

MINUTES
BROOKHAVEN BOROUGH COUNCIL MEETING
WEDNESDAY, JANUARY 4, 2012
7:30 PM

President of Council, Daniel McCray, called the meeting to order at 7:30 PM. He welcomed all in attendance and led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the Borough residents who passed away during the month of December. A moment of silence was held in their memory.

The record shows the following people seated at the Council Table (from my right to left): Ms. Leslie, Mr. Wilwert, Mrs. Fooks, Mr. Linowski, Mrs. McKinley, Mr. McCray, Mr. Maddren from Maddren Law Office, Ms. Truesdale, Mayor Hess, Mrs. Erickson and Charles Catania, Jr., from Catania Engineering Associates.

PRESENTATIONS FROM HOLIDAY PARADE COMMITTEE – Mr. Donaway and Ms. Bradley

Mr. Donaway said a lot of hard work goes into the Holiday Parade. The 2011 Parade was outstanding. He thanked all of the committee members, businesses, sponsors, Council and the spectators for their support. He said it is truly appreciated by the Holiday Parade Committee. Everyone in the parade “put their best foot forward”. The following awards were presented:

Best Marching Band – Sun Valley High School – Representatives were present to accept the award.

Best Dance Performance – Rhythmic Visions Dance Center – Representatives were present to accept the award.

Best Marching Unit – Sun Valley ROTC – Representatives were present to accept the award.

Best Float – Cardinal Pre-School

Best Scout Group – Pack 493 – Representatives were present to accept the award.

Best Cars – Delco Cruisers – Ms. Leslie accepted the award for this group.

A special award was presented to the Knights of Columbus for their assistance every year in the staging area—they keep everything under control. That’s a tremendous help. A representative was present to accept the award.

Mr. Donaway said look for fund raising events being held by the Committee throughout the year and support them. It takes a lot of money to put on this parade. He gave a special thanks to former Finance Chairwoman, Janice Sawicki, for the financial assistance from the Borough. Ms. Sawicki said it was her pleasure to have been able to help. Mr. Donaway thanked Mayor Hess for being the emcee. Mayor Hess said this is a community with unity and we are fortunate to have so many dedicated volunteers, including all of the people on the Holiday Parade Committee—“they are one of the greatest ones out there”. We did not have a parade one year because of bad weather and many people were disappointed. We got lots of questions about it too. We only missed that one year though. The Holiday Parade Committee will meet at Borough

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Hall on January 11 at 7:30 P.M.

PUBLIC DISCUSSION – None

SCHOOL BOARD REPORT – Dr. Acosta was not present this evening.

FIRE CHIEF’S REPORT – Chief Montella

Chief Montella reported the following figures December 2011 as well as yearly totals:

<u>Type</u>	<u>Month</u>	<u>Year</u>
Fire Incidents	2	29
Non-Fire Incidents	17	244
Mutual Aid	25	255
Drills	3	48
Total	47	576

Monthly Calls – No Year-To-Date Figures Given

Structures	18
Rescues	4
MVA	0
Gas Investigations	3
Coverups	5
Vehicles	1
CO Detectors	2
Smoke Investigations	2
Assists to Ambulance	1
Airbank	2

Losses

Structure	\$ 0	\$ 39,000
Contents	0	20,000
Vehicles	0	7,800
Loss Total	0	66,800
Property Endangered	0	1,690,000

Injury Report

Firefighter Injury	0	1
Firefighter Death	0	0
Civilian Injury	0	0
Civilian Death	0	0

Manpower

		<u>Avg. Pers.</u>	<u>Hours</u>	<u>Year Hours</u>
Fire Calls	47	17	727	7,802
Training	3	27	162	2,923

The Brookhaven Fire Company Ambulance responded to 1,021 calls during 2011.

Chief Montella asked when the next meeting of the Fire Committee will be.

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SOLICITOR'S REPORT – Mr. Maddren

Mr. McCray introduced Mr. Maddren who had nothing to report on this evening.

MINUTES APPROVAL

Mr. Wilwert made the motion and Mrs. Erickson the second to approve the November 28, 2011 Workshop Minutes. Motion carried by unanimous vote.

Ms. Leslie made the motion and Mr. Wilwert the second to approve the December 5, 2011 Council Meeting Minutes. Motion carried by unanimous vote.

Ms. Truesdale made the motion and Mrs. Fooks the second to approve the December 19, 2011 Special Meeting Minutes. Motion carried by unanimous vote.

Ms. Leslie made the motion and Mr. Wilwert the second to approve the December 28, 2011 Special Meeting Minutes. Motion carried by unanimous vote.

FINANCE COMMITTEE, CO-CHAIR VACANCY REVIEW COMMITTEE, FIRE COMMITTEE, POLICE COMMITTEE CHAIR AND CIVIL SERVICE LIAISON – Mr. Linowski

Mr. Linowski said there was no bill list for approval this evening.

MAYOR'S REPORT – Mayor Hess

Mayor Hess said he will have a list of the top 3 candidates for full-time police officer for the next meeting of Council.

COUNCIL REPORTS

CHAIR VETERANS GROUPS, CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING, CHAIR FIRE COMMITTEE AND MEMBER POLICE COMMITTEE – Ms. Leslie

Ms. Leslie spoke about a request from the Cub Master, Andy Prince. The Scouts are purchasing a trailer in which to store their camping supplies. It will be insured and they need a place to store it on Borough property, if possible. The matter was tabled until the next Council Meeting so that our Solicitor, Mr. Maddren can look into it.

CHAIR PUBLIC WORKS, CHAIR BUILDING COMMITTEE, MEMBER FIRE COMMITTEE, DEPUTY EMERGENCY MANAGEMENT AND MEMBER LONG RANGE DEVELOPMENT – Mr. Wilwert

Mr. Wilwert said that the new emergency generator will be installed here at the Municipal Center on January 10 and 11. Because there will be no electricity in the building, it will be necessary to close the building for these two days. This installation does not affect the District Court wing. Mr. Wilwert made the motion and Mrs. Erickson to close the Municipal Center on January 10

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and 11. Motion carried by unanimous vote.

One day during the week of January 9, he, Mr. Catania and Gary Thompson will be getting together to look at projects in the Borough.

The light poles on the island across from the fire house to accommodate the opticon are going in. Higgins Electric will install the opticon equipment that will enable the device to be tripped from the truck or ambulance when they open the fire house door to come out.

CHAIR ZONING HEARING BOARD, CHAIR COMPREHENSIVE PLANS, CHAIR HOLIDAY PARADE COMMITTEE, LONG RANGE DEVELOPMENT, MEMBER POLICE COMMITTEE AND MEMBER FIRE COMMITTEE – Ms. Truesdale

Ms. Truesdale said there are no Zoning Hearings scheduled for January but the Board will be meeting to reorganize.

CHAIR HEALTH INSPECTOR, CHAIR PLANNING COMMISSION, CHAIR ARBOR/SHADE TREE COMMITTEE, CHAIR TRAFFIC CALMING AND SCHOOL BOARD LIAISON – Mrs. Erickson

Mrs. Erickson made a motion to change the starting time for the Planning Commission Meetings from 7:30 PM to 7:00 PM. Ms. Leslie made the second. Motion carried by unanimous vote. Mrs. McKinley will advertise this change.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION. SCHOOL BOARD LIAISON AND LIAISON CLOCK COMMITTEE – Mrs. Fooks

Mrs. Fooks said that the Ordinance Committee will be meeting on a regular basis to update existing ordinances and recommend new ordinances for adoption.

ENGINEER'S REPORT – Mr. Catania

Mr. McCray introduced Charles J. Catania, Jr. who had nothing to report on this evening.

INSPECTORS' REPORTS

ZONING – Mr. A. Sanbe

Mr. Sanbe had no report

BOARD OF HEALTH – Mrs. Warfield

Mrs. Warfield said she has started her restaurant inspections. During her inspections, she is delivering a copy of the Borough's Grease Trap Ordinance with Plumbing Inspector, Bob Grant's, business card attached. This Ordinance will also be delivered to all schools and any other businesses that may require grease traps.

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FIRE MARSHAL – Mr. Leslie

Mr. Leslie said he has been asked to go back to Traditions at Ridley Creek (Pulte)—the common areas only. The Knox Boxes need to be opened to make sure they contain the right keys for the building on which they are installed.

Mrs. Pino is helping Mr. Leslie design a new inspection form.

To-Go-Mart has discrepancies.

Mr. Leslie said that Kentucky Fried Chicken/Taco Bell has had a problem with their alarm system. The fire company has responded to 15 false alarms for which they have been fined \$1,345. They have 15 days to pay the fines. Mr. Leslie met with ADT, their alarm company but the problem is not fixed yet.

Mr. McCray thanked Mr. Leslie for the time and effort he puts into his responsibilities as Fire Marshal.

CODE ENFORCEMENT, ELECTRICAL AND PLUMBING – Messrs. J. and R. Grant

The Grants are on vacation.

EMERGENCY MANAGEMENT COORDINATOR- Mr. Cornog

Mr. Cornog did not have a report this evening.

BUILDING INSPECTOR – Mr. N. Sanbe

Mr. Sanbe did not have a report this evening.

PRESIDENT’S REPORT – Mr. McCray

Mr. McCray recommended that a Trash/Recycling Performance Committee be established and recommended the appointment of himself, Mrs. Erickson and Mr. Wilwert to the Committee. He said he would serve as Chairman. Ms. Leslie made the motion and Ms. Truesdale the second to establish the above committee and appoint the committee members recommended by Mr. McCray. Motion carried by unanimous vote.

PUBLIC DISCUSSION – None

Mr. Wilwert made the motion and Ms. Leslie the second to adjourn the meeting. Motion carried by unanimous vote.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary