

MINUTES
BROOKHAVEN BOROUGH COUNCIL MEETING
APRIL 1, 2019

At 7:00 PM, Council President, Vawn Donaway, called the regularly scheduled meeting of Brookhaven Borough Council to order. He led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the Borough Residents who passed away during March-Bettie Wenrich and Michael Sullivan, Joseph Liberato, Sr., Wadina Orpinuk, Robert Downey and Robert Morgan. A moment of silence was held in their memory.

PRESENTATION TO COUNCIL – Messrs. Judge and MacEwen from Chester Water Authority they appreciate the opportunity to come here tonight to explained the projects going on in Brookhaven. There are two—one on West Brookhaven Road and the other on Edgmont Avenue. Mr. MacEwen said they appreciate everyone’s patience. The project started in September and it consisted of replacing 4,000’ of 4” concrete main with an 8” main. They transferred 54 services from the old main to the new one. By the end of this week, everyone will be on the new main. The week of April 15 they will be doing some “base paving” It will be done in accordance with PennDOT’s rules and regulations. At the latest, this should be finished by August 2019. There are 20” and 24” mains that run down Edgmont Avenue. On April 3 and 5 a different contractor will be working in front of the Burger King area. They will be working 16 hours a day. There will be someone there directing traffic. Mrs. Mulvena asked them to explain why the project could not be done in the winter. They said the hot patch facilities are not open. Mr. Donaway asked if anyone from the audience had questions or comments. Tom Dykes, 305 West Brookhaven Road said some of the junctions are on the left hand side. He said the whole road needs to be repaired. He suggested a meeting with PennDOT. Mr. Donaway said Brookhaven would be glad to host a meeting with PennDOT. A woman in the audience who neither came to the microphone or identified herself said the road is “bumpy”. Mr. MacEwen said the whole lane will be repaved after the base repair is done. Mrs. Mulvena said after the base coat has been put down then 90 days later the road will be restored to permanent. This should happen around August 1.

PUBLIC DISCUSSION

BROOKHAVEN BUSINESS & PROFESSIONAL ASSN. REPORT –Mr. Sredenschek from Bryn Mawr Trust Bank was absent due to his wife’s illness but he left his report to be read. Mr. Donaway read the Brookhaven Community & Business Association’s April 1, 2019 report as follows:

The Community & Business Association provided applications to Sun Valley High School for three \$200.00 scholarships to be awarded to deserving high school seniors. The award will be given to students who have exemplified “above and beyond” service to the community.

Required from applicants is an essay describing their service to the community which will be judged by the Community and Business Association at the end of April.

A representative from the BC&BA will present the awards to the winners at the Senior Awards Banquet to be held on June 6,, 2019.

They are looking into a fund raiser in collaboration with Miller’s Greenhouses whereby local businesses can have planters stocked with spring and summer flowers. Proceeds to benefit future scholarships in the district. Details to follow.

The Annual Membership Appeal will be in May 2019. Letters will be sent out mid-month. The next meeting of the Brookhaven Community & Business Association will be April 17, 2019.

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SCHOOL BOARD REPORT – Mrs. Ford

Million Word Readers – Mrs. Ford, Mayor Hess and Mr. Donaway presented Million Word Reader Certificates to the following children: Mathew Shaw 1,238,590 words; Shane Williams 1,610,319 words; Maddie Carroll 1,236,276 words; Audrey Habich 1,225,201 words; A.J. Stone 1,104,897 words; McKenzie Burgos 1,017,078 words and Emily Cahill 1,272,005 words. Mrs. McKinley said she heard one of the children is in second grade. Mrs. Fords said, that's right—Audrey Habich.

Winning Coebourn Elementary STEM Team – The Coebourn Elementary STEM (science, technology, engineering and math) team participated in the Delaware County STEM Challenge. This was the first year of competition for the Coebourn Elementary STEM team. Nearly 100 teams and over 375 students competed this year. Congratulations to the Coebourn Elementary STEM team on winning 2nd place overall in the County at the Delaware County STEM Competition.

Winning Writers at Coebourn Elementary School – Coebourn Elementary is excited to announce four winning writers of the Delaware County Young Authors Writing Contest. The Young Authors Writing Project celebrated its 37th year and is one of the longest running projects of its kind. Students in grades 1-8 in public and non-public schools submit a piece of writing of their choice. This year more than 800 writing pieces were submitted from Delaware County. Four winners were named from Coebourn Elementary School.

Career Day at Coebourn Elementary – Coebourn Elementary hosted a school-wide Career Day on Friday, March 29, 2019. Thanks to all of our participants including the Brookhaven Fire Department, the Brookhaven Police Department, parents and community members who took time from their busy schedule so that our students in grades K-5 would have an opportunity to explore a variety of careers. It was another fantastic day of learning at Coebourn Elementary School!

Twitter – Follow Coebourn Elementary School on twitter@CoebournES to receive daily updates of school events.

FIRE CHIEF'S REPORT – Chief Montella

Chief Montella's Report for March 2019 shows 1 fire incident, 12 non-fire incidents, 33 mutual aids and 4 drills for a total of 50 events. There was no loss to structures, \$1,000 loss to contents for a total of \$1,000. There was \$190,000 worth of property endangered. No firefighter or civilian deaths or injuries. On the 50 fire calls there was an average of 15 participants for 494 hours. On the 4 training sessions there was an average of 26 participants for 143 hours.

Brookhaven Volunteer Fire Company responded to the following incidents in Brookhaven Borough— building fire on Scola Road, gas leaks at 7304 Hilltop Drive and 104 Washington Avenue; accident on creek Road with entrapment because the vehicle was on its side and an accident in the 4200 block of Edgmont Avenue. Assisted Concordville Fire Department on a building fire on Marshal Road, an accident at 202/State Farm Drive, cover-up. Assisted Chester Township Fire Company on a building fire on Rainer Road in Toby Farms. Assisted Middletown Fire Company on an accident with oil truck overturned on Ridge Road. Assisted Upland Fire Company on a building fire on 12th Street, accident on I-95 South/Edgmont Avenue and accident on 21st Street. Assisted Chester Fire Department on a building fire on Norris Street, building fire at 5th Street cover-up call. Brookhaven Fire Company's monthly fire training involved structural collapse class, vehicle rescue extrication, patient boarding/packaging, ropes and knots.

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The Ambulance Report for March 2019 shows 79 transports, 23 refusals, 2 Dead on Arrivals and 12 Assist/CX for a total of 116. There were 8 second emergency calls. Broken out Brookhaven 52 – 70 calls, Assists shows 2 for Aston -17; 6 Chester City 81/82/100; 5 Chester Township 47; 15 Media 23; 6 Middletown 50; 5 Nether Providence 51/65; 2 Rocky Run 46; and 5 Upland 57.

SOLICITOR'S REPORT – Mr. Stone

Mr. Stone said the only thing he had to report on this evening is that he has sent the Draft Development Agreement for 315 West Brookhaven Road for the developer to review. Mr. Stone is awaiting a response from the developer.

MINUTES APPROVAL

Ms. Sawicki made the motion and Mr. Heller the second to approve the Minutes from the February 24, 2019 Council Workshop. Motion carried by unanimous vote.

Mr. Heller made the motion and Mrs. Fooks the second to approve the Minutes from the March 4, 2019 Brookhaven Borough Council Meeting. Motion carried by unanimous vote.

MAYOR'S REPORT – Mayor Hess

Acting Police Chief, Gregory Martin, sent a memo to Mayor Hess saying that last summer the police department learned that the current Uniform Crime Reporting (UCR) system was being revamped and changed to a system called National Incident Based Reporting System (NIBRS). The opportunity to jump on the beta program included many benefits such as updating computers and software. Two weeks ago it was learned that the Pennsylvania Commission on Crime and Delinquency (PCDC) has awarded the Brookhaven Police Department a grant in the amount of \$44,445.00. Brookhaven is the only agency in Delaware County awarded the grant and the next closest department is in Coatesville, Chester County. The grant will cover

Seven (7) new laptop computers including mounting hardware and installation.
Updating the police department's server storage, router, and network accessories.
Updating Metro Alert software at headquarters
Fees charged by Steve Giancristoforo as our IT Consultant.

Mayor Hess said the Police Officers issued 18 citations during March and gave 57 warnings. This included all four shopping centers.

In the area of Traffic Safety Enforcement it shows traffic details were scheduled during the month. Police issued a total of 104 citations, 49 parking tickets and 34 warnings. Police responded 17 car crashes (1 Reportable/16 non-reportable). There were 21 hazard complaints, 17 assists rendered to motorists and 4 vehicles impounded.

Mayor Hess said when we have hired a new Chief of Police, he or she will be attending Council Workshops and Council Meetings and will be seated at the Council Table.

Training shows that on March 4 and 5 Officer Martin attended Active Shooter Training. On March 9 Officer Kyler qualified Officers Wetten, Subers, Zebley and Duff at the range. On March 10 Officer Zebley conducted CPR and First Aid Training for officers. Officer Wetten attended Tactical Response Team Training on March 12. Detective Habich and Secretary Sandra Fuller attended the monthly

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Workplace Safety Meeting on March 26.

The Christian Academy Student Ministries sent a thank you card to the department for officers taking part in the annual "Night to Remember" for disabled students.

Mayor Hess said the Borough is having a shredding event on Saturday, April 6. The Police Department has some old records to be destroyed in accordance with current guidelines including adopting a Resolution. Mrs. Fooks made the motion and Mr. LaPera the second to adopt Resolution 2019-03. Motion carried by unanimous vote.

COUNCIL REPORTS

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE, CHAIR VETERANS' COMMITTEE AND CHAIR POLICE COMMITTEE -- Ms. Leslie

Ms. Leslie said the Borough's first recycling event will be held in the parking lot of the Municipal Center on Saturday, April 6 from 9:00 AM until Noon. This is both paper and anything with a plug.

The Borough will be receiving a recycling performance grant for 2017 recycling. It is \$12,112. She thanked Mrs. McKinley for the hard work she does on the grants.

The Memorial Day Service will be on Saturday, May 25 at 10:00 AM. It will be held on the traffic island on Cambridge Road.

Ms. Leslie said that Steve Shultz, Emergency Management Coordinator, has been working hard on the 2019 Emergency Management Plan. It is now ready for adoption. Ms. Leslie made the motion to adopt the plan. Mr. Heller made the second. Motion carried by unanimous vote.

There was nothing to report on the Police or Fire Committees.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE -- Ms. Sawicki

Ms. Sawicki made a motion to approve the bill list dated 04 01 19. The total is 61,825.14. Mr. Heller made the second. Motion carried by unanimous vote.

CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE -- Mr. Heller

The Technology Committee did meet on March 4 with Larry Bak, Acting Police Chief Martin and Stevie G.

Business Health Inspections are being conducted as the businesses come in and pay for their inspection and license.

Rocky Run YMCA will be holding Camp Brookhaven in the gymnasium.

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The United States Department of Agriculture is embarking on a Lantern Fly Agreement. Some of these flies have been discovered in the borough in borough owned areas. Mr. Heller made the motion and Ms. Sawicki the second to participate by signing the agreement. Mr. LaPera asked if the Borough will get a certificate of insurance, Mr. Stone said it is a formal agreement that we must sign in order to participate. Motion carried by unanimous vote.

The topic of camera operators compensation for filming the council meetings and workshops was brought up. Mr. Heller made the motion and Mr. LaPera made the second to set the payment at \$40 effective immediately. Motion carried by unanimous vote.

In the past, Tom Dykes has filmed several meetings; however, he has chosen not to be compensated.

Chas Leslie has filmed some meetings and he needs to fill out a Purchase Order in order to get compensated.

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR, MEMBER FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Pappas

Mr. Pappas said the Planning Commission will not be meeting this month. There is nothing on their agenda.

Mr. Pappas said he has nothing else to report on this evening.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – Mr. LaPera

Mr. LaPera said the borough received a nice thank you note from Saint James Alumni Association for the donation the borough made in memory of Conrad Olenik, Sr.

There will be no Zoning Hearing Board Meeting in April. There is nothing on their agenda.

The Recreation Board met on March 28, 2019. They discussed what can be done about cigarette trash Out back by the court. That area is used for the upcoming Easter Egg Hunt for the infants and toddlers are they are picking up cigarette butts along with their Easter Eggs.

There are possible issues at Eaton Park because Budget Rental throws their trash and debris over the embankment when they clean out their vehicles.

We need a Watch Children Sign on Cooper Road.

Coming events include sign ups for the Easter Egg Hunt . Sign ups began today. They are from 9:00 AM until 4:00 PM Monday through Friday, except Good Friday when the building is closed.

5,000 eggs will be stuffed on April 9 at 6:00 PM

Due to lack of interest, the Flea Market is cancelled.

May 17 from 5:00 – 9:00 PM is the Psychic Night. Contact Karen Dauber for more information and cost.

Theater in the Park is schedule for July 16 at 7:00 PM. The Play is "Measure for Measure"

33rd Annual Family Day is Saturday, September 28 from Noon – 4:00 PM. Borough residents only.

Designer Bag Bingo is Saturday, October 12. Doors open at 6:00 PM. Bingo starts at 7:00 PM

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Annual Golf Outing in Mid-October. Looking for a new Course on which to hold the outing.
Trunk or Treat Saturday October 26 most likely from 2:00 – 5:00 PM. Rain Date 11/2/19.
Murder Mystery Dinner is Friday, November 15. Starts at 7:00 PM and dinner is included in cost.
13th Annual Senior Luncheon on December 8. Lunch is at 1:00 PM. Tree Lighting Ceremony that evening. Tentative time 6:00 PM.
Ginger Bread House Building date in December on a date and time to be announced.

The Recreation Board is also looking to have 3 or 4 free music festivals at Easton Park.

Sampson, Memorial and Durkin Parks are being prepared for the upcoming ball playing season.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE,
MEMBER CONDO ASSOCIATION, MEMBER LONG TERM AND COMPREHENSIVE PLANS,
SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE AND CHAIR GRANT
COMMITTEE – Mrs. Fooks

The Ordinance Committee is scheduled to meet on April 18 at 6:30 PM.

Business Revitalization News – Mrs. Fooks said she read about a streetscapes grant that Upper Chichester was awarded from Multimodal Transportation Fund (MTF) in the amount of \$675,000. This, along with other grants and PennDOT projects will be used to improve Chichester Avenue (decorative sidewalks, crosswalks, landscaping, pedestrian lighting, signage, street sign replacements, bus shelter and bus stop improvements, guide rails, etc. A Streetscapes grant is what we need for Edgmont Avenue. She has printed out MTF's information and has given it to Mr. Donaway and Mrs. Mulvena. She is not sure if the borough would need to contribute to this grant but it does not appear Upper Chichester did. She thinks it is work looking into/applying for next year. Senator Killion, County Council, State Representatives and others were an integral part of this so we should reach out for assistance if this is something we want to pursue.

The Tech Committee has spoken with Upland Borough and the Pennsylvania Association of Boroughs about a new website. She went on line and gathered storage requirements and costs associated with that. She encouraged everyone to look at Upland's website to see what it looks like. It's a low cost way to change the look of your website. She will be bringing her findings back to the Tech Committee at their next meeting and will share it with council and our residents.

On the borough's website the registration information for the Fun Run sponsored by Faith Community Church. The Run is on April 7. 100% of the registration fees will go to Brookhaven Fire Company.

There is no news from the Brookhaven Business & Community Association.

Community News shows the next Chip/Vaccination Clinic will be held tomorrow the 2nd. Flyers are in the back of the council room and posted on line. The clinic will be in the gymnasium.

At the last meeting Mrs. Fooks said she reported that there may be an animal control facility in Smedley Park. There now appears to be some opposition from Friends of Smedley Park. She'll keep us posted.

ENGINEER'S REPORT – Mrs. Mulvena

Mrs. Mulvena's written report to council covered the relocation of the Treasurer's door; grants—Mariner East and DEP 902; PA Small Water and Sewer; Wastewater Treatment Plant where Mr. LaPera made the

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motion and Mr. Heller the second to enter into the Authorization to Proceed—Design Services, Brookhaven Borough Wastewater Treatment Plant New Primary Screen NDI Engineering Company. Motion carried by unanimous vote. The proposal was dated February 26, 2019. 2018-2019 Ordinary Street and Sewer Maintenance; Sinkhole at Bridgewater/W. Brookhaven Roads; Sanitary Sewer Maintenance; Storm Sewer Maintenance; Shepherd Street Stormwater Improvement; Traffic Signal and Street Light Maintenance; Traffic Control;; Land Development—Brookhaven Green Estates, 315 West Brookhaven Road, Freddy's, Dunkin Donuts. Code Enforcement Officer is handling the water situation at 4813 Cooper Road. The borough staff was asked to review the Minutes from the meetings back when Hilltop was approved for construction to see what is documented regarding the acceptance of the storm sewer. Hilltop contends it is owned by the Borough. Deeds are being reviewed to see if anything can be found recorded. Other items addressed were MS-4 Stormwater Permit, ADA Compliance and the Stormwater Tip of the month.

Mrs. Mulvena recommended rejecting the bid from Higgins Electric for the left turn signal at Coebourn Boulevard and Edgmont Avenue. Mr. LaPera so moved and Mrs. Fooks made the second. Motion carried By unanimous vote.

PRESIDENT OF COUNCIL, CHAIRMAN PUBLIC WORKS AND BUILDING, HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – Mr. Donaway

Mr. Donaway read the Public Works Report for the month of March. There were 2 sewer calls that were the homeowner's problem; Diamond Tex was moved from Sampson Park to Memorial Park; Water was turned on to all of the park buildings; more pot holes were filled; five more intersections were upgraded with new stop signs and street name signs; flower beds at the Municipal center and the Memorials Island were weeded; installed a larger NO LEFT TURN sign on Coebourn boulevard at the shopping center; opened all manholes in the Brookhaven and DELCORA System. Three need replacement. These will be done by public works; Used 266 tons of road salt so for the 2018-2019 winter; met with a representative from PennDOT about the traffic signals on the grant; Fence at Sampson Park retention pond has been repaired from the falling trees. The gates at Durkin Field have been repaired so that they will only open out and the gates have been straightened in the openings.

The borough's guide rail on Hilltop Drive keeps getting damaged. Last time it was it cost \$4,000 to replace it. Detective Habich said it may be trucks but we cannot be positive. Messrs. Donaway and Thompson will get a price.

INSPECTORS' REPORTS

FIRE MARSHAL -- Mr. Leslie -- Absent

PUBLIC FIRE SAFETY OFFICIALS -- Chief Montella and/or Mr. Bynum

BOARD OF HEALTH -- Mr. Bynum said 2019 Health Inspections have started for this year.

ZONING OFFICER -- Mr. Hampton had no report.

PUBLIC DISCUSSION

Hector Vazquez, 4926 Shepherd Street said he is proud of everything that is being done. He asked

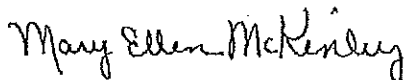
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whatever happened to the Budget Committee. Mr. Donaway said he appointed Ms. Sawicki and Messrs. Pappas and Heller to that committee.

Mrs. Fooks asked if the Public Works Negotiations will come to Council for a vote. I did not hear an answer; however, Mr. Donaway called an Executive Session immediately following this meeting.

With no other business to come before Council, Mrs. Fooks made the motion and Mr. LaPera the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted,



Mary Ellen McKinley
Borough Secretary