

MINUTES
FEBRUARY 6, 2017
BROOKHAVEN BOROUGH COUNCIL MEETING

At 7:00 PM, Council President John Wilwert called the regularly scheduled meeting of Brookhaven Borough Council to order. He led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the Borough residents who passed away during the month of January-David J. Fynes, Michael Gommer (former Brookhaven Police Officer), Katie Boyle, Joseph McKenna, Lisa Divers, Everett Bradley, Jr., Kathleen Bogan and Irene Ruark.

The record shows the meeting was properly advertised and was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015. The following people were seated at the Council Table (from my right to left): Ms. Sawicki, Mr. Linowski, Mr. LaPera, Mrs. Fooks, Mr. Wilwert, Solicitor Maddren, Mayor Hess, Ms. Leslie, Mr. Donaway, Engineer Catania Engineering and Secretary McKinley.

PRESENTATION FROM COUNCIL – Mayor Hess, Mr. Wilwert and Mr. Kuminka

Mayor Hess, Mr. Wilwert and Mr. Kuminka presented the following Coebourn Elementary School students with the Million Word Reader Certificate they earned: Aidan Davis, Charlotte Falcone, Derrick Foster, Skylar Hermann, Matilyn Stone and Nathanael Zewdie.

SCHOOL BOARD REPORT – Mr. Kuminka had no report.

PUBLIC DISCUSSION

Mike Ruggieri from 112 East Garrison Road spoke about the latest scam—someone calls on the phone and says “can you hear me?” Do not say yes because they have already pre-recorded something and by saying yes you are authorizing them do something you do not really want.

Laird Shively, 421 Sir Galahad Drive asked for an update on what is proposed for Eaton Park. How many trees are going to be cut down, if any? Mr. Catania said all improvements will be away from the trees but if any have to be taken down, he doesn't know exactly how many. Mr. Shively said that the trees are valuable for their timber value and advised Council to bring a “timber expert” in. Some of the Oak Trees are 3' in diameter and are worth a lot of money. If taken down they should be sold to a “lumber mill”. Mr. Wilwert said we will look into that to make sure we will be paid for the wood for their “timber value”. Mr. Shively said if a picnic pavilion is going to be placed in the park, the exiting trees will provide shade in the hot weather.

Harry Seth, 3633 North Clearwater Lane, spoke about the 100th Anniversary of World War I which he has spoken about in previous meetings. He asked for someone to work with him on this project. Mr. Wilwert said that Councilwoman Leslie and John Coleman will assist him, including the design of the monument that he suggested be placed on the Memorial Island near where the other Veterans' Monuments are.

POLICE CHIEF'S REPORT – Chief McGoldrick was absent.

FIRE CHIEF'S REPORT – Fire Marshal Leslie for Chief Montella

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Fire Marshal Leslie reported for the month of January 2017 the following statistics:

<u>Type</u>	<u>Month</u>
Fire Incidents	1
Non-Fire Incidents	35
Mutual Aids	25
Drills	4
Total	65
<u>Loss</u>	
Structure	\$ 0
Contents	\$3,000
Vehicles	\$ 0
Total Loss	\$3,000
Property Endangered	\$ 0

There were no firefighter or civilian injuries or deaths.

<u>Manpower</u>	<u>Calls</u>	<u>Average Persons Participating</u>	<u>Hours</u>
Fire	65	17	759
Training	4	27	190

Brookhaven Volunteer Fire Company responded to the following incidents in Brookhaven: 2 building fires—5200 Hilltop Drive Unit BB 17, and Susan Lane, 8 accidents—Edgmont Avenue at Barlow, Edgmont Avenue at Dutton Mill Road, Edgmont Avenue at Edgmont Avenue, Edgmont Avenue at Whitley Road, 378 Bridgewater Road, Edgmont Avenue at Cambridge Road and Edgmont Avenue at Trimble Boulevard.

Assisted Upland Fire Company on a building fire at Crozier Chester Medical Center, assisted Middletown Township Fire Company on a building fire at 405 Meadowhurst Lane; assisted Aston Township Fire Department on a building fire at Valley Green Drive; assisted Rocky Run Fire Company on building fires at Old Forge Road, Riddle Village and 2 at Riddle Memorial Hospital; assisted Chester Fire Department on building fires at 8th and Barclay Streets and Morton Avenue where two people perished; assisted Chester Township Fire Company on a building fire at the Comcast building on Bridgewater Road and assisted Prospect Park Fire Company on a building fire at 14th Avenue.

Chief Montella received a nice thank you Letter from Jeffery Harris, the Mayor of Prospect Park which read in part “On behalf of Borough Council, I would like to extend our sincere gratitude to your Fire Department for their assistance and support at the devastating fire that recently occurred in our Borough. The skill and determination displayed by your Department truly contributed to a safe operation in which no residents or firefighters were injured.” “I thank your Department for their heroic actions and continued service to protecting the communities you proudly serve.” “May God bless you and always guide your crew safely home.”

Mr. Leslie said that the Fire Company’s Fund Raising Drive mailing has gone out. Please support it.

The Emergency Medical Services Report for the month of January shows 106 transports, 19 refusals, 40 assists for a total of 165. There were 13 second emergencies. Brookhaven Emergency Medical Services responded to Brookhaven 52 –129; Aston 17 – 1; Media 23 – 4; Parkside 45 – 4; Rocky Run 46 – 3; Chester Township 47 – 4; Middletown Township 50 – 1; Upland 57 – 3; Nether Providence 65/51 – 2; Rosetree/Media 73 – 1 and Chester City 100/82/83/81 – 13.

Mr. Leslie said that in January all of the firefighters have recertified in the air pack training.

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Mrs. Fooks asked Mr. Leslie about a possible gas leak on Grant Drive. Mr. Leslie said PECO did check the area out and found no leaks. Mr. Leslie said that especially at this time of the year gas leaks do occur. Do not hesitate to call 9.1.1 if you smell gas either inside or outside.

SOLICITOR'S REPORT – Mr. Maddren

Mr. Maddren said that he was looking for authorization to advertise the revised Solicitation Ordinance for adoption at the March 6 Council Meeting. Mrs. Fooks so moved and Ms. Leslie made the second. Motion carried unanimously.

MINUTES APPROVAL

Mr. Linowski made the motion and Ms. Leslie the second to approve the January 9, 2017 Council Meeting Minutes. Motion carried by unanimous vote.

MAYOR'S REPORT – Mayor Hess

Mayor Hess said at the last Council Meeting concern was expressed about illegal parking in the fire lanes. He asked Fire Marshal Leslie how many tickets he writes a week. Mr. Leslie said 15 to 20. Mayor Hess continued saying the Police Department issued a total of 36 citations, 9 warnings and 9 parking tickets in January. Some people think the Borough should have a tow truck in the shopping centers. We can't do that---it's not our property. He explained that with a citation, one has 30 days to pay the \$10, then it goes to \$100. If the \$100 is not paid, the Chief can ask for PennDOT to suspend the driver's license of the offender. Mr. Linowski said he was in the Brookhaven Shopping Center earlier today and there were 7 cars parked illegally. As soon as the motorists saw the Public Fire Safety Officials in the area, they moved their vehicles.

COUNCIL REPORTS

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

Ms. Leslie said the Veterans will meet at 7:00 PM this Thursday, February 9.

The next Fire Committee Meeting will be on February 15 at 6:00 PM at the Fire House.

There were 2 Emergency Management Incidents that the Emergency Management Team handled recently. The first was on January 16 when some of the Dutton Mill Road/Greenwood Street residents were evacuated because of a gas leak. The Municipal Center was opened as a shelter. 9 people were served breakfast and sheltered until the area was cleared for their safe return to their homes.

The second was on January 24 when 51 people were displaced by a power outage. The Fire Safety Officials went door to door to check on the welfare of the residents. Several spent the night at the municipal center and were served breakfast in the morning. The Emergency Management Team was on duty for 33 hours during the month of January.

CHAIR FINANCE AND INSURANCE COMMITTEE, CHAIR LONG RANGE DEVELOPMENT, MEMBER FIRE COMMITTEE, MEMBER CIVIL SERVICE COMMISSION AND CHAIR CONDO ASSOCIATION COMMITTEE – Mr. Linowski

Mr. Linowski presented the Bill List.. Mr. Linowski made the motion and Mr. Donaway the second to approve

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the Bill List dated 02/06/17. Totals are as follows: General Fund \$49,227.77, Road Fund \$4,391.71, Sewer Fund \$42,404.49 for a Grand Total of \$96,023.97.

Mr. Linowski made the motion and Ms. Sawicki the second to set the Borough Tax Collector's salary at \$18,900 for the next four (4) Years via Resolution. Mr. Linowski said the tax collector has not had a raise for 8 years. Motion carried by unanimous vote. This is Resolution 2017-02.

Mr. Linowski made the motion and Ms. Sawicki the second to adopt the 2017 County Aid Resolution. Motion carried by unanimous vote. This is Resolution 2017-01.

CHAIR PUBLIC WORKS AND BUILDINGS, LIAISON TO HOLIDAY PARADE COMMITTEE, CHAIR COMPREHENSIVE PLANS, MEMBER TRAFFIC CALMING COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Donaway

For the month of January, among other things, the Public Works Department filled potholes, upgraded stop signs at Trimble Boulevard at Mount Vernon Avenue, Houston Street at Wellington Avenue and put street name signs up at Houston Street at Wellington Avenue. They also installed End School Zone Signs on Coebourn Boulevard. They picked up 425 Christmas trees and chipped them. They salted during two ice/snow incidents. They made a sewer call for an overflowing vent at 156 Ridge Boulevard which they cleared with a plunger. Plastic bags, paper towns came out of the vent. There were main blockages on Edgwood Avenue which was cleared by us, at 3947 Susan Lane which was cleared by General Sewer Service. In the rear of 133 Charles Avenue there was a blockage that was cleared by General Sewer Service because we did not have enough hose to reach either of the blockages. General Sewer Service televised the 272 feet in the rear of Charles Avenue. There are some serious issues with this line. Mr. Catania has the report from General Sewer Service. The cost to repair is estimated to be between \$250,000 and \$500,000.

We are having trouble keeping the banner on the Cambridge Road Island tight. It is too heavy for the posts that we have installed and there are no holes in the banner to let the wind blow through. When it is windy, it acts like a sail and works the posts in the ground loose. If it has to be up for a long period of time, we will have to come up with a different way to hang it.

Sinkholes on the back entrance to Trimble Run Condominiums were dye tested. The dye went into the storm sewer system.

Two estimates for the proposed fence around the retention pond at the new ball field have been received. From DM Welding & Fence, Inc., 415.5 West 2nd Street in Chester, PA 19013. To supply and install 700 linear feet 48" high pressure treated posts and rail fence with 700 linear feet of 4' high black wire fence behind the post and rail fence is \$8,945.00. This quote includes the necessary gates and posts also. The second estimate was to supply and install 700 linear feet of black vinyl chain link fence with posts, top rail and bottom tension wire, gates and gate posts for a total of \$9,037.00. All posts will have concrete footings. Both estimates are good for 30 days and are dated February 1, 2017. Mr. Linowski asked if we are still under the state mandate. Why are we doing this and not the developer? Mr. Maddren said there was no fence on the approved plans.

Continuing the January report, Mr. Donaway said the Public Works Employees have started to replace all of the wooden seats on the bleachers from Memorial Park.

All Police cars and highway vehicles have been serviced.

We need to have Sommerville and Sampson Park surveyed so we can put in permanent markers.

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Mr. Donaway said we are getting prices for a new gymnasium floor. He also spoke about renovations to the Inspectors and Council Work Room. He read the proposed 2017 Street Paving List.

The next Holiday Parade Committee Meeting will be Wednesday, February 8 at 7:30 PM. They are looking into the possibility of having a Designer Bag Bingo as a fund raiser.

In the area of 427 Dutton Mill Road concrete was dumped into the manhole blocking the flow. Our Public Works Director and Plumbing Inspector were on location.

Under Cleaning and Televising the report shows Shepherd Street at the new house construction was televised to locate the lateral in the main. The entire length of Greenwood Street was cleaned.

The 2016 Sanitary and Storm Sewer Report shows that on the DELCORA System there were 9 homes where their vents were cleared with a plunger; there were two homes where repairs to the sanitary sewer line were made for us by Ridley Excavating; 3 locations where there were blocked mains and/or great trap overflows; 3 areas where there was cleanings and televising; on the Brookhaven Wastewater Treatment Plant line there were 2 vents cleared by plunger and 1 private main blocked before coming into the Brookhaven Wastewater Treatment Plant.

52 hours were spent cleaning and/or repairing storm sewer inlets. 2.2 tons of debris was removed—bottles, plastic bags, grass clippings and leaves. Repairs were made at 2 inlets in the Borough by Public Works and two inlets were repaired by Ridley Excavating.

LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE, MEMBER GRANT COMMITTEE, MEMBER LONG RANGE DEVELOPMENT, MEMBER CONDO ASSOCIATION
Mr. LaPera

There were no Zoning Hearings in January nor will there be one on February 14.

Mr. LaPera made the motion and Ms. Sawicki the second to authorize Catania Engineering to draw up plans and specifications for the Eaton Park Project and advertise for bids to be opened at the February 27 Workshop. Motion carried by unanimous vote.

Recreation Committee will meet at 7:30 PM on February 23.

Mr. LaPera said the Baseball and Softball Parade will be on April 8. It steps off at 9:00 AM. Since the Teener League will be using the new field and the sign dedicating the field (when it was on the Chester Water Authority Property) to Jim Durkin is old and beat up, they would like to get a new sign for the new Jim Durkin Field. John DiProjetto is the Teener League Coach.

The Zoning Task Force that has been upgrading our Zoning Code over the past 16 months or so will be meeting again on March 2. They are hopeful that they will have something for Council to look at in April. Mr. Linowski, who is part of the Task Force, said “they are cleaning up a lot of old zoning issues that have fallen through the cracks”.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE AND MEMBER POLICE COMMITTEE – Mrs. Fooks

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The Ordinance Committee met on January 19 and Mrs. Fooks mentioned to them the possibility of creating a drone ordinance. Mr. Maddren forwarded Mrs. Fooks the FAA State and Local Regulation of Unmanned Aircraft Systems Fact Sheet which the committee will review on February 16 at 6:30 PM.

Business Revitalization shows that LA Fitness is now open for business. Sports Clips will be opening soon. The building currently going up next to Starbuck is an Urgent Care facility; Giant Foods has a new property management agent for the vacant Giant in Cambridge Square Shopping Center. The property management company has nothing to report to her at this time and she'll give them a call each month for an update.

Mrs. Fooks said she has been contacting restaurants about the possibility of coming to our Borough. In the past she has provided Retail Sites with a list of about 40 restaurants with the hope that one would be interested in Brookhaven. A few residents have indicated to Mrs. Fooks that they know restaurant owners and will share Mrs. Fooks' contact information with them.

The Borough will host a business owner luncheon on February 22. The hope is to establish a new Brookhaven Community and Business Association Board so we can move the association forward. The luncheon will be from 11:30 AM until 1:00 PM.

Providence Animal Center, formerly the SPCA, will hold its Vaccine and Micro Chipping Clinic here on Tuesday, April 18 from 4:00 – 6:00 PM in our gym. Flyers concerning this are on the sound system cabinet in the back of the Council Room.

CHAIR ARBOR/SHADE TREE COMMITTEE, LIAISON TO HEALTH INSPECTORS AND HEALTH OFFICER, LIAISON TO PLANNING COMMISSION, MEMBER LONG RANGE DEVELOPMENT COMMITTEE AND MEMBER FIRE COMMITTEE – Ms. Sawicki

Ms. Sawicki said the Planning Commission did not meet on January 17 because there was nothing on their agenda.

She made the motion and Mr. Linowski the second to approve the Plaza 352 Outparcel Plans subject to the pending plan review. Motion carried by unanimous vote. The record shows this is the Preliminary/Final Site Plan for Brookhaven MZL LP Plaza 352 Outparcel Plaza 352 State Route 0352. Brookhaven Borough, Delaware County, PA. Job No: 16000271A.

Ms. Sawicki spoke about the delicious food that is served at the Town Watch Spaghetti Dinner. This year it is on February 12 from 2:00-6:00 PM. Come out and support this delicious event. Town Watch gives back to the community in many ways.

ENGINEER'S REPORT – Mr. Catania

Mr. Catania recommended a motion to authorize Catania Engineering to go out for bids for the 2017 Street Paving Project. Ms. Leslie so moved and Ms. Sawicki made the second. Motion carried by unanimous vote.

Mr. Donaway made the motion and Mr. Linowski the second authorize the necessary sanitary sewer repairs on Grandview Avenue. Motion carried by unanimous vote.

CHAIR INSPECTORS AND FIRE MARSHAL, MEMBER FIRE COMMITTEE, DEPUTY EMERGENCY MANAGEMENT COORDINATOR, CHAIR TRAFFIC CALMING, MEMBER TECHNOLOGY COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Wilwert

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Mr. Wilwert thanked Ms. Sawicki for speaking about the Town Watch Spaghetti Dinner will be held this Sunday.

The Building Inspector/Code Enforcement Officer's Report for the month of January shows the following: 2 Rental Property Inspections; 13 Property Transfer Inspections; 43 Permits Issued; 72 Permit Related Inspections and 7 Property Maintenance Related Inspections.

Mr. Linowski made the motion and Mrs. Fooks the second to waive the permit fee for the Girl Scout Cookie Sales Campaign. Motion carried by unanimous vote.

INSPECTORS' REPORTS

BOARD OF HEALTH – Mrs. Warfield

Mrs. Warfield said that the State Department of Health wants someone from their Department to go on food related inspections with Mrs. Raport. All inspections have to be put on line so we have to purchase whatever is necessary to accomplish this. Mr. Wilwert said we need to get “an air card”.

FIRE MARSHAL – Mr. Leslie

Mr. Leslie spoke about the fire in Hilltop mentioned during the Fire Chief's Report. The fire involved an electric stove and once those burners and elements get hot, it takes a lot of time for them to cool down. Thankfully there was not much damage.

Mr. Leslie said the Inspectors' Meetings being held are very good. He would like to see these meetings continue to be scheduled.

The new Giant in the Shoppes at Brookhaven already “has a mess at their grease disposal area”. Mrs. Raport is working on that.

Mr. Leslie asked if the back gate area at Trimble Run is safe for the weight of the fire trucks that may have to get through there. Mr. Donaway said the potholes have been filled in but he asked Mr. Catania to check the area. Ricks Circle needs to be repaved because the fire trucks need safe access.

PUBLIC FIRE SAFETY – Messrs. Montella and/or Bynum were not present.

ZONING OFFICER – Mr. Hampton was not present.

PUBLIC DISCUSSION

Susan Truesdale, 34 Trimble Boulevard asked for the date of the Coach Bag Bingo fund raiser to be held in April. Mr. LaPera did not know it for sure. He will give the information to Mrs. Truesdale's next door neighbor, the Wilwert family. They will pass it on to her.

Mike Ruggieri, 112 East Garrison Road asked if the Borough was going out for bids to replace the gymnasium floor. What is the issue? Mr. Donaway said there is settlement in the concrete under the floor and that has caused dips.. Mr. Ruggieri suggested only replacing the floor where there was settlement—not the whole floor. It was replaced less than 10 years ago. Mr. Donaway said we would take that under consideration. Mayor Hess

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said the floor has become a safety issue. Mr. Ruggieri said someone needs to see why the floor is deteriorating. Mr. LaPera said the dips were not corrected when the floor was replaced.

There was no other business to come before Council. Mr. Linowski made the motion and Mr. Donaway the second to adjourn. Motion carried unanimously.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary