is selling as a fund-raiser. On the front in the upper left section there is the fire company insignia surrounded by We Support Brookhaven Fire Co. in white lettering. On the middle back in white lettering are the words Proud Supporter in large capital letters. Shirt orders can be placed at the Borough Office from Monday through Friday from 9:00 AM to 4:00 PM and at the Brookhaven Fire House on Tuesday nights from “6:30-9:00ish”. Sizes adult small through X-Large are \$12.00 and 2XL through 4XL are \$16.00. Cash and checks are accepted at the time one places their order. Make checks payable to Brookhaven Fire Company. Mr. Bynum said thank you for supporting this fund-raiser.

BALLFIELD MATTERS – Robert Hill from Shoppes at Brookhaven and Charles J. Catania, Jr.

Mr. Catania said that there was a meeting at the ballfield site to discuss the revised grading plan dated 9/1/2016 as prepared by Bohler Engineering. Catania Engineering reviewed this plan to revise the grading on the ballfield to raise the ballfield and associated landscape buffer. The ballfield should be elevated 3’ or 4’ higher than it was on the plan. As the ballfield rises then the marshy ground issue will be resolved. Robert Hill said he met with Messrs. Wilwert, LaPera, Donaway, Catania as well as the President of Baseball. They looked at it from a swale standpoint. They found nothing bad. Mr. Linowski spoke with Mr. Hill’s daughter, Morgan Konstantindis, about drainage a few weeks ago. He spoke about the third base vegetation and elevating the parking lot. They also wanted to verify that the Public Works Department can maintain that area. Mr. Wilwert asked if anyone in the audience had questions or comments. Tom Dykes, 305 West Brookhaven Road, asked about the 5 acres behind the ballfield. Morgan said there is a swale that will take care of drainage issues. Morgan said the swales tie into their storm water management system and that will take care of any drainage issues. Mrs. Fooks asked if there would still be walkways. Morgan said yes. Mr. Wilwert asked for a motion to approve the changes. Mr. Linowski so moved and Ms. Leslie made the second. Motion carried by unanimous vote.

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SCHOOL BOARD REPORT – Mr. Kuminka was unable to attend the meeting tonight.

POLICE CHIEF’S REPORT – Chief McGoldrick

Chief McGoldrick congratulated Mr. and Mrs. Cunningham on their 50th anniversary. He said that Charlie Cunningham was a Brookhaven Police Officer for 31 years, part of the time as their detective.

Chief continued his report by thanking Mr. Wilwert and Town Watch for the wonderful September 11 Memorial Service last night.

Two weeks ago “we had a crew from 52nd Street in Philadelphia” steal a car from Haverford and were stealing items from other cars in this area. They stole a gun from a car on Mary Ann Drive—the one in Middletown Township. Officer Kyler gave chase and a small pursuit occurred but he terminated it for safety reasons. Chief McGoldrick said lock your car and don’t leave anything valuable in it. Lock your house too.

On July 5, five police officers were assassinated in Texas. Keep their families, friends and co-workers prayer.

Chief McGoldrick thanked the residents who have blue lights in the front of their house and for all of the food, cash and goodies that have been donated to the Police Department. He may have to put extra money into his budget for next year because some of their uniforms have become rather small in the waistline area. Chief said he has sent about two dozen letters of appreciate to residents and non-residents for their generosity.

FIRE CHIEF’S REPORT – Chief Montella

For the month of August, Chief Montella reported the following statistics:

3 Fire Incidents, 14 Non-Fire Incidents, 21 Mutual Aids and 5 Drills. The Loss Report shows no loss to structures, contents, vehicles nor was there any property endangered. The Injury Report shows no Firefighter or Civilian injuries or deaths. As far as Manpower goes on the 43 calls there was an average of 16 participants for a total of 400 hours. For the 5 Training Sessions there was an average of 29 participants for a total of 218 hours.

