

MINUTES  
BROOKHAVEN BOROUGH COUNCIL WOKSHOP  
AUGUST 28, 2017

At 7:00 PM, Council President, John Wilwert, the regularly scheduled meeting of Brookhaven Borough Council to order. He led in the Pledge of Allegiance to The American Flag and welcomed all present.

The record shows the following people seated at the Council Table (from my right to left): Ms. Sawicki, Mr. LaPera, Mr. Linowski, Mrs. Fooks, Mr. Wilwert, Solicitor Maddren, Mayor Hess, Mr. Donaway and Engineer Catania. The record also shows the meeting was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015.

PUBLIC DISCUSSION - None

SOLICITOR’S REPORT – Mr. Maddren said he will be asking for approval of a tax appeal matter at 4225 Chandler Drive at the Council Meeting on September 11, 2017.

MAYOR’S REPORT – Mayor Hess had no report

COUNCIL REPORTS

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie said she will give her report at the September 11, 2017 Council Meeting.

CHAIR FINANCE AND INSURANCE COMMITTEE, CHAIR LONG RANGE DEVELOPMENT, MEMBER FIRE COMMITTEE, MEMBER CIVIL SERVICE COMMISSION AND CHAIR CONDO ASSOCIATION COMMITTEE – Mr. Linowski

Mr. Linowski said he will have an updated bill list for approval at the September 11, 2017 Council Meeting.

He also said that he will be reviewing the Minimum Municipal Obligation (MMO) 2018 Budgets for the Police and Non-Uniformed Employees. He explained that for the past 5 years we have we have taken the maximum which is keeping us working in the right direction.

Mr. Linowski said he is still disappointed with B&L Disposal. They keep “screwing up” with his trash and recycling.

CHAIR ARBOR/SHADE TREE COMMITTEE, LIAISON TO HEALTH INSPECTORS AND HEALTH OFFICER, MEMBER OF GRANT COMMITTEE, LIAISON TO PLANNING COMMISSION, MEMBER LONG RANGE DEVELOPMENT COMMITTEE AND MEMBER FIRE COMMITTEE – Ms. Sawicki

Ms. Sawicki said there was nothing on the Planning Commission’s agenda for August and there is nothing on the horizon for September.

CHAIR PUBLIC WORKS AND BUILDINGS, LIAISON TO HOLIDAY PARADE COMMITTEE, CHAIR COMPREHENSIVE PLANS, MEMBER TRAFFIC CALMING COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Donaway

Mr. Donaway began his report by saying that he would be setting up a meeting with the Rental Committee to

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review the rental fee schedule and other things related to renting the facilities at the municipal center.

He gave an update on Durkin Field which he, Gary Thompson and Mr. Catania are discussing.

Mr. Donaway asked Mr. Catania to put a bid package together for Trimble Boulevard. Hopefully we can get the whole intersection paved in 2018.

Mr. Donaway said he and Charles Leslie walked around the building and Mr. Leslie pointed out some areas that need attention. Messrs. Thompson, Swayngim and he are working on this. Mayor Hess asked Chief Montella if he was aware of this. Chief Montella said yes, he too will work with Mr. Thompson.

Police and Fire Flags are being looked into. It is suggested they be erected on poles behind the municipal center. Mrs. McKinley said that there are two police officers buried out back at the 911 Memorial—police dogs.

Mr. Donaway said he would like to have a 2018 Budget Meeting in September with Mr. Linowski, Mr. LaPera, Mr. Swayngim, Mr. Thompson and Mr. Catania in attendance.

Chief Montella and Mr. Bynum are working on a list of homes in the Borough that are in violation of Chapter 686 of the Borough's Codified Ordinances. Chapter 686 involves trees, weeds and grass that causes a hazard and/or obstruction to vehicular and/or pedestrian traffic.

A PA 811 call has been placed so that all lines out front are marked for the installation of the decorative lights.

Sinkholes on North Gray Street are being filled in.

Mrs. Miles from 503 Cambridge Road called to say her husband told her to call and let us know there is a sewer backup on in the street in front of their house. Mr. Thompson went to the scene and all manholes in the area were opened. There was no problem with them. The sewer odor was coming from stinky water released from the trash truck.

LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE, MEMBER GRANT COMMITTEE, MEMBER LONG RANGE DEVELOPMENT, MEMBER CONDO ASSOCIATION – Mr. LaPera

The Recreation Committee will not meet in August. Their next meeting is September 28. Recreation Committee coming events are: 31<sup>st</sup> Family Day on September 30 from noon to 4; Coach Bag BINGO on October 14; Golf Outing on October 15 at noon; Trunk or Treat on October 28, Haunted Gingerbread House on October 29, Murder Mystery Dinner on November 17—Murder Under the Mistletoe maybe; Holiday Parade on November 18 and the Town Watch Craft Fair on November 25 with the Tree Lighting Ceremony at 6:00 PM. There is also a Psychic Fair scheduled for October 12.

Mr. LaPera said the pavilion at Eaton Park will be installed around the first week in September.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE AND MEMBER POLICE COMMITTEE – Mrs. Fooks

The Ordinance Committee met on August 17 to discuss the noise ordinance. Bob Grant will be attending

the Ordinance Committee's September 21 Meeting to show them the latest noise reading technology and various gauging noise readings for them to see.

Mrs. Fooks continued her report by saying she has been working with Mr. Catania on applying for the MLB Baseball Tomorrow Fund Grant. There is information needed from baseball and softball (the grant mentions both) so she is working with Mac, Jr., Mr. LaPera and Mrs. Jones. She would like to have everything submitted by the third week of September. The deadline is October 1. This is a 50/50 match and the average grant amount is \$40,00. That amount could be higher or lower though. She be working on the information given to her this week and may have a meeting on Thursday evening with baseball just to make sure she understands the information provided. She will have another update at the September 11 Council meeting. By that time the majority of the grant application should be completed.

There is no new information to report on Business Revitalization or Community News.

#### ENGINEER'S REPORT – Mr. Catania

Mr. Catania said that the municipal complex exterior decorative lighting project will be starting this week.

Work on the drainage from the courtyard is complete.

The rest of his written report to Council shows the following:

Mr. Catania is waiting for additional proposals for the exhaust fan in the gym.

During the week of September 5, A. F. Damon and Company will start street repairs at 400 Melvin Drive, 4361 Marrienne Drive and 4822 Shepherd Street.

The Eaton Park update shows that Premier Concrete's work is 85% complete, the surveillance camera setup needs to be addressed. Is it going to be on the internet? Modifications to the rain garden need to be taken to address water ponding. Change order considerations as follows: fallen tree removal \$2,500, grading not to exceed \$8,500 and hydroseed \$13,000.

The Sampson Park tennis court repaving bid opening will be at the Council Meeting on September 11. Security cameras for Sampson Park will be coming via COSTARS from Comstar. The price is \$15,269.60.

Bids were opened on August 28 at Workshop for the Meadowbrook Parking Area Resurfacing. Bids will be tallied and a recommendation made at the September 11 Council Meeting.

Proposals for the 2017/18 Road Salt are due September 7.

The bid opening for the Street and Sewer Maintenance Contract will be September 11 at the Council meeting.

The bid opening for the Memorial Park ballfield stair/wall will be on September 25 at Workshop.

At the September 11 Council Meeting Mr. Catania would like to be authorized to go out for bids on the Gray Street/Melvin Drive storm sewer Phase 3. Also would like authorization to obtain bids for the Shepherd Street storm sewer Phase 2.

At the September 11 Council Meeting Shoppes at Brookhaven the final Escrow release 12 will be addressed.

CHAIR INSPECTORS AND FIRE MARSHAL, MEMBER FIRE COMMITTEE, DEPUTY EMERGENCY MANAGEMENT COORDINATOR, CHAIR TRAFFIC CALMING, MEMBER TECHNOLOGY COMMITTEE AND MEMBER HISTORICAL COMMITTEE –Mr. Wilwert

Mr. Wilwert announced that the September 11 Memorial Service will begin at 6:00 PM at the back of the municipal center. The Council Meeting will begin at 7:30 PM.

Mr. Wilwert said Our Lady of Charity Church will be having a blood drive here at the municipal center on September 18 from 2:00-7:00 PM.

Mr. Wilwert said he would like to have an Executive Session with Council and Mr. Maddren in attendance immediately following this meeting. A personnel matter will be discussed. Executive Session will be in the Break Room

## INSPECTORS' REPORTS

ZONING OFFICER – Mr. Hampton

Mr. Hampton said he gave Mr. LaPera photos of 529 Camelot Drive for which a Zoning Hearing is being held on September 12 at 7:30 PM.

Mr. Hampton will be meeting with the new owners of Lowes in Plaza 352. This meeting will be on Wednesday, August 30. Lowes can't put anything in the right of ways. He has photographs of areas involving regular safety and fire safety that need to be addressed.

FIRE MARSHAL – Mr. Leslie

Mr. Leslie said blasting continues on Chester Creek Road. Their permit is good for 6 more weeks. The Chester Water Company and the blasting company are trying to work things out.

Lowes trucks are blocking the fire truck access behind their store. Lowes drivers say they are only going to be there for 5 minutes—that's 5 minutes too long. Mr. Wilwert told the Fire Marshal to issue tickets.

BOARD OF HEALTH –Mrs. Warfield

Mrs. Warfield said she witnessed public urination at the Pep Boys end of Brookhaven Shopping Center. Mr. Maddren told her to call 9.1.1. when it is happening. She was concerned that by the time the police got there the offender will be gone. A picture might help with that.

Mrs. Warfield spoke to the manager of CVS about trash and debris at the shopping center. High grass and weeds too. The grass was just cut where the guy urinated. Mr. Wilwert said tell the CVS Manager they are going to get cited via a letter.

High grass complaints "are exploding". People are only cutting the front of their property—not the back too. There are homes on Roberts Road and East Garrison that do this.

Mrs. Warfield said that shoppers should go into the stores and complain to management about bad conditions outside.

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Mr. Leslie asked Mrs. Warfield if there was still a street sweeper who cleaned the Brookhaven Shopping Center Parking Lot. She said there was but they only do the front. The back is a mess. Take a drive down there.

She continued saying her neighbors had to power wash the street because of water coming out of the trash trucks.

PUBLIC FIRE SAFETY – Chief Montella said that because of the heavy rain trash cans were heavy with water. When they were dumped into the trash truck, if they weren't too heavy to lift, sometimes not all of the contents came out.

FIRE SAFETY OFFICIAL – Mr. Bynum

Mr. Bynum reported progress.

PUBLIC DISCUSSION

Mike Ruggieri 112 East Garrison Road asked if the fire company access gate spoken about earlier in the meeting could be designated a fire zone. Chief Montella said it already is.

Tom Dykes, 305 West Brookhaven Road said the patch that the Chester Water Authority did had a flag notifying motorists of the uneven paving. That flag was “knocked off”. Mr. Catania said the water company will be coming back next week.

Mr. Wilwert asked if there was anything else to come before council. No one responded. Mr. Linowski made the motion and Ms. Leslie the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted,

Mary Ellen McKinley  
Borough Secretary