

MINUTES
JANUARY 7, 2019
BROOKHAVEN BOROUGH COUNCIL MEETING

At 7:00 PM, Council President, Vawn Donaway, called the regularly scheduled meeting of Brookhaven Borough Council to order. He led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the borough residents and former Councilwoman/Borough Secretary who passed away in December—Fire Chief Robert Montella, Sr., Helene McMonagle, Dorothy Levis Novak, Joan Arnold (Former Borough Secretary and Councilwoman) and Donald (Donny) Powell. A moment of silence was held in their memory.

The record shows all Councilmembers except Mr. LaPera whose mother resides in a senior citizen residence has been hospitalized because she had a high fever and became unconscious, Mayor Hess, Solicitor Stone, Engineer Mulvena and Secretary McKinley.

Mr. Donaway said this meeting is being recorded and may be put on the internet.

PRESENTATIONS FROM COUNCIL – Mayor Hess and Mr. Donaway

Trophies were presented to the following:

Best Dance/Performance Group – Joan’s Dance Studio

Best Marching Band Unit – Sun Valley High School Marching Band

Best Marching Unit – Sun Valley High School Marine Corps Jr. Reserve Officers’ Training Corps

Best Float – Brookhaven Town Watch

Best Scouts Groups – Brookhaven Cub Scout Pack 493

The Holiday Parade Committee thanked Council for their continued support and wished them and everyone else a very happy and healthy holiday season.

He thanked the following people/groups for their monetary donations:

Borough of Brookhaven and Town Watch, Cub Scouts for distributing letters to the parade route neighbors Giant Supermarket for their contributions to the Holiday Parade Youth Dances, Holiday Parade Judges—Joan Files, Christina Hayter and Edward H. Riffert, Schaffer Sound for helping them out on parade day with broadcasting and Christmas music, Steve Luongo from Steve Luongo’s Towing for donating the flatbed for the grandstand, Charles and Maria Leslie for their monetary donation, Brookhaven Police and Fire Police for helping with traffic control, Acting Police Chief, Greg Martin and Brookhaven Police Department for helping with the parade, Brookhaven Borough Public Works Department Employees for their help setting up the bleachers, dropping off the stairs for the grandstand, chairs, tables and traffic cones, Members of Our Lady of Charity our Lady of the Rosary Council #3876 (Knights of Columbus) Ed Riffert and Danielle Kellogg for helping with the line-up of the parade; Dolores Canning Icaro (Elmo) and Doug Scott (Ninja Turtle) for helping with the characters, Brookhaven Fire Company for bringing Santa Claus. Thanks also the Holiday Parade Committee that consists of Vawn and Stephanie Donaway, Janet Chism, Ginny McKee and Linda Riffert. He said it takes a lot of people volunteering their time to allow this parade to happen. Save the Date—This year’s Holiday Parade will be on Saturday, November 16, 2019. This was the first year without Joe Hobaugh. Joe always walked in the parade representing the Our Lady of Charity Charitians. He will be dearly missed.

PUBLIC DISCUSSION

Hector Vazquez, 4926 Shepherd Street spoke about all of the gates at Durkin Field being broken.

Minutes January 7, 2019 Brookhaven Borough Council Meeting

Councilman Heller said he knows what Mr. Vazquez is talking about. Mr. Donaway said he will send Gary Thompson to look at the gates.

BROOKHAVEN BUSINESS & PROFESSIONAL ASSOCIATION – Mr. Sredenschek from Bryn Mawr Trust was not present.

SCHOOL BOARD REPORT – Mrs. Ford

School will send her report over on Friday (tomorrow 01 25 19)

FIRE CHIEF’S REPORT – Chief Montella

For the month of December, Chief Montella’s reported the following monthly and year end totals:

<u>Type</u>	<u>Month</u>	<u>Year</u>
Fire Incidents	1	28
Non-Fire Incidents	15	291
Mutual Aids	19	259
Drills	<u>2</u>	<u>50</u>
Total	37	538

<u>Loss</u>	<u>Month</u>	<u>Year</u>
Structure	\$0	\$ 220,500
Contents	\$0	\$ 199,500
Vehicles	<u>\$0</u>	<u>\$ 4,000</u>
Loss Total	\$0	\$ 424,000
Property Endangered	\$0	\$2,240,000

There were no firefighter injuries or deaths and no civilian injuries or deaths for the month or year.

The Manpower Report shows

<u>Manpower</u>	<u>Calls</u>	<u>Avg. Participants</u>	<u>Hours</u>	<u>Year Hours</u>
Fire	37	17	395	6,078
Training	2	38	76	2,804

Brookhaven Fire Company responded to the following incidents in Brookhaven Borough: A building fire at 7300 Hilltop Summit, Gas leak at Coebourn Elementary School with evacuation to the Municipal Center, Gas leak at Traditions at Ridley Creek Building 7, Gas leak 6400 building Hilltop Summit, Gas Leak at Super Beverage Warehouse, Carbon Monoxide leak with sick person on School House Lane, Accident at the intersection of Edgmont Avenue at Coebourn Boulevard.

Brookhaven Fire Company assisted Upland Fire Company on an accident at 8th Street and Upland Avenue; Assisted Chester Township Fire Company on a building fire with people trapped on the 1600 block of Powell Road in Toby Farms; Assisted Garden City Fire Company on a building fire on Burning Tree Road, a building fire on Media Parkway; Brookhaven Fire Company’s Monthly Training involved practicing Fire Department funeral details. Chief Montella thanked everyone for their support during the loss of his father for his viewing and funeral.

The Ambulance Report for December shows 73 Transports, 28 Refusals, 13 Assists for a monthly total of 114. The total for the year is 1,387. There were 5 Second Emergency Calls.

Minutes January 7, 2019 Brookhaven Borough Council Meeting

Brookhaven Fire Company 52 had 59 Ambulance Calls in December Total for year 962, They assisted Aston 17 2 times Total for the Year 21, Chester City 31, 82, 100 17 times Total for the Year - 135, Chester Township 47 2 times Total for the Year - 7, Media 23 10 times Total for the Year 117, Middletown Township 50 3 times Total for the Year 37, Nether Providence 51/65 7 times Total for the Year 59, Parkside 45 7 times Total for the Year 60 and Upland 57 7 times Total for the Year 42.

BROOKHAVEN BUSINESS & PROFESSIONAL ASSN. REPORT – Mr. Sredenschek from Bryn Mawr Trust was not present.

SCHOOL BOARD REPORT – Mrs. Ford

Mrs. Ford thanked the Fire Department, Police Department, Fire Police, Council and the Mayor for allowing Coebourn Elementary staff, students and anyone else in the building to evacuate into the Municipal Center Gymnasium when they had a gas leak at the school.

Among other things on her report, she said the food drive at the school was every successful and so was the toy drive.

SOLICITOR’S REPORT – Mr. Stone

Solicitor Stone said he is continuing to work with Bob Grant to finalize the draft Ordinance adopting the 2015 edition of the *International Residential Code*. He is currently waiting for information from the Borough Office. Hopefully the draft Ordinance will be ready for consideration at the February 4, 2019 Council Meeting.

He continued his report speaking about Legal Advice required by the Borough Auditor. To comply with Requirements relayed by the Borough Auditor, please be advised that with respect to matters recognized To involve an unasserted possible claim or assessment against the Borough of Brookhaven that may call for financial statement disclosure, he has formed professional conclusion that the Borough of Brookhaven should disclose or consider disclosure concerning such possible claim or assessment, and that as a matter of professional responsibility to the Borough of Brookhaven, he will upon notice advise the Borough of Brookhaven and will consult with the Borough of Brookhaven concerning the question of disclosure.

A “flurry of e-mails have been going back and forth about extending the sewer at the proposed development at 315 West Brookhaven Road. They have asked for Final Land Development approval. Ms. Sawicki said she does not want the Borough in the middle of this. This matter was tabled until Workshop on January 28. NDI did not do a site review.

Joe Bynum will be taking his food test on Saturday.

MINUTES APPROVALS

Mr. Heller made the motion and Mrs. Fooks the second to approve the Minutes from the October 22, 2018 Workshop. Motion carried by unanimous vote.

Ms. Leslie made the motion and Mrs. Fooks the second to approve the Minutes from the November 5, 2018 Council Meeting. Motion carried by unanimous vote.

Ms. Sawicki made the motion and Ms. Leslie the second to approve the Minutes from the November 26, 2018 Council Meeting. Motion carried by unanimous vote.

Minutes January 7, 2019 Brookhaven Borough Council Meeting

Mr. Heller made the motion and Ms. Leslie the second to approve the Minutes from the December 3, 2018 Council Meeting. Mr. Heller had several questions that were answered. Motion carried by unanimous vote.

MAYOR'S REPORT – Mayor Hess had no report.

COUNCIL REPORTS

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE, CHAIR VETERNS' COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

Ms. Leslie had no report and said Happy Healthy New Year.

CHAIR TECHNOLOGY AND COMMUNICATIONS COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Heller

Mr. Heller said that the Communications and Technology Committee will meet on January 10, 2019 at 7:00 PM.

He said that the Historical Committee will meet on January 16, 2019 at 7:00 PM. He also said that the Dutton Mill Mansion at 269 Dutton Mill Road has been sold. The new owner wants to rehabilitate it.

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR, MEMBER FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Pappas

Mr. Pappas said the Planning Commission won't meet in January. There is nothing on their agenda.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, MEMBER LONG TERM AND COMPREHENSIVE PLANS, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE – Mrs. Fooks

Mrs. Fooks said the Ordinance Committee will meet on January 17, 2019 at 6:30 PM.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – Mr. Donaway for Mr. LaPera

The Zoning Hearing Board is meeting tomorrow night at 7:00 PM to reorganize and also decide on larger signage for the check cashing business moving into the old Sherwin Williams paint store in the Brookhaven Shopping Center. They want to increase the size of the sign.

The Recreation Board will meet on Thursday, January 32 at 7:00 PM. They will re-organize and start planning for upcoming 2019 events.

The Recreation Board is looking for a new member and alternates and the Zoning Hearing Board is also looking for new alternates. Send letters of interest to Jim LePara.

Minutes January 7, 2019 Brookhaven Borough Council Meeting

Dawn Jones is looking to be reappointed to the Recreation Board. He is OK with that. Mrs. Fooks made the motion and Ms. Leslie the second to reappoint Dawn Jones to another 5 year term, said term to expire the first Monday in January 2023.

Hector Vazquez would like to be reappointed to the Zoning Hearing Board for another 5 year term. Mr. Heller made the motion and Mrs. Fooks made the second to reappoint Hector Vazquez to another 5 year term on the Zoning Hearing Board, said term to expire the first Monday in January, 2023. Motion carried by unanimous vote.

Conrad Olenik, Sr. would like to be reappointed as an Alternate on the Zoning Hearing Board for another 5 year term, said term to expire the first Monday in January, 2023. Ms. Sawicki so moved and Mrs. Fooks made the second. Motion carried by unanimous vote.

Freddy's had a Zoning Hearing and from the Fee for the hearing there was \$189.88 left. They want to Donate that amount to the fire company. Mrs. McDade had cut a check in that amount. Mr. Donaway called Chief Montella forward and gave him the check. He expressed thanks for Freddy's kindness.

PRESIDENT PRO-TEM, ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE – Ms. Sawicki

Mr. Heller made the motion and Ms. Leslie the second to approve the Bill List which totals \$44,334.49. Motion approved by unanimous vote.

The Planning Commission will not meet this month. There is nothing on their agenda.

Ms. Sawicki spoke highly of former Borough Secretary and Councilwoman, Joan Arnold who passed away recently. It was suggested a page be set aside in the Minutes in her memory.

ENGINEER'S REPORT – Mrs. Mulvena

Mrs. Mulvena's written report to Council covers the Mariner East Project-NDI is working on providing a response to a request from DEP received by NDI last week.

DEP Act 902 – Borough received a request for additional information. Please advise if Borough requires assistance in responding.

PA Small Water and Sewer – NDI has contacted the state to see if they are able to prepare bid specs or if they can use our existing contracts.

Transition – Still working with the Borough Office to obtain copies of records, contracts, etc.

Wastewater Treatment Plant, 2018 Delaware River Bridge Commission's Annual Effluent Monitoring Report, 2018-2019 Ordinary Street and Sewer Maintenance, Sinkhole at Bridgewater/West Brookhaven Roads, Sanitary Sewer Maintenance, Chapter 94, Storm Sewer Maintenance, Stormwater Projects, Street Light Maintenance, Traffic Control, Land Development—Brookhaven Green Estates, 315 West Brookhaven Road, Freddy's and Dunkin Donuts., Code issues, MS4 Stormwater Permit, ADA Compliance and Stormwater Tip.

PRESIDENT OF COUNCIL, CHAIRMAN PUBLIC WORKS AND BUILDING, HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – Mr. Donaway

Mr. Donaway said the Public Works Department report for December shows they answered one sewer call which turned out to be the homeowner's problem. They finished up leaf collection for 2018. They installed new pumps, lag float and relay in Sampson Park retention pond. They also filled potholes that have been reported. They cleaned out the storm sewer inlet between 413 and 417 Trimble Boulevard. Someone put the leaves into the inlet. There were too many to have blown in the inlet. They removed four 55 gallon trash bags of leaves that had blocked the pipe causing the inlet to overflow in the last rain storm. Mr. Donaway said if we find out who did this dumping, they will be prosecuted.

Most, if not all of the sanitary and storm sewer repairs have been completely restored. Some patching and resurfacing but nothing to the tune of work that we will be performing this year. We are waiting on some parts which are backordered for the new camera. They will train our Public Works Employees so we will aggressively be checking for underground problems. The new truck is in service. It's set up for snow. It's a Ford FF50 year 2019. We are exploring a new door into the Treasurer's Office from the hallway. This will give more room into the Secretary's Office. The Borough received a discount from PECO on the new LED lights throughout the borough. The Christmas Tree out back is dying from the inside out but Gary Thompson thinks it may be because we have had too much rain. He advises not to react until spring to see if it comes back. Perhaps we can relocate it to the island in the front of the Municipal Center. Trees that fell on the fence in Sampson Park are being taken down. The fence they fell in has been repaired. Matt Copple is about finished with our GEO Plan. He is doing a nice job and we appreciate that. He is making "clue cards" so we know what to do after he is gone. Chester Water Authority is still working in the borough. The County has prisoners working along Brookhaven Road, Creek Road and Bridgewater Road cleaning up those areas. The areas look great now.

The Building Inspector and Code Enforcement Officer's Report for October and November year end show the following:

413 Rental Property Inspections
172 Property Transfer Inspections
463 Permits Issued

A good number of houses are being rehabilitated by contractors lately. That's good for borough property values.

INSPECTORS' REPORTS

ZONING OFFICER – Mr. Hampton

Mr. Hampton said he had only 40 calls last month.

Freddy's had a hearing. 2 signs were approved. They want the \$189.88 left over from the Hearing Fee donated to the Fire Company which was handled earlier in the meeting.

FIRE MARSHAL, PUBLIC FIRE OFFICIALS AND BOARD OF HEALTH – None of these inspectors had a report to give and/or were not present.

PUBLIC DISCUSSION

Tom Dykes, 305 West Brookhaven Road, said that part of the sewer line at the proposed development at 315 West Brookhaven Road goes through what is supposed to be a park.

He also asked who owns the property at 307 West Brookhaven Road where the house was torn down. Whomever it is needs to know they can't plant trees, bushes, hedges, etc. on the easement when they build a home there.

The resident from 701 Lincoln Drive said they have not heard anything about a new Brookhaven Police Chief. Mr. Donaway said we are moving forward. The resident asked if we had placed an ad in the newspaper. Mr. Donaway said no but we should have a Police Chief within the next 90 days. That's what the executive session before this meeting was for.

Mrs. Mulvena spoke about Higgins Electric's report on traffic light permits. Why are all of the signals not running according to the permit. Mr. Heller made the motion and Ms. Sawicki the second to authorize Higgins Electric to make the repairs and whatever needs to be done to bring them into compliance. Motion carried by unanimous vote.

Mr. Donaway said the Dutton Mill Road sign where someone missed the turn and wound up on the traffic island is fixed.

There being no other business to come before Council, Ms. Leslie made the motion and Mrs. Fooks the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted

Mary Ellen McKinley
Borough Secretary