Brookhaven Volunteer Fire Company responded to the following incidents in Brookhaven: 30 yard dumpster fire at Shop-Rite with smoke condition in the building; accident at Brookhaven Road and Edgmont Avenue; accident in the 400 block of West Brookhaven Road.

There was a working building fire on Greenwood Street on September 7.

Brookhaven Volunteer Fire Company assisted Upland Fire Company on a building fire on West 21st Street and a building fire on Auburn Village on Ivy Lane as well as a gas leak at 856 Upland Avenue. Assisted Chester Township Fire Company on a commercial building fire at 5 Commerce Drive and assisted Aston Township Fire Company on a building fire at Sunshine Trailer Park on Concord Road

The EMS Statistics for August were as follows: 65 transports, 18 refusals, 8 assists for a total of 92. The Call Totals for Boroughs was Brookhaven 52 - 77; Aston 17 - 2; Media 23 - 3; Parkside 45 - 2; Chester Township 47 - 1; Rocky Run 46 - 1; Middletown 50 - 2; Upland 57 - 2; Nether Providence 65/51 - 1; Concordville - 1 and Chester City 100/82/83/81 - 4. There were 4 2nd Emergencies.

Chief Montella announced there will be a Housing for Rescue 52 and the Ladder Truck. It will be at an Open House at the Fire Company Saturday, October 15 from 1:00 - 4:00 PM. Everyone is welcome to attend.

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He thanked Mr. Wilwert and Town Watch for inviting the firefighters and EMS staff to the September 11 Memorial last night.

PUBLIC DISCUSSION

No one had anything to bring before Council.

SOLICITOR'S REPORT – Mr. Maddren

Mr. Maddren introduced an Ordinance of Brookhaven Borough Council, Delaware County, Pennsylvania amending Ordinance No. 502 to extend the term of the agreement between Brookhaven Borough and the Delaware County Solid Waste Authority by a term of twenty Five (25) years through December 31, 2041 and repeal all inconsistent ordinances, resolutions and parts of ordinances and resolutions. The proposed adoption of this ordinance was properly advertised in the Delaware County Daily Times and Proof of Publication was provided. Mr. Linowski made the motion and Ms. Leslie the second to adopt the Ordinance. Motion carried by unanimous vote. This is Ordinance 792.

Mr. Maddren said he will be turning the draft of the Employee Handbook over to Council for their review. Comments on the Handbook should be sent to him. He would like to meet with Council 15 minutes prior to the Workshop on September 26.

He said he is also working with the Ordinance Committee on the draft of the Peddler and Solicitation Ordinance.

MAYOR'S REPORT – Mayor Hess

Mayor Hess said there are a lot of great things taking place with Lowes and Shop-Rite in the Borough. Lowes has hired 45 Borough residents and Shop-Rite has hired 50 Borough residents.

On August 23, Mayor Hess performed a wedding ceremony for Andrew and Heather Childs. As a thank you, Mr. and Mrs. Childs wrote a check for \$125.00 payable to the Brookhaven Police Department. Mayor Hess presented the check to Chief McGoldrick. The bride and groom were in the audience and Mayor Hess introduced them. Chief McGoldrick shook hands with them and thanked them for their generous donation.

MINUTES APPROVAL

Ms. Leslie made the motion and Mr. Linowski to second to approve the Minutes from the July 25, 2016 Workshop. Motion carried by unanimous vote.

Ms. Leslie made the motion and Mr. Linowski the second to approve the Minutes from the August 1, 2016 Council Meeting. Motion carried by unanimous vote.

Mr. Wilwert said there were a lot of people in the audience who had come for the advertised bid openings this evening. He turned the meeting over to Mr. Catania to open the bids. The availability of bid specifications was properly advertised in the Delaware County Daily Times.

Mr. Catania opened the bids from 4 companies—Advanced Disposal from Norristown, PA, A. J. Blosenski, Inc. from Honeybrook, PA, J. P. Mascaro & Sons from Audubon, PA and B&L Disposal from Glenolden, PA. and read them aloud. All bidders had the proper bid bond attached to their bid.

