

MINUTES
BROOKHAVEN BOROUGH COUNCIL WORKSHOP
JUNE 27, 2016

At 7:00 PM Council President Wilwert called the regularly scheduled Workshop Session of Council to order. He welcomed all present and led in the Pledge of Allegiance to the American Flag.

The record shows the meeting was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015 and the following people were seated at the Council Table: (from my right to left): Ms. Sawicki, Mr. LaPera, Mrs. Fooks, Mr. Wilwert, Solicitor Maddren, Ms. Leslie, Mayor Hess, Mr. Donaway, Engineer Catania and Secretary McKinley. Mr. Linowski was absent because he's been participating in a golf outing that benefits a worthy cause.

PUBLIC DISCUSSION

Harry Seth, 3633 North Clearwater Lane said that last year the pipeline right of way behind his house was cleared. They did a great job. It is now getting overgrown. Mr. Wilwert said that Texas Eastern/Spectra Energy cuts their right of ways twice a year but he said he will check with them to see if this overgrowth can be taken care of in a timelier manner.

Tom Dykes, 305 West Brookhaven Road said last month Council talked about a property on Victor Avenue where a sidewalk block was missing. There is also a property at the intersection of Mount Vernon Avenue and School House Lane where a missing block was filled in with blacktop. The blacktop has sunk in.

Mr. Walter Michenfelder from 3421 Commerce Avenue said he and Mrs. Kramar from 3427 Commerce Avenue were here to get some help with their neighbor's owner occupied property at 3425 Commerce Avenue. Mr. Michenfelder said he is speaking on behalf of himself and Mrs. Kramar since they are both present tonight for the same reason. The outside of 3425 Commerce Avenue looks bad. It appears nothing is being done about the condition of the property. Mr. Michenfelder said he has to share a common driveway with 3425. In addition to all of the things lying around the property, including on the driveway, the grass and weeds are high, the garage doors are falling off as well as other issues. Mr. Maddren said we are taking legal action. The property owner was cited and he just paid the fines. Mr. Maddren said we will go back to District Justice McCray who had ordered the property owner to clean it up and he hasn't obeyed that order. We will ask District Justice McCray to hold him in contempt of the order. The Borough will be citing the property owner every day on each violation. As a last resort we will have to take him to the Court of Common Pleas in Media. Mrs. Fooks asked if the pool has water in it. Mr. Michenfelder said it does not but it has dead squirrels and other junk in it. The property has been turned into a junk yard. Mr. Michenfelder said he had to put up a 6 foot privacy fence to block out the mess. Mr. Wilwert asked when the owner of 3425 Commerce is there. Mr. Michenfelder said the owner works shift-work in Delaware but he is home tonight. Mr. Wilwert said he is going to ask a police officer to hand deliver any citations we issue.

SOLICITOR'S REPORT – Mr. Maddren

Aside from the situation at 3425 Commerce Avenue Mr. Maddren said the only other thing he had to discuss was the Amendment to the Delaware County Solid Waste Agreement – 25 Year Extension between the Borough and the County. The County provided a sample ordinance for this 25 Year Extension. Mr. Maddren said Mrs. McKinley had worked on adapting the sample for the Borough. Mr. Maddren said he has a working draft of the necessary ordinance and he recommended Council's authorization for him properly advertise the ordinance to extend the Delaware County Solid Waste Agreement for another 25 years for adoption at the July 11, 2016 Council Meeting. Ms. Leslie so moved and Ms. Sawicki made the second. Motion carried unanimously.

MAYOR'S REPORT – Mayor Hess

COUNCIL REPORTS

LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE, MEMBER GRANT COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND MEMBER CONDO ASSOCIATION – Mr. LaPera

The Zoning Hearing Board is having a hearing on June 14, 2016 at 7:00 PM.

The Recreation Committee will be meeting on June 30 at 7:00 PM

The next Recreation Committee sponsored event is the Theatre in the Park—a rain or shine event. This year the play is “Tartuffe” and it starts at 7:00 PM along the Walking/Bike Trail in the back of the Municipal Center. If the weather doesn't cooperate, the play will be in the gym.

There was an issue with the bathroom at Sampson Park. The sewer pipe is cracked. Everything seems to be working fine now and Bob grant is getting a price to have the problem fixed. Mr. Wilwert asked that Messrs. Donaway and Catania be involved with this problem.

At Memorial Park, baseball would like to put up block dugouts on concrete pads. It will not cost the Borough anything. Mr. Wilwert said that plans must be brought in for this proposed project. Inspections during the construction as well as when the dugouts are finished must be done by the Building Inspector and/or the Borough Engineer.

The grant application for Eaton Park has been sent in by Catania Engineering. Mr. LaPera said he has contacted State Representative Leanne Krueger-Braneky so she can keep track of it.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE AND MEMBER POLICE COMMITTEE – Mrs. Fooks

The Ordinance Committee is waiting for Mr. Maddren and Mr. Catania's research for the soliciting permit application and the solar ordinances. Also, it was determined that LA Fitness is excluded from the Public Bathing Places New Lifeguard Requirements from the Pennsylvania Department of Health. The Ordinance Committee expects to meet on July 21 at 6:30 PM.

Under Business Revitalization, Mrs. Fooks said Shop-Rite and Lowes are both planning a grand opening on August 12. Mrs. McKinley said that the office was advised not to give out any opening dates in case their progress goes ahead of schedule or falls behind.

Mrs. Fooks said she would like to have a meeting to discuss the ball field completion timeframe.

The Brookhaven Shopping Center has a new owner and on June 13, Messrs. Wilwert, Maddren, Catania and she had a meeting with the new owner. They were informed new sidewalks on Edgmont Avenue would be put in; there will be renovations to the parking lot which will include islands with trees. An architect is working on a design for a fresh new look. The fire lanes will be marked with new signage and lines. They will also evaluate the fence that is directly behind the shopping center.

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Ms. Sawicki asked if everything on the inside of the businesses at the Brookhaven Shopping Center had been brought up to code. Mr. Maddren said yes, everything on the inside is up to code.

Mr. Fooks said she has no new website information to share tonight. She did say that she wanted to share with everyone that Brookhaven Borough has a Face book Page that is updated frequently along events and news that are also put on the website.

As she has mentioned at previous meetings, Dog Licenses can be purchased during normal business hours at the Borough Office Also the SPCA will hold their vaccination/chip clinic in the gym on Tuesday August 23 from 4:00-6:00 PM.

Dutton Mill Road will be closed from Creek Road to Edgmont Avenue between the hours of 9:00 AM – 3:00 PM for the Middletown Township Sanitary Sewer Project. Please follow the detour signs that are posted.

CHAIR ARBOR/SHADE TREE COMMISSION, LIAISON TO HEALTH INSPECTORS AND HEALTH OFFICER, MEMBER OF GRANT COMMITTEE, LIAISON TO PLANNING COMMISSION, MEMBER LONG RANGE DEVELOPMENT COMMITTEE AND MEMBER FIRE COMMITTEE – Ms. Sawicki

The Planning Commission was scheduled to meet on June 21 but several hours before the meeting, the representatives from Rouse/Chamberlain Homes said they were not able to attend the meeting. There being nothing else on the Planning Commission's schedule, the meeting was cancelled and notice posted on the front door of the Municipal Center. Ms. Sawicki said she's not sure if Rouse/Chamberlain Homes representatives plan to be at the July 21st meeting.

CHAIR FINANCE AND INSURANCE COMMITTEE, CHAIR LONG RANGE DEVELOPMENT, MEMBER FIRE COMMITTEE, MEMBER CIVIL SERVICE COMMISSION AND CHAIR CONDO ASSOCIATION COMMITTEE – Mr. Linowski was absent. An updated bill list will be presented for approval at the July 11 Council Meeting

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

Ms. Leslie began her report by saying if you have a trash or recycling problem, report it to the office so it can be logged in and corrective action taken by the hauler. She said her trash can was missed last week. She took pictures of it still sitting in front of her house. The trash was picked up the next day.

Messrs. Maddren and Catania are working on a bid package for trash and recycling. It will be advertised a little later this summer.

CHAIR PUBLIC WORKS AND BUILDINGS, LIAISON TO HOLIDAY PARADE COMMITTEE, CHAIR COMPREHENSIVE PLANS, MEMBER TRAFFIC CALMING COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Donaway

Mr. Donaway said that Mr. Swayngim is in charge of the Borough's generators—both here at the Municipal Center and also the Borough Maintenance Facility (BMF)/Wastewater Treatment Plant (WWTP). The generator at the BMF WWTP is in need of an overhaul. An estimate was received from Eastern Generator who services our generators. The total estimated cost is \$4,212.71. There are ample funds in the 2016 Budget to cover this expenditure per Mr. Linowski. The estimate will be signed and the work will begin as soon as possible.

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The potholes in the Citadel parking lot have been patched. Citadel is going out for quotes to permanently repair the area.

Mr. Donaway went to Woodside Avenue in Upland to look at an area that appears to be on Our Lady of Charity's property where there was a fire in the woods where there were the remains of trees that had fallen during the June 23, 2015 storm. It is the Borough's policy "if it falls in the woods, it stays in the woods". This is not Brookhaven Borough's property and it's not our problem.

CHAIR INSPECTORS AND FIRE MARSHAL, DEPUTY EMERGENCY MANAGEMENT COORDINATOR, CHAIR TRAFFIC CALMING, MEMBER TECHNOLOGY COMMITTEE AND MEMBER HISTORICAL SOCIETY COMMITTEE – Mr. Wilwert

Mr. Wilwert wished everyone a happy and safe 4th of July Holiday.

ENGINEER'S REPORT – Mr. Catania

Advertisement for bids for the Police Station Flooring was advertised for the bid opening this evening. Proof of Publication for the advertisement was provided. Mr. Catania opened the only bid submitted. It was from Nascella Construction in Ridley Park, PA. The proper bid bond was included with the bid. Their bid was as follows:

Demolition	\$ 30,000
Tile Flooring	\$ 58,400
Epoxy Floor	\$ 64,000
Total	\$152,400

Mr. Catania took the bid for tabulation. Catania Engineering will make their recommendation to Council on July 11 at Council's regularly scheduled meeting.

It is necessary to repair the storm sewer at 414 Edwards Avenue. Mr. Donaway made the motion and Ms. Leslie made the second to approve this expenditure. Motion carried by unanimous vote.

Mr. Catania has had a conversation with Robert Hill from the Shoppes at Brookhaven. The progress report given by Mr. Hill is that LA Fitness is a little behind but Giant and Smashburger are on schedule. Mr. Hill expects to turn these locations over to the tenants in September. The ball field should be finished by mid-September when the first seeding will occur. The second seeding will be in the spring. The concession stand and parking lot will be done while the grass is growing.

INSPECTORS' REPORTS

BOARD OF HEALTH – Mrs. Warfield

Mrs. Warfield said please keep lawns cut. She also said she would like to meet with Ms. Sawicki and Mr. Wilwert after the meeting is adjourned. Mr. Wilwert said "grass issues are becoming a pain in the grass".

FIRE MARSHAL – Mr. Leslie will give his report on July 11.

ZONING OFFICER – Mr. Hampton

The Zoning Hearing Board is having a hearing on June 14, 2016 at 7:00 PM. It is case 2016-04 Andrew Sitcoff and Marianne Hampton for the property located at 3209 Edgmont Avenue. Applicants are seeking a

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variance from Section 1258.02 (b) (1) to covert the rear of the building into an apartment with a beauty shop business in the front and any other special exceptions/variances that may be required for such use. had nothing on their schedule so there was no June meeting.

Mr. Hampton said he has taken photographs of a problem property that has zoning violations. The property is on East Brookhaven Road.

Tom Jones Family Restaurant got a new sign and did not get the proper permits for it. They told Mr. Hampton they have no intention of getting permits.

PUBLIC DISCUSSION

Mike Ruggieri from East Garrison Avenue asked about the times work will be done on Dutton Mill Road. Mr. Donaway read from notes taken at the meeting representatives from Middletown Township Sewer Authority had with Borough Officials. The work time depends on what PennDOT says. Work was tentatively scheduled to begin today but it didn't. Suggested work times could be 9:00 AM to 3:00 PM or 9:00 AM to 5:00 PM, four or five days a week. The project is supposed to take 6 months to complete but with possible longer working hours, it may take less time. This is Phase I of a two phase project. We do not know which time schedule PennDOT has given Middletown Township Sewer Authority.

With no other business to come before Council, Mr. Wilwert adjourned the meeting.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary

