

MINUTES
BROOKHAVEN BOROUGH WORKSHOP MEETING
MONDAY, APRIL 26, 2021

At 7:00 PM Council President Terry Heller called the regularly scheduled Brookhaven Borough Council Workshop Meeting to Order. Mr. Heller led in the Pledge of Allegiance to the American Flag.

The record shows the meeting was held by Virtual Teleconference and the following people participated in the meeting by Zoom: Council President Mr. Heller, Councilpersons Mrs. Fooks, Mr. Gilroy, Mrs. Heller, Mr. Pappas, Ms. Sawicki, Solicitor John Wills, Engineer Charles Catania, Fire Chief Montella and Office Manager John Wilwert. Mayor Leslie and Councilperson Vazquez were absent. The minutes were recorded from the Zoom Teleconference by Planning Commission Secretary Mrs. Boyle.

PUBLIC DISCUSSION.

There was none.

SOLICITOR'S REPORT – MR. JAY WILLS

Mr. Wills submitted a written report to the Council members and the Mayor this morning and reported the following issues:

Arbor Development – This is a 2 lot subdivision on Zoar Street. Mr. Wills has forwarded a Developer's Agreement and a Municipal Public Improvement Security Agreement to the Developer and we are waiting for him to execute these documents. The Developer has also forwarded a request to waive the sewer tie in fee for the proposed single family dwellings. This will be for Borough Council's consideration at the Council Meeting on May 3rd. Mr. Wills will forward to Council a copy of this request and he will provide his recommendation for the request.

Proposed Contract With The F.O.P. – Mr. Wills has drafted and revised a counter proposal for the F.O.P.'s consideration. We are waiting for a formal response from the F.O.P. about Council's most recent proposal and we hope to have that later this week.

Brookhaven Storage – This is a new Developer who has filed a revised Land Development Plan for a self-storage facility on 2.4 acres of undeveloped land on the South side of E. Brookhaven Road. The Zoning Hearing Board met on April 13th because the Developer required multiple variances. Mr. Wills was at the meeting with the Zoning Officer because the Developer appealed the Zoning Officer's recommendations in this application. As a result of the Zoning Hearing Board meeting, the Board did grant a variance to permit a self-storage facility in a R-4 residential zone district and also permitted relief to the required landscape buffer. The Zoning Hearing Board did deny the request of the Developer to permit a three story building in excess of 35 feet. The Developer will now be filing development plans that will be in conformity with the height limits of the zoning district. The Developer has requested a 90 day extension from Borough Council regarding time requirements to take action on this particular land development application. That request will be before Borough Council at the May 3rd Council meeting. Mr. Wills will recommend that Council grants this request so that the Developer can submit revised plans.

Popeye's Land Development Application – This is the Developer that wishes to redevelop the former TD Bank building at 4236 Edgmont Avenue. The Developer is going to be required to obtain conditional use approval from Borough Council to permit a fast food restaurant with a drive thru window. Mr. Wills said that Borough Council will hold a public hearing on that conditional use application either at the end of May or the beginning of June. The Planning Commission will be scheduled to review the Land Development Plan and the Application for Conditional Use at the May meeting.

Brookhaven Glen – This is a residential community for ages 55 and over on Edgmont Avenue and Radio Park Lane. Mr. Wills said we will have another request for partial release of escrow for completion of certain public improvements that is currently under review by the Borough Engineer. The Engineer will provide to Mr. Wills the recommended amount of the escrow release to be considered by Borough Council at the May 3rd meeting.

MAYOR'S REPORT

Mayor Leslie was not present and there was no report.

FIRE CHIEF – MR. MONTELLA

Chief Montella will have a full report at the May Council Meeting. He wanted to thank Council President Heller and members of the Council for helping to get the residents of Brookhaven vaccinated. Many seniors said they had a difficult time in getting appointments at other sites and Chief Montella said that Council and all the volunteers did a great job in coordinating the vaccination clinic. Mr. Heller said the second doses will be administered on April 29th , May 1st and May 4th.

MEMBER PERSONNEL COMMITTEE, MEMBER BUSINESS REVITALIZATION COMMITTEE, MEMBER EMERGENCY MANAGEMENT COMMITTEE, HOLIDAY PARADE COMMITTEE, MEMBER POLICE COMMITTEE AND MEMBER RECREATION BOARD AND MEMBER TECHNOLOGY AND COMMUNICATIONS COMMITTEE – MRS. HELLER

Mrs. Heller wanted to thank our Administrative Staff for all that they do to keep the Borough going. Mrs. Heller said the Rec Board is meeting on April 29th at 7 pm in the Community Room. All social distancing will be followed. The Fire Committee has approved the cameras to upgrade the cameras at the Fire Department. We are going to move forward with installing the new cameras and upgrading the system there. The work will begin this week.

FINANCE AND INSURANCE COMMITTEE, PUBLIC WORKS COMMITTEE AND LIAISON TO ZONING HEARING BOARD – MR. VAZQUEZ

Mr. Vazquez was not present and there was no report.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG TERM AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND MEMBER GRANT COMMITTEE – MS. SAWICKI

Ms. Sawicki had no report.

MEMBER CONDO ASSOCIATION COMMITTEE, PLANNING COMMISSION LIAISON, MEMBER PERSONNEL COMMITTEE, COUNCIL LIAISON TO CIVIL SERVICE COMMISSION, MEMBER POLICE COMMITTEE, MEMBER PUBLIC WORKS COMMITTEE, CO-LIAISON TO ZONING – MR. PAPPAS

Mr. Pappas had no report.

BUSINESS AND REVITALIZATION COORDINATOR, MEMBER FINANCE AND ADMINISTRATION, MEMBER GRANT COMMITTEE, MEMBER HOLIDAY PARADE COMMITTEE, MEMBER LONG TERM AND COMPREHENSIVE PLAN COMMITTEE, ORDINANCE COMMITTEE, MEMBER RECREATION BOARD, SCHOOL BOARD LIAISON, MEMBER CONDO, TECHNOLOGY AND COMMUNICATIONS COMMITTEE – MRS. FOOKS

Mrs. Fooks reported the Ordinance Committee met on April 15th to discuss the Food Truck Ordinance and the Trash Ordinance. The next meeting will be on May 20th in the Community Room. The Electronics Event took place on April 10th and was very successful. Our Shredding Event took place on April 24th and 160 people participated. This amounted to 6,580 pounds of paper. Mrs. Fooks wanted to thank the volunteers who helped at the events: Lynn McMonagle, John Wilwert, Charles Allen, Harry Swayngim, Denise Leslie, Cherrie Heller and Bill Kraft. Mrs. Fooks said that Council is working on an electronic newsletter. This will be a summer edition and will be available on our website and social media and there will be hard copies available at Borough Hall for those who do not have access to a computer. The Providence Animal Center Vaccination Chip Clinic has been rescheduled to September 7th. Mrs. Fooks said there is a new law going into effect on April 27th called the “Move Over Law”. If you are driving on a road and see a car pulled over by a police officer or emergency vehicles or construction vehicles on the side of the road, the driver must get into the other lane. If that is not possible, the driver must slow down to 20 miles below the speed limit. If not followed, there will be a fine.

CO-CHAIR VETERANS COMMITTEE, MEMBER POLICE COMMITTEE, MEMBER TECHNOLOGY AND COMMUNICATIONS COMMITTEE – MR. GILROY

Mr. Gilroy had no report.

PRESIDENT OF COUNCIL, CHAIRMAN BOARD OF HEALTH, CHAIRMAN BUILDING COMMITTEE, MEMBER BUSINESS REVITALIZATION COMMITTEE, MEMBER GRANT COMMITTEE, HISTORICAL COMMITTEE, MEMBER LONG TERM COMPREHENSIVE PLAN COMMITTEE, MEMBER POLICE COMMITTEE AND MEMBER PUBLIC WORKS COMMITTEE – MR. HELLER

Mr. Heller said there will be an Executive Session this evening after the meeting regarding a proposal from the County for use of a portion of the Borough Municipal Center from July through December. There will be an Executive Session on April 27th from 7 pm to 10 pm to interview applicants for the Code Enforcement Officer position.

There will be a car show sponsored by the hometown banner committee and the Veteran’s committee and hosted by the Delco Cruisers on Saturday, May 29th from 10 am to 2 pm with a rain date of Sunday, May 30th. The Vaccination Clinic with second doses will be held on April 29th, May 1st and May 4th. Mr. Heller wanted to thank Giant Supermarket for taking the lead on this. The Hometown Hero Banners 4th Round are in and will be installed the third week of May. Our bucket truck will not be delivered until August so we are renting a bucket truck for installation. We will return to in-person Council meetings starting next Monday, May 3rd. The capacity for the room is 25 people.

If anyone wishes to speak during the Public Discussion and was not allowed in the room, they will be permitted to enter during Public Discussion. Mr. Heller thanked Mr. Gilroy and Mr. Catania for submitting the Grant for the proposed Multi-Purpose Building. We should receive an answer if we were approved for the Grant sometime in September.

ENGINEER'S REPORT – MR. CATANIA

Mr. Catania reported the following:

Sewage Treatment Plant – We had budgeted to replace a new mechanical screen to try to resolve the continuous problem of pumps clogging. We reviewed a proposal from Riordan Materials through the CoStars for \$91,500. This will be for consideration at the May 3rd Council Meeting.

2020-2021 Street Resurfacing Program – We opened bids for this through the online system. Mr. Catania is going to ask that the bid be awarded to the A. F. Damon Company in the low bid amount of \$195,633.55.

414 Edwards Drive – There was a sink hole behind the curb sewer inlet. Public Works has placed stone in there and has repaired it.

Samson Park Drainage – Mr. Catania has met with Dave Evans on site. There is some ponding between the courts and the ball field. We were going to take some materials that were left over from the Shepherd Street project and install a drain and pipe to the basin in the back. Mr. Evans will be able to do that and it should be no cost to the Borough.

Sewage Treatment Plan – Mr. Catania received a call today that one of the tanks has a mixer in it that stopped working. The mixer needs to be replaced; we are waiting to get quotes and it is estimated that the cost will be \$5,000 to \$7,000.

Arbor Developers – We received a request to waive the sewer fees. Mr. Wills said that this request will be subject to a vote by Council at the May 3rd Meeting.

INSPECTORS' REPORTS

FIRE MARSHAL – MR. LESLIE

Mr. Leslie had no report. He did want to talk about fire pits. They have to be covered; they cannot be used to burn trash and they cannot be left unattended.

BOARD OF HEALTH –

There was no report.

ZONING OFFICER –

There was no report.

PUBLIC DISCUSSION

Mr. Charles Leslie, Cambridge Road, wanted to thank the volunteers that did such a good job on the little league fields and also the ball field on Coebourn Blvd. This has all been done by volunteers and the fields look great.

Mr. Tom Dykes, W. Brookhaven Road, said that the Rec Board will meet on April 29th to go over some of the upcoming events. The next big event will be the Concert in the Park on Saturday of Father's Day Weekend. We do have a Brookhaven Band scheduled for this. The name of the Band is "LSD" (the letters from their last names). The Rec Board had a small Family Day Meeting two weeks ago to go over the preliminaries. We are getting a letter ready to go out to ask for donations for Family Day and the Concert Series. If anyone wishes to help with this, please come out to the meetings.

Mr. Dykes asked about the status of the property line of the 315 property on W. Brookhaven Road. The grass is not being mowed. Mr. Catania said that he met with the Developer and we should have an answer with regard to the disposition of that piece of ground to determine if it is the Developer's ground or the owner of 315 W. Brookhaven Road. Mr. Heller said that in the interim we can have Public Works mow the ground.

ADJOURNMENT

There was no other business to come before Council. Mrs. Fooks made the motion and Mr. Pappas made the second motion to adjourn. Motion carried by unanimous vote. The meeting was adjourned at 7:25 pm.

Respectfully Submitted,

Mrs. Joan Boyle
Brookhaven Planning Commission Secretary