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	Advanced	Blosenski	Mascaro	B&L
Residential Refuse – 1 x per week				
Jan. 1, 2017 – Dec. 31, 2017	\$188,472	\$225,060	\$169,560	\$298,284
Jan. 1, 2018 – Dec. 31, 2018	\$192,241	\$231,812	\$173,724	\$307,284
Total 2017 and 2018	\$380,713	\$456,872	\$343,284	\$605,568
Optional Ext. – 1/1/2019-12/31/2019	\$200,008	\$238,766	\$178,020	\$316,284
Recycling – 1 x per week				
Jan. 1, 2017 – Dec. 31, 2017	\$119,940	\$103,320	\$120,588	Included Above
Jan. 1, 2018 – Dec. 31, 2018	\$122,339	\$106,419	\$123,540	Included Above
Total 2017 and 2018	\$242,279	\$209,739	\$244,128	Included Above
Optional Ext. – 1/1/2019-12/31/2019	\$127,282	\$109,612	\$126,600	Included Above
Yard Waste 1 x per week				
Jan. 1, 2017 – Dec. 31, 2017	\$117,036	Included With Refuse	\$ 49,488	Included Above
Jan. 1, 2018 – Dec. 31, 2018	\$119,377	Included With Refuse	\$ 50,700	Included Above
Total 2017 and 2018	\$236,413	Included With Refuse	\$100,188	Included Above
Optional Ext. – 1/1/2019-12/31/2019	\$124,200	Included With Refuse	\$ 51,960	Included Above

All bids were kept by Mr. Catania to be taken back to his office for tabulation.

Road Salt Quotations for the 2016/2017 Season were received from 3 companies—Morton Salt, Eastern Salt Company and Cargill Deicing Technology. Road Salt to be delivered to the Borough. Bid Bonds OK. The quotes were as follows:

	Morton Salt	Eastern Salt Company	Cargill Deicing Technology
Total for 150 Tons	\$72.11/Ton	\$66.20/Ton	\$63.19/Ton
Alternate No.1 for an Additional 150 Tons	\$72.11/Ton	\$66.20/Ton	\$63.19/Ton

Mr. Catania will make his recommendation to Council at their October 3 Council Meeting

Re-Bids were received on Contract A: 4800 Block of Shepherd Street Drainage Improvements and Contract B: Trimble Boulevard and Victor Avenue Drainage Improvements
Four companies submitted bids—Clever Construction, Glenolden, PA; JMC Contractors, Glen Mills PA; Premier Concrete, Inc., Broomall, PA and Ridley Excavating, Glen Mills, PA. Bid Bonds were included with Cleaver Construction’s bid and JMC Contractors’ bid. Cashier’s checks in the amount of 10% of the bids from Ridley Excavating, Inc. were enclosed with their bid.

	Clever	JMC	Premier	Ridley
Contract A: Shepherd Street Total	\$139,510	\$111,150	\$105,000	\$113,275
Contract B: Trimble Blvd & Victor Ave. Total	\$ 46,570	\$ 58,770	\$ 40,340	\$ 37,637
Alternate No. 1	\$ 19,250	\$ 26,000	\$ 19,000	\$ 18,500

Bids were kept by Mr. Catania to be taken back to his office for tabulation.

COUNCIL REPORTS

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CHAIR ARBOR/SHADE TREE COMMITTEE, LIAISON TO HEALTH INSPECTORS AND HEALTH OFFICER, MEMBER OF GRANT COMMITTEE, LIAISON TO PLANNING COMMISSION, MEMBER LONG RANGE DEVELOPMENT COMMITTEE AND MEMBER FIRE COMMITTEE – Ms. Sawicki

Ms. Sawicki said the Planning Commission did not meet in August or September. They will be meeting in October for the proposed new building in Plaza 352.

CHAIR FINANCE AND INSURANCE COMMITTEE, CHAIR LONG RANGE DEVELOPMENT, MEMBER FIRE COMMITTEE, MEMBER CIVIL SERVICE COMMISSION AND CHAIR CONDO ASSOCIATION COMMITTEE – Mr. Linowski

Mr. Linowski presented the Bill List dated 9/12/16 3:47 PM. The General Fund Total is \$46,880.53. The Sewer Fund Total is \$742.38. The Road Fund Total is \$5,996.80 for a Grand Total of \$53,619.71. He made the motion to approve the Bill List as presented.

Mr. Linowski read 2017 Municipal Minimum Obligation (MMO) for the Police and Non-Uniformed Pension Plans as follows:

Police Pension Plan Non-Uniformed Pension Plan

1. Total Annual Payroll		
Estimated Payroll	\$630,162	\$559,264
2. Normal Cost as a Percentage of Payroll		
(Derived from latest actuarial valuation) 1/1/15	15.18%	3.52%
3. Total Normal Cost		
(Item 1 x Item 2)	\$95,659	\$ 19,686
4. Amortization Requirement		
(Derived from latest actuarial valuation)	\$324,493	\$ 0
5. Total Administrative Expenses		
(Derived from latest actuarial valuation)	\$ 5,550	\$ 7,199
6. Financial Requirement		
(+ Item 3 + Item 4 + Item 5)	\$425,702	\$ 26,885
7. Total Member Contributions	\$ 31,508	\$ 0
8. Funding Adjustment		
(Derived from latest actuarial valuation)	\$ 0	\$ 4,201
9. Minimum Municipal Obligation		
(+Item 6 – Item 7 – Item 8)	\$394,194	\$ 22,684
10. Minimum Municipal Obligation Based Upon Market Value of Assets	\$459,633	\$ 28,800

Mr. Linowski made the motion and Ms. Leslie the second to use the Line 10--\$459,633 Police Pension Plan figure as the Borough's 2017 MMO. Motion carried unanimously. With the choice of Line 9 or 10 as the Borough's chosen MMO, Mr. Linowski made the motion and Mrs. Fooks the second to use the Line 10-\$28,800 Non Uniformed Pension Plan figure as the Borough's 2017 MMO. Motion carried unanimously.

He distributed the 2017 Brookhaven Borough Budget Preparation Schedule dated September 12, 2016. He requested that everyone have their budget requests in writing to him by the October 3 Council Meeting. The schedule shows that at the November 24 Workshop the Proposed 2017 Budget will be distributed to

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Council. On November 7 at the Council Meeting the Proposed 2017 Budget will be read for the first time. At the Workshop on November 28 Changes/Questions from Council will be heard. At the Council Meeting on December 5 the Proposed 2017 Budget will be read for the second time. Prior to December 5, proper notice in the Delaware County Daily Times will be given to inform the public that the Proposed 2017 Budget will be available for public inspection from December 5 through December 19. At the December 19 Workshop/Special Meeting Mr. Linowski will make the motion to adopt the Proposed 2017 Budget.

Mr. Linowski said that our Comcast Cable Franchise is up for renewal and currently the Borough is not getting all of the money it is entitled to. A proposal was received from Cohen Law Group in Pittsburgh, PA to perform cable franchise renewal services. The cost of this service is \$7,900. He made the motion to retain the services of Cohen Law Group at a cost of \$7,900. Ms. Leslie made the second. Motion carried by unanimous vote.

Mr. Linowski spoke about the Town Watch September 11 Memorial Service last night. He said it was a wonderful experience to be there. He thanked Mr. Wilwert for his dedication and Town Watch for sponsoring it.

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

On October 15 at the Fire Company Parking Lot we will have a Shred-It event as well as an Electronics Recycling Event. It will be from 9:00 AM until Noon. Bring anything with a plug and it will be recycled.

The Veterans' Day Service will take place on Saturday, November 12. It will start at 11:00 AM at the Memorials Island on Cambridge Road.

Meetings will be coming up for Police and Fire Committees within the next couple of weeks.

CHAIR PUBLIC WORKS AND BUILDINGS, LIAISON TO HOLIDAY PARADE COMMITTEE, CHAIR COMPREHENSIVE PLANS, MEMBER TRAFFIC CALMING COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Donaway

The Public Works Report for August shows they installed two Do Not Do Not Block intersections signs. One is on East Brookhaven Road at Barlow Avenue and the other at the exit from Burger King on to Cambridge Road; Left a note for grass blown into the street and not cleaned up at 100 Meadowbrook Lane; cut grass; removed three dead trees along the Walking Trail; serviced police cars; made one sewer call which was the second call at the same home. Advised the resident that they (the resident) needs to call a plumber and weeded street islands.

Full-Time Public Works employee Andrew (Buddy) Brzezicki broke his foot in a non-work related incident. He will be unable to return to work for 6 to 8 weeks. That leaves the Public Works Department short-handed. Mr. Donaway made the motion and Mr. Linowski the second to hire a temporary employee at an hourly wage of \$10. Because this is a temporary position it does not have to be advertised per Mr. Maddren. Motion carried unanimously.

The subject of low tree branches hanging into the street was discussed. Mr. Donaway said he went to Aston to see how they handle that kind of situation. He spoke to their “#2 guy”. Aston contracts that out. We are small compared to Aston. We would have to get a bucket truck to cut branches. Mrs. Fooks was concerned that when the Borough sends a resident a letter that tells them their tree branches are too low they will not have the money to pay a tree surgeon for it. Mr. Donaway said if a resident has a broken sewer line or some other necessary repair that has to be made and can't afford it what then? Mr. Donaway said we are not going “to go down that road”.

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Mr. Donaway said the Public Works Department has Family Day covered.

He continued his report by saying how nice the September 11 Memorial Service was and thanked Mr. Wilwert and Town Watch for it; however, there was a problem with the speaker system—it went out. Maybe we need a UHF System.

Chester Water Authority will be flushing the fire hydrants this week.

Under the West Nile Virus Program, Brookhaven and surrounding communities will be sprayed. That is scheduled for later tonight.

The Holiday Parade is November 19. It is dedicated to Fire Fighters and First Responders. The next Holiday Parade Meeting is Wednesday, September 14 at 7:30 PM.

There will be a Youth Dance this Friday night—September 16. The cost is \$7.00. Mrs. Fooks asked what if someone wants to be in the parade and needs a flatbed truck. Does the Holiday Parade Committee get that? Mr. Donaway said that in the past Steve Luongo has been very generous with his trucks but he doesn't know what is available.

LIAISON TO ZONING HERING BOARD, LIAISON TO RECREATION COMMITTEE, MEMBER GRANT COMMITTEE, MEMBER LONG RANGE DEVELOPMENT, MEMBER CONDO ASSOCIATION – Mr. LaPera

Mr. LaPera said that the Zoning Hearing Board has nothing on their agenda; therefore, the meeting advertised for tomorrow night is cancelled.

For coming events Mr. LaPera said Family Day is September 24 from Noon to 4:00 PM.

The 15th Annual Golf Outing is on Sunday, October 2. \$90/person. Coach Bag Bingo is October 21 at 7:00 PM—10 games for \$20. On October 29 there will be a Haunted Gingerbread House Making Class. On November 18 is the Murder Mystery Dinner “Golden Girls”. \$85 per couple.

BUSINESS REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE AND MEMBER POLICE COMMITTEE – Mrs. Fooks

Mrs. Fooks said the Ordinance Committee did meet on August 18 to review changes Mr. Maddren proposed to the Peddler/Solicitor Ordinance the Committee has been working on for a few months. Each councilperson will get a copy of the proposed revised ordinance to review. The fee schedule will also require a change to the peddler/solicitation fee. She and Mr. Maddren will discuss that change. She said she would like to thank the Committee for their continuous dedication and hard work. The Ordinance Committee will not meet on September 22. Their next meeting will be on Thursday, October 20 at 6:30 PM.

Business Revitalization News – Mrs. Fooks said that she contacted the Plaza 352 owners regarding new tenants there. They have indicated that they are talking to a few, including PetSmart, and they should know more over the next few months.

Mrs. Fooks said that the SPCA held their vaccination/chip clinic here on August 23. Out of the 69 pets participating, 25 of them were from Brookhaven. There will be another clinic here next summer.

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She thanked Town Watch for hosting the September 11 Ceremony. They did a wonderful job and it was great to see so many in attendance. Mrs. Fooks thanked all of our emergency personnel-fire, police and EMT's.

CHAIR INSPECTORS AND FIRE MARSHAL, DEPUTY EMERGENCY MANAGEMENT COORDINATOR, CHAIR TRAFFIC CALMING, MEMBER TECHNOLOGY COMMITTEE AND MEMBER HISTORICAL SOCIETY COMMITTEE – Mr. Wilwert

Mr. Wilwert thanked everyone for the large turnout at the September 11 Memorial Service last night. He also thanked the Town Watch Members for helping put it together, the Fire, Police and EMT's, all of the speakers/participants and the Parkside Police Officer who played the bagpipes. Town Watch will be reorganizing between now and the end of October.

Registrations for the Craft Fair on November 26 are being accepted. Applications to those who have previously participated have been mailed out. Photos with Santa are from 11:00 AM -1:00 PM in the Community Room.

Mr. Maddren addressed the Employee Handbook matter. We must adopt it before the end of the year.

The Building Inspector and Code Enforcement Officer's report for August shows 37 Rental Property Inspections; 17 Property Transfer Inspections; 74 Permits Issued; 176 Permit Related Inspections and 9 Property Maintenance Related Inspections.

ENGINEER'S REPORT – Mr. Catania

Mr. Catania has received two other quotes on the HVAC cooler water line leak in the Municipal Center parking lot. The lowest quote was \$15,999 from DWD Mechanical Contractors from Morton, PA.

The Shoppes at Brookhaven have requested Escrow Release #6 and #7 as follows:

Escrow release #6	\$ 16,969.25 Ballfield
	\$459,428.90 Phase 1-3
Escrow release #7	\$ 54,307.60 Ballfield
	\$115,644.40 Phase 1-3
	\$ 62,129,40 Phase 4-6

Mr. Linowski made the motion and Mr. LaPera the second to authorize Escrow Release #6 and #7. Motion carried unanimously.

Mr. Catania said they are meeting with pipeline representatives about drainage issues at Traditions at Ridley Creek.

Lowe's will be making a driveway modification.

The Borough's Wastewater Treatment Plant contract will expire on December 31, 2016 with an optional renewal for 2017.

Mr. Catania spoke about the Green Light Go Grant Program. There has been a modification—a legislative change concerning the local match. Right now the Borough has an agreement from the State for a 50% match for the total amount. Mr. Catania feels we should go with the plan for which we have already been approved. Mr. Linowski said "don't screw up what we have".

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INSPECTORS' REPORTS

FIRE MARSHAL – Mr. Leslie

Mr. Leslie said he has ordered all of the Fire Prevention material to be used at Family Day and during Fire Prevention Week. He said he would have more information at the Workshop on September 26.

HEALTH – Mrs. Warfield

Mrs. Warfield said there will be a Flu Shot Clinic at the Municipal Center on September 26. If your insurance doesn't cover the cost, you can pay \$25 for the shot.

Mrs. Warfield said the citation writing situations are working.

ZONING OFFICER – Mr. Hampton was absent.

PUBLIC DISCUSSION – None

Mr. Linowski made the motion and Mr. Donaway the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary