

MINUTES
BROOKHAVEN BOROUGH COUNCIL MEETING
MONDAY, DECEMBER 7, 2020

At 7:00 PM Council President Terry Heller called the regularly scheduled Brookhaven Borough Council Meeting to Order. Mr. Heller led in the Pledge of Allegiance to the American Flag.

The record shows the meeting was held by Virtual Teleconference and the following people participated in the meeting by Zoom: Mayor Leslie, Council President Mr. Heller, Councilpersons Mr. Gilroy, Mrs. Heller, Mr. Pappas, Ms. Sawicki, Mr. Vazquez, Officer Manager John Wilwert, Engineer Mr. Catania and Solicitor Mr. Wills. The minutes were recorded from the Zoom Teleconference by Planning Commission Secretary Mrs. Boyle.

Mayor Leslie read the names of the Brookhaven residents who passed away recently: Lois Sellers, Marsha Delozier, Veronica Bienkowski, Anita Price, Louise DeVirgilio, Giuseppe Generosi and Noreen Neale. A moment of silence was observed in their memory.

SCHOOL BOARD REPORT - COEBOURN SCHOOL PRINCIPAL – THERESA FORD
Mrs. Ford reported the following.

The students conducted a Food Drive and hundreds of non-perishable items were collected and donated to a local outreach program. American Education Week was celebrated at Coebourn. This is always held in November and is a time to celebrate all aspects of education. This has been an emotional year and Mrs. Ford said that the staff has completely accepted the challenge. The students and staff have shown a remarkable effort this year.

Mrs. Ford said that as of December 2, 2020, PDSB is following a new COVID order that was released by the Pennsylvania Secretary of Health. Public School Districts in Counties that have two consecutive weeks of substantial transmission need to test to compliance of the updated recommendations as a consideration to offer any in-person instruction, including a hybrid schedule. The PDSB is continuing to run the hybrid schedule; the compliance schedule was signed. There are two parts of the order; one was an order requiring universal face coverings. The students and staff have been diligent in meeting the masking order. This order is being implemented without much change to our current practice. There are requirements in the second recommendation that are significantly different than was placed on the school districts previously. The Department of Health issued a specific metrics that would trigger a short term closing for schools for in-person instruction and force a school to only provide for remote learning during that time. When you are in the substantial range, the number of known positive cases of COVID among staff and students now need to meet a minimum requirement. If we reach that requirement the school must close for a period of time which can be for three to seven days depending upon the number of students or it can be potentially up to fourteen days. The State does permit districts to shorten the time to complete the contact tracing, cleaning and case management.

Mrs. Ford said that this has been stellar in our District. Anytime there has been contact tracing it happens very quickly; the cleaning systems that we have in place for all of our schools have been stellar. With the new metrics when there are two to four staff in the building that test positive, that can potentially cause a three to seven day close. With more students in the building that test positive can cause a longer closing and the data is based on building data and not school wide data. The entire district may not necessarily have to close, just a specific building if they met the criteria. The criteria is based on a 14 day rolling period. We have been able to meet all the criteria. The staff and families so far have been superb. In our district the numbers have not been high; if anyone is interested in the numbers, they are available on the Penn Delco Website on the COVID tab. You can track the cases known in the building. We do have some students that are choosing to quarantine out of caution. We currently have one case and that will drop off in fourteen days.

Mrs. Heller asked if some students are coming to school that are ill or are the parents keeping them home. Mrs. Ford said the parents have been reporting if their children have any symptoms and are keeping their children home if they are sick. Mrs. Ford wished everyone Happy Holidays.

PUBLIC DISCUSSION

There was none.

FIRE CHIEF – ROBERT MONTELLA

Chief Montella was not present at the beginning of the meeting because he was out with the Fire Department on a fire call. When he later joined the meeting, he gave his report. He said he forwarded his report to Council and reported the following for November, 2020:

1 fire incident for the month; 17 non fire incidents for the month; 33 mutual aid calls for the month; 4 drills for the month. We had 605 calls for the year. There was no loss on contents or structure loss for the month and \$33,000 for the year; no contents loss for the month and \$30,000 for the Borough. We have had \$63,000 for the year; no property endangered for the month and \$1,050,000 for the year. There was 1 firefighter injury for the month; he was struck by a vehicle while directing traffic on a hit and run incident. He is doing well. There was 55 calls for the month with an average of 14 firefighters and a total of 490 hours for the month and a total of 6,765 hours for the year. There were 4 training calls with an average of 25 firefighters and a total of 225 hours for the month and a total of 2,414 for the year.

Brookhaven Fire Company responded to the following incidents for the month:

- ~ Three gas leaks: Save A Lot, Hand and Stone and Stonehill Apartments C Building
- ~ Four accidents: two at Brookhaven & Bridgewater Road, 352 & Dutton Mill Road and Brookhaven Road & Mt. Vernon Avenue.
- ~ Assisted Chester Township Fire Company on three building fires: 1329 Powell Road, 1642 Powell Road, 1229 Rainer Road.
- ~ Assisted Upland Fire Company on accident at 755 Upland Avenue, building fire on Golden Lane.

~ Assisted Aston Fire Department on two building fires: 245 Moria Place and 7 Gordonville Road.

~ Assisted Parkside Fire Company on two building fires: 29 W. Avon Road and Parkside Terrace.

~ Assisted Middletown Fire Company on a building fire on Cool Valley Lane.

~ Our monthly training was hose line advancement, gas/CO/electric emergencies, CAD training, live vehicle rescue drill with extrication.

~ COVID-19 update reports were submitted to Council and the Mayor. We are experiencing steady increase in positive COVID-19 transports. We had 8 COVID positive patients in the last 8 weeks. At first the patients were coming from long term facilities but now they are homeowners. Mr. Heller said that we have had 40% of our total COVID cases in Brookhaven occur over the last 40 days.

~ We submitted a letter of intent to enter a contract with Mid Atlantic Fire and Air for our 2019 SCBA Grant award of all new SCBAS for entire company at a total award of \$257,779.00. Our portion is about \$13,000.

The Ambulance Report for November was:

~ 180 ambulance calls; 107 were transported to the hospitals. 116 of those calls were ALS emergencies. 64 dispatches were BLS emergencies and year to date ambulance calls is 1,651. Chief Montella said he has no further information about distribution of vaccine to EMS but received an email that dry ice is starting to be circulated in the area for the vaccine. Chief Montella said that the ambulances are being diverted to other hospitals when there are no more beds for COVID. They are on and off divert time. Chief Montella said that the people that are going into the hospital for COVID are sick but the turnaround time for their stay is much shorter than it was in the Spring. More medicines are available and they know how to treat the people in a better way.

POLICE DEPARTMENT – ACTING CHIEF JONATHAN ZEBLEY

Acting Chief Zebley reported the following for November, 2020;

1 Strong-arm robbery (suspect being investigated); 1 Aggravated Assault on police officer – Officer Jenkins attacked with pipe – suspect arrested; 1 DOA/death investigation; 1 Unauthorized use of Auto; 13 Theft Incidents – 7 from unlocked automobiles; 1 suspect being investigated; 2 Retail Thefts – 1 arrested; 4 Fraud reports; 2 criminal mischiefs; 3 harassment complaints; 3 terroristic threats; 1 trespassing arrest; 2 narcotics arrests – Officer Tuttle found this in a car stop; 1 DUI arrest; 1 public intoxication; 2 mental health incidents; 17 suspicious conditions were investigated; 30 disturbances/domestic disputes were resolved; 13 burglar alarms were answered; 13 hazardous conditions/fire company calls; 20 vehicle accidents; 20 assist other departments; 1 arrest warrant served; 16 adults were arrested; 1 juvenile arrested from warrant; 21 citations were issued or filed; 8 warnings were issued; total loss to victims amounts to approximately \$2,607. Recovered property amounts are approximately \$169,

In November there were 2 officers out with COVID-19; 2 other officers quarantined with flu-like symptoms; one officer quarantined for off-duty exposure. All have returned to duty with no issues. A stringent COVID mitigation plan and order remains in effect. One officer was injured assisting in an arrest in Chester Township. The officer returned to duty in less than a week; Polygraphs were conducted on three applicants. There was a delay due to polygraph operator becoming ill with COVID. Another operator was sought to complete the remaining two. Backgrounds are being completed on applicants and training will begin in December.

Officer Wetten conducted firearms training and qualifications. Officer Wetten attended 8 hours of training with Swat. Act 180 in-service training was conducted by officers, de-escalation training is being pushed back because of COVID. Sensitivity training for officers is being sought. Departmental Shotguns are being converted to beanbag shells only. The beanbag rounds have shipped and training will be scheduled. A policy will be developed, reviewed and adopted. Once implemented, another layer of less-than-lethal force option will be available to officers. Officer Subers and Zebley are enrolled in Field Training Officer School in December. Brookhaven officers attended the Holiday Parade. Brookhaven Officers Martin and Zebley assisted in distributing dinners at the Real Church on Edwards Drive.

Mr. Wills asked Chief Zebley if we have heard from the Borough's Labor Council regarding Act 17 benefits. Chief Zebley said it looks like it doesn't have any exceptions. Mr. Wills said he will talk to Mayor Leslie and Chief Zebley about this later in the week.

SOLICITOR'S REPORT – MR. JAY WILLS

Mr. Wills reported that he submitted a report to Council but wanted to discuss the following:

Property on 700 Block of Marshall Road – This is a property that had multiple violations of the Borough's International Property Maintenance Code. Mr. Wills has filed a Complaint in Equity and Petition for Preliminary Injunction hearing against the owner in the Delaware County Court of Common Pleas before Judge Barry C. Dozor for November 18, 2020. The Judge granted the Borough's Petition for Preliminary Injunction and ordered the property owner to comply with all of the Borough's Property Codes and Ordinances and also ordered the property owner to reimburse the Borough for court costs and fees.

The next item concerns the 2021 Borough Tax Mileage Assessment. Mr. Wills has worked in the last week with the Finance Chairman, Borough Treasurer and the Office Manager preparing necessary spread sheets and the necessary mathematical calculations to determine the property tax mileage rate for 2021 for the Borough Budget. This was a larger project than in previous years because of the new County wide assessment for all real estate parcels in the County. The Property Reassessment will become effective on January 1, 2021. The Borough's total assessed values have increased fairly dramatically because the last reassessment occurred 20 years ago.

Mr. Wills said that in regards to Council's considerations this evening, he has them in the form of Resolutions.

The first Resolution concerns conditional approval of the Final Subdivision Plan for Arbor Developers. This is a two lot subdivision at the very end of Zoar Street. This application has been reviewed on multiple occasions by the Brookhaven Planning Commission. The Planning Commission voted at their November Meeting to unanimously recommend approval of the Subdivision with multiple conditions. Those conditions are incorporated into the Resolution. Mr. Heller asked for a motion to adopt this Resolution. A motion was made by Mrs. Heller and it was seconded by Ms. Sawicki. The motion was unanimous.

The second Resolution concerns authorizing the release for the completion of public improvements by Brookhaven owner limited partnership property situated at 5051 Edgmont Avenue, commonly referred to as Freddy's Restaurant. This is a development that predates Mr. Wills' appointment as Solicitor but he said that after review of this, the developer did develop a restricted escrow account with the Borough in the amount of \$10,000. There have been various releases to the Borough for the cost that they incurred at this property. The property owner is now requesting a release of the escrow for public improvements in the amount of \$7,250.75. This escrow release has been reviewed by the Borough Engineer's office and they are recommending approval as well. A motion to adopt this Resolution was made by Ms. Sawicki and it was seconded by Mr. Vazquez. The motion was unanimous.

The third Resolution for consideration concerns adopting procedures for the handling of certain sewer back-up claims that are not covered under the Borough's Municipal Insurance Policies. Mr. Wills said that this Council is well aware that these procedures have been recommended for approval by the Borough's Liability Insurance Broker, Arthur J. Gallagher & Company. Mr. Wills has worked with the Insurance Broker and he has recommended that Borough Council seriously consider, approve and adopt this Resolution. Mr. Heller asked if anyone had any questions about the motion and there were none. A motion to adopt this Resolution was made by Ms. Sawicki and it was seconded by Mr. Vazquez. The motion was unanimous. Mr. Wills said that there is on file with the Borough a fairly detailed list of procedures that the Borough has enacted by adopting this Resolution. It was prepared by Arthur J. Gallagher & Company and members of the public are free to review these procedures.

The fourth Resolution for Borough Council's consideration is a Resolution asking for the release of escrow for public improvements by Pando Property Group. They are currently developing seven single homes off of East Brookhaven Road and they have requested a partial escrow release. This release has been reviewed by the Borough Engineer and he has recommended in writing the escrow release of \$24,200 to complete public improvements by Pando. Ms. Sawicki had a question about the deed to the property that there were going to give Brookhaven Borough. She does not feel we should give them any money until we get this deed. Mr. Wills said that he has spoken to Mr. Catania and this lot that is to be deeded to Brookhaven for Open Space is currently full of construction debris. Mr. Wills said that until the lot is fully cleaned up we should defer accepting any dedication at this time.

Mr. Wills said we are still holding significant escrow monies in reserve so we still have pressure we can bring to the developer to comply with giving us the deed of dedication. Mr. Wills said he is comfortable until waiting until early 2021 to get this deed. Mr. Wills wants to make sure the lot is in proper condition and the land has been cleaned up and all debris has been removed. Mr. Heller asked what the ballpark figure is on the remaining escrow. Mr. Catania said that it is about \$15,000. Mr. Wills said that the deed of dedication is part of the land division application and has already been recorded so the property owner is legally obligated to convey that parcel to us. We just want to make sure that it is conveyed in near perfect condition so the taxpayers will not have to spend any additional money on the lot. Ms. Sawicki said that she is still not comfortable about giving the money to him. Mr. Heller said that he is not worried about giving them the money. Mr. Vazquez said that he is also not worried about it; we need them to present us with the lot in good condition. If we get the lot now, the owner will no longer be obligated to clean it up. Ms. Sawicki said that the other part of her issue with this is that the PECO Grant is going to be used for that piece of land and she would like to have the deed so when PECO asks us about it, we can show them the deed. Mr. Catania said that the deadline for the Grant has passed but we have filed the application. He said that we have been working with someone from PECO and that we can get a draft ready in a few days and they will have it. Mr. Catania said it should be no problem with not having the deed right now. Ms. Sawicki said that she is now satisfied. Mr. Wills asked Mr. Catania what is the condition of the property now. Mr. Catania said that the curbs need to be replaced, the sidewalk needs to be installed, the site needs to be graded and seeded. Mr. Catania said that the last house should be occupied by Christmas and the developer plans to have everything done by the end of the year. Mr. Wills said that we will convey to the developer that we want the deed. Ms. Sawicki said that she is now satisfied with releasing the escrow to them and thanked Mr. Wills and Mr. Catania for their answers to her concern. A motion to adopt this fourth Resolution was made by Ms. Sawicki and it was seconded by Mr. Vazquez. The motion was unanimous.

MAYOR REPORT – MAYOR LESLIE

Mayor Leslie said she wanted to thank the Fire Department and Police Department for helping out with the 14th Annual Cruise for Kids with the Delco Cruisers yesterday through the Borough. There were many people lining the streets. Mayor Leslie thanked everyone who attended the Grand Opening of Dunkin Donuts. Mayor Leslie said that she was approached by one of our Borough Boy Scouts who is going for his Eagle Scout. He wants to present a project to us; when he gets everything together Mayor Leslie will let everyone know about the project. He is due to make Eagle Scout in June. Mayor Leslie wished Mr. Vazquez a Happy Birthday and she wanted to wish everyone a safe and happy and healthy Holiday Season.

CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG TERM AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND MEMBER GRANT COMMITTEE – MS. SAWICKI

Ms. Sawicki said that Council had the Bill List in their packet. The General Fund is \$67,100.82; the Sewer Fund is \$3,582.82 and the Road Fund is \$4,500 for a total of \$75,183.64.

Ms. Sawicki made a motion that we approve these bills and it was seconded by Mr. Vazquez. The motion was unanimous.

Ms. Sawicki said that Borough Calendar for 2021 will be mailed and hopefully everyone will receive it by Christmas week. The Newsletter will be started in February, 2021.

Ms. Sawicki said that it was a very tough year for everyone in the Borough and for the Borough. Ms. Sawicki said that today is the first day for inspection of the Borough Budget. There are copies available in the Borough Office and it will be put on the website also. Adoption of the Budget will be on Monday, December 21, 2020 at 7 PM. All of the Ordinances and Resolutions will be adopted then. This will be by Zoom.

Ms. Sawicki said that she wanted to explain about the assessment. The new assessment for the Borough is \$726 million. Our new tax rate for 2021 is 2.72. Currently it is 4.85. There is a reduction due to the increase in our assessment value. The old assessment was \$407 million. Ms. Sawicki wanted people to realize that when we say there is no tax increase that means that the Borough this year and next year will receive the same \$1.93 million in real estate taxes. That is where the no tax increase comes in. Some residents have an assessment increase, some have a reduction and some stay the same. When Harrisburg says no tax increase, it only means the Borough cannot receive a tax increase from a real estate assessment. Ms. Sawicki said that when the residents get their tax bill in February it will be 2.72 times your new assessment. Ms. Sawicki said that she wanted to mention that DELCORA is having a 14% increase so it should be a \$36 increase.

MEMBER VETERANS COMMITTEE, MEMBER POLICE COMMITTEE, MEMBER TECHNOLOGY AND COMMUNICATIONS COMMITTEE – MR. GILROY

Mr. Gilroy wanted to wish everyone a happy and safe holiday. He congratulated Mr. Vazquez on his election as Vice President of Council and wished him Happy Birthday. Mr. Heller said that Mrs. Heller's Birthday was yesterday.

MEMBER CONDO ASSOCIATION COMMITTEE, PLANNING COMMISSION LIAISON, MEMBER PERSONNEL COMMITTEE, COUNCIL LIAISON TO CIVIL SERVICE COMMISSION, MEMBER POLICE COMMITTEE, MEMBER PUBLIC WORKS COMMITTEE, CO-LIAISON TO ZONING – MR. PAPPAS

Mr. Pappas said that a Workplace Safety Meeting was held in November. It was held live with all the employees using spacing and proper precautions. Some of the topics discussed were: questioning the camera system, the operating rights and agreements with the ME Corporation, the company that handles the security cameras. Some updates to the cameras in Samson Field and Memorial Park were also discussed. Mr. Wilwert provided an employee drug policy which is based on the generic policy. We will be presenting this to the Personnel Committee for review and consideration for the Employee Handbook.

Mr. Swayngim has put together new sanitizing equipment for the Borough Hall. It is an operational pneumatic spray gun that sanitizes the offices and the hallways by misting the air with an antibacterial solution. Mr. Swayngim is always looking to keeping us safe.

The Planning Commission has a vacancy. If any interested party with the basic skills of reading drawings and the specifications that go along with them, reading and interpreting code books, referring to the Construction Code and Zoning Code, some type of knowledge of level of construction and also the knowledge of the Planning Commission in itself. If anyone would be interested in improving the Borough's overall appearance and would like to apply for this position, please submit your resume. A Civil Engineering Degree or an Architectural Degree is not required.

Mayor Leslie asked when the next Safety Meeting is scheduled. Mr. Pappas said it will be in January and he will give Mayor Leslie the date and time.

MEMBER PERSONNEL COMMITTEE, MEMBER BUSINESS REVITALIZATION COMMITTEE, MEMBER EMERGENCY MANAGEMENT COMMITTEE, HOLIDAY PARADE COMMITTEE, MEMBER POLICE COMMITTEE AND MEMBER RECREATION BOARD AND MEMBER TECHNOLOGY AND COMMUNICATIONS COMMITTEE – MRS. HELLER

Mrs. Heller said that the Technology Meeting for December 10th has been cancelled. The next meeting will be on Thursday, January 14th.

There will be no Rec Board Meeting in December. The next meeting will be on Thursday, January 28th.

The Parade Committee met on December 3rd for the wrap up. Mrs. Heller again thanked Stephanie and Vawn Donaway, Linda Riffert, Ginnie McKee and Councilwoman Donna Fooks for all their help with the Parade and all the participants in the Parade. If anyone has any suggestions or would like to volunteer for next year's Parade, please contact Vawn Donaway or Linda Riffert, who are the Co-Chairs.

The Police Committee met on December 2nd to discuss Budget and Personnel issues.

Mrs. Heller wanted to welcome the Dunkin Donut's family to Brookhaven and wished them the best.

We have an update from our Emergency Management Coordinator Steve Schultz. He has the COVID money for the supplies for FEMA and it is still in the process. The Chester Creek Road Mitigation Project is still continuing. The recertification for the community rating system for the National Flood Program is almost complete.

BUSINESS AND REVITALIZATION COORDINATOR, MEMBER FINANCE AND ADMINISTRATION, MEMBER GRANT COMMITTEE, CO-CHAIR HOLIDAY PARADE COMMITTEE, MEMBER LONG TERM AND COMPREHENSIVE PLAN COMMITTEE, CHAIR ORDINANCE COMMITTEE, CO-CHAIR RECREATION BOARD, SCHOOL BOARD LIAISON, MEMBER CONDO ASSOCIATION, CO-CHAIR TECHNOLOGY AND COMMUNICATIONS COMMITTEE – MRS. FOOKS

Mrs. Fooks was not present but Mr. Heller read her report:

Council members received the Food Truck Ordinance last month and are asked to review it and to get back to Mrs. Fooks with all comments ASAP. The Permit Fee especially for this needs to be discussed. The Ordinance Committee will not meet this month.

Dunkin Donuts had their Grand Opening on December 5th. It has been reported that business has been fantastic; better than anticipated. Mrs. Fooks wanted to thank everyone who participated in the Delco Cruisers on December 6th; it is a great project for the kids. The Providence Animal Center will have their Chip Vaccination Clinic on May 19, 2021.

PRESIDENT OF COUNCIL, CHAIRMAN BOARD OF HEALTH, CHAIRMAN BUILDING COMMITTEE, MEMBER BUSINESS REVITALIZATION COMMITTEE, MEMBER GRANT COMMITTEE, HISTORICAL COMMITTEE, MEMBER LONG TERM COMPREHENSIVE PLAN COMMITTEE, MEMBER POLICE COMMITTEE AND MEMBER PUBLIC WORKS COMMITTEE – MR. HELLER

Mr. Heller said that he received a letter of resignation from Mr. Harold Hampton, Zoning Officer. Mr. Hampton regrets the need to resign; his resignation will be effective on January 4, 2021. Mr. Heller said that Mr. Hampton served the Borough for over 40 years. Mr. Heller said that we wish Mr. Hampton well. We will miss Mr. Hampton; he is an encyclopedia of knowledge and is good at what he does. Mr. Heller said that he will be incredibly difficult to replace. Mr. Heller asked for a motion to advertise for the position of Zoning Officer in the Delaware County Daily Times this week. A motion was made by Mr. Vazquez and it was seconded by Ms. Sawicki. The motion was unanimous.

The Council met in Executive Session on December 1, 2020 from 6:30 pm to 7:30 pm. The issue was a Personnel Meeting. The Public Budget Meeting will be held on December 21, 2020 at 7 pm by Zoom. The December Workshop is cancelled.

Mr. Heller said that the COVID cases are surging all around Delaware County. We have had 90 cases in Brookhaven within the last 30 days. The total number of cases in Brookhaven since the beginning of the Pandemic is 207 and out of these, there have been six deaths. Mr. Heller said that the vaccine is right around the corner; Mr. Heller talked to Leanne Kruger this morning and she has no new update but said that the doctors and nurses will get the first doses. Mr. Heller said he feels it will be another three or four months before everyone can get vaccinated; we have been in the Pandemic for several months and we will get through these next few months.

Mr. Heller asked for a motion to approve the November 9, 2020 Council Meeting Minutes. A motion was made by Mr. Gilroy and it was seconded by Mr. Pappas.

Mr. Heller asked for a motion to approve the November 23, 2020 Workshop Meeting Minutes. A motion was made by Mrs. Heller and it was seconded by Mr. Vazquez.

VICE PRESIDENT OF COUNCIL, FINANCE AND INSURANCE COMMITTEE, MEMBER PUBLIC WORKS COMMITTEE AND LIAISON TO ZONING BOARD – MR. VAZQUEZ

Mr. Vazquez said that Mr. Hampton will be a very hard person to replace as Zoning Officer and will be dearly missed. Mr. Vazquez reported the following:

- ~ There were three sewer back-ups:
- ~ 4103 Woodland Avenue – there was a lateral blockage between the sanitary lateral and the curb. General Sewer was called out to assist us in the clearing of that.
- ~ 606 S. Gray Street – there were no issues on our part for this.
- ~ 3746 Ridgewood Lane – this was on the homeowner.
- ~ There has been an odor reported at our Sewage Treatment Plant and residents have been complaining about the smell. We do not believe that the odor is coming from the Plant; they believe that some of it may be coming from the refineries. We will be noting wind direction and other variables at the time of the complaint so we can note if the odor is coming from our sewage plant or not.
- ~ There was a sinkhole at 414 Edwards Drive and it was reported to the Engineer.
- ~ We are undergoing a lock cylinder replacement in the parks to verify that all of our buildings are secure and they don't have keys that can be duplicated very easily. We have the materials to do it.
- ~ Grass cutting is done for the season.
- ~ All the extra trash cans are going to be removed and stored for the winter.
- ~ Picnic benches will be removed for the winter and repaired and repainted during the off season.
- ~ Three boulders were placed between Memorial Park and Summit. We had a complaint about people driving vehicles through there and this should deter them from doing this.
- ~ The 2020 leaf collection has started; the leaf truck only comes once
- ~ Trash cans were put out along the Parade route. Potholes were filled. So far, the year to date total for potholes was 124 bags totaling 6,215 pounds. This month we used 34 bags and 1,700 pounds of patch.
- ~ The Police Department called out the team to remove a downed tree at Dutton Mill and Lincoln Drive.
- ~ The flags were replaced on Cambridge Island for Veteran's Day
- ~ We are prepping all the highway vehicles for the winter season. The smaller dump trucks have the spreaders and spinners on them. Hopefully we don't need to use them this year.

ENGINEER'S REPORT – MR. CATANIA

Mr. Catania submitted his written report but wanted to discuss the following:

~ We opened bids for the 2018 Small Water and Sewer Grant for sanitary sewer rehabilitation along Brookhaven Road, basically near Gray Street. We received three bids for that project. The low bidder was Standard Pipe Services in the amount of \$63,000. The Grant amount was \$390,000 so there is still a lot of money left for other projects. We asked the State if we can use the money for the Whitely Road Storm Sewer and that was denied. We are looking to see if they will accept us doing some sanitary sewer work along Edgmont Avenue and Brookhaven Road.

~ We submitted the Corrective Action Plan for the Sewer Treat Plan to DEP. We received an email from them today with some additional response and we will prepare it and get back to them shortly.

~ At the Workshop Meeting the Design Engineer from Brookhaven Storage asked as to whether or not they would have to go through the process since they are making some revisions to the original plans that was conditionally approved. Mr. Catania said that in the Land Development process this appears to be a significant change to the development. The building is increasing slightly but more importantly, it was presented as a three story building but now it is a three story building with a basement. It appears they have increased the square footage of the building by 25%. Mr. Catania said they would warrant to be back before the Planning Commission and Borough Council approval process. Mr. Catania said that the second part of that is the Zoning Hearing Board granted approval for that project and now it should be reviewed by the Zoning Officer, the Zoning Solicitor or Mr. Wills to determine if it needs to go back before Zoning. Ms. Sawicki asked if someone has a basement in a storage facility, would it be more prone to water damage. Mr. Catania said this is a tough question to answer; it depends upon the conditions. Mr. Catania told the Design Engineer that if they were going to change the plan, he would have to take it back to his client to see what they are going to do. Mrs. Heller asked if the basement area was going to be utilized for additional units. Mr. Catania said that is what we believe but we have not seen any plans yet.

~ Mr. Wills had a resolution to approve a subdivision on Zoar Street. Mr. Catania asked the Council to approve a municipal escrow amount of \$12,870 plus \$650 for Inspection. This is strictly for the extension of Zoar Street. Mr. Heller asked for a motion to approve this. Mr. Gilroy made the motion and it was seconded by Mr. Vazquez. The motion was unanimous.

~ Mr. Catania asked Council to consider the bid that was opened for the 2018 Small Water and Sewer Grant to be awarded to Standard Pipe Services in the amount of \$63,000 subject to review of the State. Ms. Sawicki made the motion and it was seconded by Mr. Vazquez.

FIRE MARSHALL – MR. LESLIE

Mr. Leslie was not present and there was no report.

BOARD OF HEALTH

There was no report.

ZONING OFFICER – MR. HAMPTON

There was no report.

PUBLIC DISCUSSION

Mr. John DiProgetto, Hillside Avenue, asked if Mr. Hampton could stop by his house before he resigns. He said he is a volunteer and he has a baseball season to plan. His idea is to have on-line registration for the safety of everyone. He said they are looking to push the Opening Day Parade back a week or two, to late April. It will give us more time to get the COVID numbers down. Mr. DiProgetto said he doesn't believe that the younger children are impacted by it that much.

Mr. Heller said that from everything he has read, the most vulnerable to the virus should be vaccinated by April. We are going to do the Parade different this year: we will have it at Memorial Park and we will separate the players in the three fields and we are only going to do one age group at a time. We can social distance and we are possibly going to limit it to one parent per player at the start. Mr. DiProjetto said he is following the numbers and is focusing on Brookhaven. He said that all of the sponsors from last year will be transferred over to this year. Mr. DiProjetto will be talking to the Rec Board to get some specials for sponsors at a less of a price. We have done a good job of not raising the rates for families; Mr. DiProjetto said he is very mindful of the budget and does not like spending unnecessary money. We will need to upgrade some equipment. He would like to work with the Borough with helping us out with some possible protection at the snack bar. We need this to keep the prices down and in the last ten years we have not raised the rates. If we cannot have a snack bar, we will have to raise money somewhere else. They talked about maybe having a side window so things can be handed out that way. Mr. DiProjetto said he has been asked about resumption of Basketball in Aston or Brookhaven but he has not heard anything. He said there are safe ways to play these sports. He has shared his ideas with the Basketball Program. Mr. Heller said that Mr. DiProjetto has done a great job. Mr. DiProjetto congratulated Mayor Leslie on her appointment as Mayor and thanked Mr. Hess for all his service as Mayor. Mrs. Heller asked what is the time frame for online registration. Mr. DiProjetto said probably around the beginning of February. Mrs. Heller said she has some ideas for safeguarding the snack bar.

Mr. Tom Dykes, W. Brookhaven Road, said that the Recreation Board is looking for members as well as alternates. He does have some names that are interested. Mr. Dykes said they are looking at programs for 2021 and are planning the Easter Egg Hunt for April 3, 2021. Mr. Dykes said that as the President of the Recreation Board, he is totally behind the Baseball Program and is looking forward to getting it going. Mr. Heller thanked Mr. Dykes for bringing such a positive outlook to the Rec Board. Mr. Dykes said they are also looking at some summer programs for the Borough.

Mr. Dykes had a question for Mr. Wills and Mr. Catania. He said his next door neighbor lives next to the new properties on Brookhaven Road. One of the new owners thinks the property line is the trees as opposed to the edge of the hedges. There seems to be a discrepancy in the property line. Mr. Catania said that the property is going to be surveyed to determine the property line. Mr. Catania asked if Mr. Dykes' neighbor has the deed to his property that would be helpful.

ADJOURNMENT

Mr. Heller wished everyone Happy Holidays and thanked them for their support during this year.

There was no other business to come before Council. Mr. Vazquex made the motion and it was seconded by Mrs. Heller to adjourn. Motion carried by unanimous vote. The meeting was adjourned at 8:33 pm.

Respectfully Submitted,

Mrs. Joan Boyle
Brookhaven Planning Commission Secretary

