

**MINUTES
BROOKHAVEN BOROUGH SPECIAL MEETING
THURSDAY, DECEMBER 12, 2013**

At 7:00 PM Council Vice President Linowski called the special meeting of the Brookhaven Borough Council to Order. He welcomed all present. The meeting was held in the Brookhaven Municipal Center Council Chambers.

The record shows the following people seated at the Council Table: Ms. Leslie, Mrs. Fooks, Mr. Wilwert, Mrs. Jones, Mrs. Boyle, Mr. McCray, Mr. Maddren, Mayor Hess, Ms. Truesdale, Police Chief McGoldrick and Mr. Daniel Archdeacon (Engineer). Mayor Hess, Mr. McCray and Mrs. Erickson were not present. Secretary McKinley was absent due to illness.

Mr. Linowski asked everyone to stand and recite the Pledge of Allegiance.

PUBLIC DISCUSSION – There was none.

MOTION TO APPROVE THE BILL LIST FOR DECEMBER 2013 – Mr. Linowski asked for a motion to approve the Bill List for December, 2013. Mr. Wilwert made the motion. Mrs. Fooks made the second. Motion carried by unanimous vote.

MOTION TO APPROVE THE 2014 BUDGET - Mr. Linowski stated that at the last meeting we had one million and 200 and some thousand for the 2014 budget. We have had to adjust some things as we are having problems with the roof over the gym and community room. Mr. Linowski raised the budget for that from \$25,000 to \$75,000. The money was still in the budget for this. This is a very insignificant change for the budget. Mr. Wilwert asked if this would cause any tax increase. Mr. Linowski said that it would not. Mr. Linowski asked for a motion to approve the budget for 2014. Mrs. Truesdale made the motion. Ms. Leslie made the second. Motion carried by unanimous vote.

MOTION TO APPROVE THE 2013 RESOLUTIONS – Mr. Maddren stated that there are four 2013 Resolutions to approve this evening. They are:

A. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, PENNSYLVANIA, ADOPTING BOROUGH SALARIES BY POSITION AS OF JANUARY 1, 2014 - Mr. Linowski asked for a motion to approve this resolution. Mr. Wilwert made the motion. Ms. Leslie made the second. Motion carried by unanimous vote.

B . RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, PENNSYLVANIA, RESOLVING TO PAY CERTAIN BILLS UPON RECEIPT – Mr. Maddren stated that for the record, Maddren Law Offices is not listed on the list, but it should be. Mr. Linowski asked for a motion to approve this resolution, with the addition of Maddren Law Office added to the list. Mrs. Truesdale made the motion. Mr. Wilwert made the second. Motion carried by unanimous vote. Mr. Maddren stated that for the secretary's information, these resolutions need to be numbered.

C. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, PENNSYLVANIA, NAMING BRYN MAWR TRUST AS THE DEPOSITORY FOR BOROUGH FUNDS- Mr. Linowski asked for a motion to approve this resolution. Ms. Leslie made the motion. Mrs. Fooks made the second. Motion carried by unanimous vote.

D. RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, PENNSYLVANIA, EXTENDING A REFUND ON THE TRASH FEE FOR BROOKHAVEN BOROUGH SENIOR CITIZENS RESIDING IN PROPERTY ON WHICH TRASH FEE IS LEVIED – Mr. Maddren stated that this is for citizens over the age of 65 or residents who are totally disabled with a certain level of income to receive a rebate if they are charged trash fees. Mr. Linowski asked for a motion to approve this resolution. Mr. Wilwert made the motion. Mrs. Truesdale made the second. Motion carried by unanimous vote.

Mr. Maddren stated that this concluded the resolutions.

MOTION TO APPROVE THE 2013 ORDINANCES – Mr. Maddren stated that there are three 2013 Ordinances to approve this evening. They are:

A . ORDINANCE OF THE COUNCIL OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, PENNSYLVANIA, SETTING THE TAX RATE FOR THE YEAR 2014. Mr. Maddren stated that the tax rate is 4.35 mills on each dollar of assessed value. This is accordance with the 2013 tax rate. Mrs. Truesdale asked for a motion to approve this resolution. Mr. Linowski made the motion. Mr. Wilwert made the second. Motion carried by unanimous vote.

B. ORDINANCE OF THE COUNCIL OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, PENNSYLVANIA, TO ESTABLISH A REFUSE COLLECTION FEE FOR THE YEAR 2014 AND PROVIDING FOR THE COLLECTION OF THE SAME. – Mr. Maddren stated that the refuse collection is established at \$154.00 for each dwelling unit in areas Zones R1A, R1, R2 and each dwelling unit located in the R4 areas located north of Edgmont Avenue and east of Brookhaven Road. The collection would include a 10% penalty if the payment is not made in full by May 21, 2014 and interest on the unpaid amount charged at the rate of three quarter percent (3/4%) per month. Mr. Linowski asked for a motion to approve this resolution. Ms. Leslie made the motion. Mrs. Fooks made the second. Motion carried by unanimous vote.

C. ORDINANCE OF THE BOROUGH OF BROOKHAVEN, DELAWARE COUNTY, COMMONWEALTH OF PENNSYLVANIA FIXING THE ANNUAL SEWER RENTAL CHARGE FOR THE YEAR 2014 AND PROVIDING FOR COLLECTION OF SEWER RENTAL CHARGES – Mr. Maddren stated that the sewer rental charge would be: Zone 1, Zone 2 and Zone 3 - \$271.24; Zone 4 - \$404.69; and Zone 5 - \$269.24. These charges shall be due and payable on or before May 31 and a penalty of ten-percent (10%) shall be added to the bill. Mr. Linowski made a motion to approve this. Ms. Leslie made the motion. Mrs. Fooks made the second. Motion carried by unanimous vote.

This concluded the Ordinance Resolutions,

PUBLIC DISCUSSION – Mrs. Chris Raftovich, 109 East Garrison Road, asked a question about the 2014 Salaries and the Bill List. She stated that in the agenda it said that the packets about the salaries were available to the Councilpeople but they were available to the public. Mr. Maddren stated that the Bill List is something that happens every month. With the “Right To Know Act” they are available for review. Mr. Maddren stated that the way Brookhaven does these resolutions is in accordance with the other municipalities. Mrs. Raftovich asked then if she should request in advance of the meeting to have the things she would like to see before the meetings so she would be able to ask questions at the meeting. Mr. Maddren said that she could. Mrs. Raftovich asked about how the Borough transfers funds from one place to another. She also had questions about the automatic Bill Pay. She would like to see the list of vendors that qualify for this list. Mr. Linowski responded that they try to keep the bills under thirty days so they do not run into any problems while waiting for the bills to be approved at the meetings and then having the checks drawn up.

OTHER BUSINESS

Ms. Leslie made a motion to cancel the Brookhaven Workshop scheduled for Monday, December 16, 2013 and for the Solicitor to advertise this. Mrs. Truesdale made the second. Motion carried by unanimous vote.

MOTION TO ADJOURN

With no other business to be discussed, Mr. Linowski adjourned the meeting at 7:12 PM and then wished everyone a Merry Christmas and a Happy New Year!

Minutes Respectfully Submitted By: