

MINUTES
BROOKHAVEN BOROUGH COUNCIL MEETING
MONDAY, DECEMBER 1, 2014
7:00 PM

Mrs. Truesdale, President of Council, called the meeting of Brookhaven Borough Council to order at 7:03 PM. The meeting was held in Council Chambers at the Brookhaven Municipal Center. Mrs. Truesdale led in the Pledge of Allegiance to the American Flag and Mayor Hess read the name of the Borough residents who passed away in November—Irene Bove, Hudson Bethard, Steve Cosgrove, Loretta Lego and Nunzio Lomanto. A few moments of silence was held in their memory. Mrs. Truesdale welcomed all present.

The record shows the following people were seated at the Council Table: Mr. Camma, Ms. Sawicki, Mr. Wilwert, Mrs. Truesdale, Solicitor Maddren, Mr. Linowski, Mayor Hess, Engineer Catania and Borough Secretary McKinley Mrs. Fooks and Ms. Leslie were absent.

Public Discussion

Tom Dykes, 305 West Brookhaven Road said that on Monday, November 10, just two days after the Borough Veterans Ceremony, the day before the National celebration of Veterans Day, just two weeks before Council planned a Welcome Home Celebration for one of our residents who was serving overseas as well as the Annual Holiday Parade whose theme was to honor our veterans. A majority of Council decided to change the name of Brookhaven Memorial Park to Daniel M. McCray Memorial Park. Doing so, Council did a major disservice to the thousands of veterans who have called Brookhaven their home. He continued asking Council to revisit the issue. He said this is not about taking anything away from Mr. McCray but rather, the disservice to those veterans of Brookhaven. He asked that council vote to change their former action and change the name of the park back to Brookhaven Memorial Park. If council feels that they need to have an area of Brookhaven named for Mr. McCray, then name one of the fields at Brookhaven Memorial Park in his honor. Or, possibly, name the new park/open space that will be coming with the new development across Edgmont Avenue in his honor. He suggested motion from Council to change the name back to what it was. Mrs. Truesdale said there are two Council members absent this evening. Council needs time to re-visit the matter. Mrs. Truesdale tabled the matter. Mr. Dykes asked until when? Mrs. Truesdale said until the next Council meeting in January.

Stan Karlunas, 1121 Creekside Drive, said he was representing himself and other residents of Traditions at Ridley Creek. They are having problems with Comcast. The biggest problem is their billing. Last month Comcast raised all subscribers' bills by \$20. It's impossible to get someone from Comcast on the phone. After much wasted time, Mr. Karlunas got someone and they took the \$20 off his bill, only to add it back on to his next bill. He asked if there was any way to get Verizon FIOS into Traditions at Ridley Creek. He also spoke about defective carbon monoxide detectors being installed by Comcast. Mr. Wilwert asked Fire Chief Montella if the fire company has been having an increased amount of calls for the carbon monoxide detectors going off. Chief Montella said not yet. Mr. Wilwert spoke about the security system Comcast installed at his daughter and son-in-law's home in the Borough. The CO2 detector is defective and Comcast knows it. They installed a new, also defective, CO2 detector anyway. The new defective detector keeps going off. Mr. Wilwert also spoke about our Comcast Channel 5—there is no longer sound. A Comcast technician came in last Wednesday but couldn't correct the situation. We're waiting for someone else to come back. Mr. Maddren asked Mrs. McKinley for a copy of both the Comcast and Verizon FIOS contract. He will review them and see if Verizon FIOS can go into Traditions at Ridley Creek and what can be done to resolve the problems people are having with Comcast. Mrs. McKinley will e-mail them to him after the meeting tonight.

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Chief Montella said if your CO2 alarm goes off, whether you've been told it's defective or not, do not hesitate one second to call 9.1.1. so the fire company can respond with their monitors to test the air to make sure everything is fine. He said if you have a hard-wired CO2 detector and it's defective, get a battery operated one.

School Board Report – Mr. Kuminka

Mr. Kuminka was welcomed back by Council and complimented on his holiday themed necktie. He said he'll be wearing it for a couple more weeks. When asked about the time line for getting back into the new school, he said he is expecting to have an open house at the new Coebourn Elementary School for the School Board and Council Members on January 5. There will be another open house shortly thereafter for parents. He began his report by saying how exceptionally proud he is of Coebourn Elementary Student Council Members for their service learning efforts. They organized a donation event for Unicef on Halloween and raised \$40. They impressively organized and prepared 62 boxes for Operation Christmas Child. He said "generosity is a core value Coebourn is highlighting this month: and Student Council has taken the lead with their service work.

Coebourn Elementary will continue with their annual school-wide service project of the Mitten Tree, which all donations are given to the Home of the Sparrow organization. They are collecting hats, mittens, gloves and scarves for children of all ages. If a child brings an item in by December 22, they will be able to place it on the Mitten Tree.

Coebourn's Chorus and Band students have been practicing hard to prepare for this month's Winter Concert. The Coebourn Holiday Chorus and Band Concert will be at Northley Middle School on December 4 at 7:00 PM. The Coebourn "A" Band will be attending the Aston Elementary Concert on December 9 at 7:00 PM.

Mr. Kuminka thanked Coebourn's PTL for organizing and running the following events: Monster Mash in October, Book Fair in November, Holiday Shop in December, and Sedecky's Assembly on December 19. Whether it is helping during a school event, helping in the library, baking for the staff and now coming to help them pack to get into the new school, he said he can always look to these Brookhaven families for their support. There are several students who have obtained a Million Words during the past few months. Mr. Kuminka will be inviting these Million Word Readers to attend a Brookhaven Borough Council Meeting to be recognized in front of their community. Mrs. Truesdale said we're looking forward to that.

Mr. Wilwert asked Mr. Kuminka to send him a list of coming events. He'll be happy to advertise them on our electronic sign as well as other advertising methods in the Borough.

Fire Chief's Report – Chief Montella

For the month of November, Chief Montella reported the following statistics:

4 Fire Incidents, 14 Non-Fire Incidents, 11 Mutual Aids and 5 Drills for a total of 34. There was \$2,000 worth of losses to structures and \$200,000 worth of property endangered. There were no firefighter or civilian injuries or deaths. The Manpower Report shows that on the 34 fire calls, an average of 16 people responded for a total of 352 hours. In the 5 Training Sessions, an average of 27 people participated for a total of 324 hours.

Brookhaven Fire Company responded to the following incidents:

4 building fires in the Borough—among them, Marshall Road with the fire contained to the chimney and Monroe Drive with the fire contained to the rear deck of the house. There were 4 vehicle accidents in the Borough and a propane leak at a home on West Brookhaven Road. They assisted the City of Chester on a 2nd

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alarm building fire on 23rd Street.

Santa will be coming around on the fire truck with candy canes on December 13 to see all of the families in the Borough. This will start at noon and will continue until finished at approximately 4:00 PM.

Police Chief's Report – Chief McGoldrick

Chief McGoldrick said he participated in the Holiday Parade on November 22. He thanked Mr. Schlott and the Fire Police Officers for their assistance during Parade. He also thanked Police Officers Wetten, Zebley, Fuller, Crouse, Clymer, Subers and Jenkins for their assistance with traffic.

He spoke about the wonderful Welcome Home Celebration for Scott Camma on November 23. He thanked Ms. Leslie and Council as well as all others who participated. He said Officers Zebley and Wetten volunteered their time for this tribute.

Chief McGoldrick said that all of our police officers are trained in the administering of NARCAN and there are two doses in each police car. Delaware County District Attorney, Jack Whelan, is responsible for this program. By administering NARCAN someone who has overdosed on heroin or some other drug can be brought back almost instantly and given another chance at life. State Representative Joseph Hackett pushed the legislation for NARCAN through the House of Representatives. Our police officers were able to administer this nose spray effective November 29 at 12:01 AM. There have already been 2 lives saved by NARCAN—one in Bethel and the other in Ridley.

With the holidays fast approaching, Chief McGoldrick said shoppers are now targets. They are being watched by thieves. No sooner have you left your vehicle with merchandise or other belongings in clear view, your vehicle is broken into and your things are stolen. Put your belongings and purchases in your trunk out of sight.

Chief said he goes to Coebourn Elementary at Our Lady of Charity every day—at opening and closing and he will continue this practice when they get into their new school.

Solicitor's Report – Mr. Maddren

Mr. Maddren said he's revising the proposed Group Home Ordinance and it will be going back to our Planning Commission when they meet in January. He's also working on preparing the necessary document to adopt the 2015 International Code Council Codes. He said Council met in an Executive Session at 6:00 tonight to discuss personnel and/or legal matters.

Minutes Approval

Mr. Wilwert made the motion and Mr. Linowski the second to approve the October 27, 2014 Workshop Minutes. Motion carried unanimously.

Mr. Wilwert made the motion and Mr. Camma the second to approve the Minutes from the November 10, 2014 Council Meeting. Motion carried by unanimous vote.

Mr. Wilwert made the motion and Mr. Linowski the second to approve the Minutes from the November 12, 2014 Special Meeting. Motion carried unanimously.

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Mayor's Report – Mayor Hess

Mayor Hess read A Resolution of Brookhaven Borough Council honoring Michael and Pia Mattero, 4803A Shepherd Street on the occasion of their 61st Wedding Anniversary. May 17, 2014 marked 61 years of marriage for Mr. and Mrs. Mattero who have lived in the Borough for 49 years. They were unable to attend tonight so

Mayor Hess will deliver the Resolution to them. Mr. Linowski made the motion and Mr. Wilwert the second to adopt the Resolution. Motion carried unanimously.

Liaison to Zoning Hearing Board, Chair Finance and Insurance Committee, Chair Long Range Development Committee, Member Civil Service Commission and Chair Condo Association Committee – Mr. Linowski

Mr. Linowski presented the Bills for Approval List dated 1:40 PM 12/01/14. The total is \$67,298.37. Mr. Linowski said that \$37,000.00 of the total is for Winner Ford of Cherry Hill for a 2015 Ford Police Interceptor Utility All Wheel Drive vehicle. He made the motion to approve the list for payment. Mr. Wilwert made the second. Motion carried by unanimous vote. He thanked Chief McGoldrick for all he did to get this vehicle before the end of the year.

The Zoning Hearing Board will meet on December 9 to continue the variance for the vacant land on Shepherd Street.

Mr. Linowski made the motion and Mr. Wilwert the second to authorize Mrs. McKinley to advertise the Tax Enabling Ordinances and Special Meeting for December 15. Motion carried by unanimous vote.

Mr. Linowski introduced a Resolution of Brookhaven Borough Council setting charges and fees for residential and commercial sprinkler systems and roofs. He made the motion to adopt the resolution and Mr. Wilwert made the second. Motion carried by unanimous vote. These changes will be recorded as part of Section 208.— General Fee Schedule of our Borough Code. This is Resolution 2014-14.

He continued his report by saying he is reading the Proposed 2015 Budget by sub-total for the second time. There have been no changes since the first reading on November 10 at the Council Meeting. The Proposed Budget he read from tonight was dated 12/1/2014. The figures are as follows:

General Fund Income— Opening Balance \$1,500,000; Local (Act 511) Taxes \$3,135,432; Licenses and Permits \$191,800; Fines and Forfeits \$37,000; Interest & Rents \$76,500; Intergovernmental Revenues \$185,558; Departmental Earnings \$190,100; Reimbursements and Contributions \$55,800; Miscellaneous \$1,000; Police Grants \$40,000. General Fund Revenue \$3,913,109 plus Opening Balance \$1,500,000. General Fund Annual Balance \$5,413,190.

General Fund Expenditures – General Government Administration \$78,750; General Government Salaries \$136,530; Financial Administration \$53,717; Tax Collection \$58,100; Legal Services \$85,500; Engineering Services \$30,000; Buildings – General Government \$377,700; Police-Public Safety \$1,669,980; Fire Safety \$353,400; Public Safety \$29,300; Code Enforcement & Inspection \$149,270; Zoning \$23,250; Health & Welfare \$23,500; Public Works \$863,586; Recreation \$143,800; Debt Service \$196,835; Insurance Premiums \$917,972; Act 205 MMO's \$154,000, ER Taxes \$68,000. Total General Fund Expenditures \$5,413,190. This is a balanced budget.

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Trash Fund Revenues – Opening Balance \$165,000; Trash Fund Revenue \$403,710; Trash Fund Annual Balance \$568,710. Mr. Linowski said that the Trash Fee for 2015 would be \$121.00 per unit plus the Delaware County Solid Waste Fee of \$41.00 for a total of \$162.00 per unit.

Trash Fund Expenditures – Engineering \$2,000; Residential Trash \$534,210; Supplies \$5,000; Leaf Collection \$27,500. Total Trash fund Expenses \$568,710. This is a balanced budget.

Road Maintenance Fund Revenues – Opening Balance \$40,000; Earnings on Investments and Liquid Fuel Money \$168,500. Total Road Fund Revenue \$168,500 plus Opening Balance of \$40,000 = \$208,500.

Road Maintenance Fund Expenditures – General \$43,000; Lighting \$82,500; Road Repair \$83,000; Total Road Fund Expenditures \$208,500. This is a balanced budget.

Sewer Fund System Revenues – Opening Balance \$370,000; Income \$172,332; Sewer System Annual Balance \$542,332.

Total Sewer Fund System Expenditures - \$542,332. This is a balanced budget.

Brookhaven Wastewater Treatment Plant Fund Revenue – Opening Balance \$43,000; Income \$286,617 for a total of \$329,617, including the Opening Balance.

Brookhaven Wastewater Treatment Plan Fund Expenditures – \$221,617; Debt Service – Plant -\$108,000. Total Plant Expenditures - \$329,617. This is a balanced budget.

DELCORA Income \$601,500 (collect in 2015, pay in 2016). DELCORA Expense \$551,599

Infrastructure Capital Fund - Existing Income \$25,000.00. Total Capital Fund Revenue \$594,955.

Infrastructure Capital Fund Expense \$0.

Mr. Linowski said the 2015 Sewer Fees will be as follows: Zones 1, 2 and 3 \$290.00; Zone 4 (our Wastewater Treatment Plant) \$424.68 and Zone 5 (Hilltop) \$288.00. This is a total of 3,544 units for a Zone Total of \$1,134,268.07.

Mayor Hess asked for an update on the security cameras in the park. Mr. Linowski said that we are waiting to see what the cost will be for all of the parks. The funding for this project will probably fall under Public Safety.

Council Reports

Business and Revitalization Coordinator, Chair Ordinance Committee, Member Condo Association, School Board Liaison, Chair Technology Committee, Member Personnel Committee, Member Finance Committee and Chair and Council Liaison to Grant Committee – Mrs. Truesdale for Mrs. Fooks

The Craft Fair held this past weekend was no doubt a huge success. Town Watch was feverishly serving their homemade food while many packed the gym to buy those handmade Christmas gifts (her included). She congratulated Town Watch for another successful Craft Fair.

The Ordinance Committee will resume their meetings in January 2015. This is due to committee members' schedules.

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Mrs. Fooks said she spoke with Dr. Steinhoff last week while she was at her son's conference and he informed her there will be an open house for Board and Council Members on January 5 to tour the new Coebourn Elementary School and then another open house shortly thereafter for parents. There will be communications from Penn Delco in the near future.

No new updates from Business Revitalization. She will keep everyone informed of changes or additions.

Chair Arbor/Shade Tree Committee, Liaison to Board of Health Committee/Public Safety Committee, Member of Grant Committee, Liaison to Planning Commission and Member Long Range Development Committee – Ms. Sawicki

Ms. Sawicki displayed some of the items available for purchase for the 70th Anniversary celebration. There men's baseball style hats, adult and children's' sweatshirts and T-shirts and other items. She said a good amount was sold at the Craft Fair on Saturday. Committee members will have the above items as well as other souvenirs available for purchase at the Senior Luncheon and Holiday Tree Lighting Ceremony on December 7.

Because there was nothing on their agenda for November and there is nothing for December, the Planning Commission cancelled both meetings. Proper notice is posted on the front door. They will be meeting in January to review the amended proposed Group Home Ordinance.

Chair Historical Society, Liaison to Holiday Parade Committee, Traffic Calming/Speed Humps Assignor, Chair Comprehensive Plans, Chair Inspectors and Fire Marshal– Mr. Camma

Mr. Camma began his report by saying November was a big month in Brookhaven, starting with with a wonderful Veterans' Day Service.

The Holiday Parade on November 22 was dedicated to veterans. All branches of the service were represented with a veteran from each of the 7 branches carrying the flag from their branch. There were motorcycles, fire trucks, police cars from Brookhaven as well as some of the surrounding communities participating. The Committee met to tie up loose ends.

The next day there was a parade-type event that ended at his home to welcome his son, Scott home from Iraq. He thanked the Warrior Watch Riders, A Hero's Welcome, Our Police and Fire Department as well as those from surrounding communities, Boy Scout Pack and Troop 493, the Girl Scouts, Council Members who participated, as well as other Borough Officials and the public. He said there were so many people to thank that he apologized if he had forgotten someone. He said his 93 year old mother said the Welcome Home Celebration reminded her of the World War II Parades which she hadn't seen for a long time.

Mr. Camma said he will be collecting holiday cards addressed to soldiers. The deadline to mail them is December 15 so please get the cards to him as soon as possible before that. Mr. Wilwert said Town Watch has participated in this program in the past and will do so via Mr. Camma this year.

Chair Public Works Department, Co-Chair Inspectors and Fire Marshal, Member Fire Committee, Deputy Emergency Management, Chair Building/Rental Committee, Member Grant Committee and Member Police Committee – Mr. Wilwert

Mr. Wilwert said that the Craft Fair was very successful. Photos with Santa were taken from 11:00 AM until 1:00 PM. He said Santa was wonderful. He thanked everyone who helped, including Ms. McMonagle, Mrs. Kelly, Mr. Thomason, his wife Lori. He also thanked those who came and made purchases.

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Mr. Wilwert said Council received a letter from Rev. Brian Izzo, Pastor of Our Lady of Charity Parish. He asked for a refund of a portion of two permit fees--\$635 for a small deck on the back of the Rectory and \$639 for construction at the Convent. Mr. Wilwert made the motion and Ms. Sawicki the second to refund ½ of the permit fee which would have been the Borough's portion. Rev. Izzo said they had also incurred a \$600 expense for architectural drawings that were required by the Borough for the Convent work. Since this was not a permit fee, a portion of that cannot be refunded. Motion carried by unanimous vote. A check in the amount of \$637.00 representing ½ of the permit fees will be made payable to the Parish.

Chair Emergency Management Administration, Chair Recycling/Trash Committee, Chair Fire Committee, Chair Police Committee and Member Personnel Committee – Ms. Leslie was absent.

Engineer's Report – Mr. Catania

Mr. Catania said that the construction at Melvin & N. Gray Street Storm Sewer Project is substantially complete.

The FEMA Community Rating System Program in which the Borough would like to participate is moving along. It's a slow process. We have received a Letter of Good Standing from FEMA. This allows the Community Rating System consultant to begin the process.

His written report to Council dated December 2014 also says that Catania Engineering has done a review of the Revised Plan for the Chester Water Authority Development.

Periodic inspections are being performed at the new Coebourn Elementary School.

A request for traffic restrictions during limited times at the intersection of Trimble Boulevard at Edgmont Avenue has been made. This requires PaDOT approval for modification to the traffic signal permit. A Speed study should be conducted.

Inspectors' Reports

Electrical, Code Enforcement, Plumbing and Mechanical - Messrs. Jon and Robert Grant – No report

Board of Health – Mrs. Warfield

Mrs. Warfield said that they did deliver meals to the needy on November 25. She thanked Town Watch for donating the pies that went with the meals and the Fire Company for a few turkeys they donated. She also thanked others who made donations. Mr. Swayngim for doing the preparation and cooking and the our police for helping with the deliveries. Mr. Wilwert asked if the Board of Health was going to do it again for Christmas. She said they would like to.

Fire Marshal – Mr. Leslie

Mr. Leslie spoke about the importance of knowing where large above ground or underground propane tanks are located. He spoke of a situation on Thanksgiving where the propane tank sprung a leak and the home had to be evacuated. He said it is very difficult to get the service companies out to take care of these situations. Luckily the company involved with correcting this leak took only two hours to get here. The 9.1.1. Center does have a propane tank list and can inform first responders about the tank when they are called out.

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Mr. Leslie said his inspections are on-going at Coebourn Elementary. They are getting closer to finishing up. Mr. Leslie confirmed with Mr. Catania that Jeff Gentile from their office will be doing the final inspections in their area of expertise. Representatives from our fire company will go through so they are familiar with the school. Mr. Leslie said he has also asked Mr. Morgan from Aston to go along on the final inspection. He said “the school must be 100%”.

When asked about the cause of the back deck fire on Monroe Drive, he said it is still undetermined.

Liaison to Recreation Committee, Chair Personnel Committee, Member Finance Committee, Member Fire Committee and Member Police Committee – Mrs. Truesdale

Mrs. Truesdale said the Craft Show was very good. The vendors were nice and she purchased some “neat stuff”—so much that she needed help getting it to her car.

The Annual Senior Luncheon will be at 1:00 PM on December 7. Tickets are a must. Later that day at 6:00 PM there will be the Holiday Tree Lighting Ceremony. The tree is now located out back along the Walking Trail.

Mr. Linowski made the motion and Mr. Wilwert the second to approve the appointment of Bruce Thomason to the Recreation Committee effective 11/20/14 to fill the unexpired term of Councilman Camma. Mr.

Thomason’s term will expire the first Monday in January, 2018. Motion carried by unanimous vote. Mr. Thomason was present and introduced.

With no more business to come before Council Mr. Linowski made the motion and Mr. Wilwert the second to adjourn. Motion carried unanimously.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary