BROOKHAVEN BOROUGH

Pennsylvania

Delaware County

2 Cambridge Rd, Suite 100, Brookhaven Pa 19015 ● 610-874-2557 ● permit@brookhavenboro.com

APPLICATION FOR COMMERCIAL PROPERTY TRANSFER INSPECTION

Date	PROPERTY INFORMATION	Floor Area sq ft

Property Address	Parcel # (if Known)
BROOKHAVEN PA 19015	

CURRENT OWNER INFORMATION

Owner or Landlord (legal Name)			Phone
Owner or Landlord Address			Contact (if Business)
City	State	Zip	Email

BUYER OR TENANT INFORMATION

Buyer / Tenant (legal Business Name)			Phone
Buyer / Tenant Mailing Address			Contact
City	State	Zip	Email

AGENT INFORMATION

Agency			Phone
Agent /name		Cell	Email
Agent Address			Settlement or Lease Date
City	State	Zip	Additional Email for U&O (if requested)

Contact for inspection ☐ Owner ☐ Buyer/Tenant ☐ Agent

APPLICATION MUST BE RECEIVED 4 WEEKS BEFORE INSPECTION IS NEEDED
Fire Marshal must complete his inspection before Building Electrical and Plumbing
APPLICATION FEES ARE AS FOLLOWS

Buildings up to 2500 SF $360 ($300 Building, $60 Fire Marshal)
Buildings up to 5000 SF $525 ($450 Building, $75 Fire Marshal)
Buildings up to 7500 SF $720 ($600 Building, $120 Fire Marshal)
Buildings over 7500 SF $720 ($600 Building, $120 Fire Marshal) and
$95 per each additional 1000 square feet over 7500 ($80 Building, $15 Fire Marshal)
Reinspection fee is $75 per Building Inspector and $60 for Fire Marshal as required

Any Work performed to satisfy the requirements of this inspection must have appropriate permits and Licenses as required by Brookhaven Borough.