

**MINUTES**  
**BROOKHAVEN BOROUGH COUNCIL MEETING**  
**MONDAY, JULY 23, 2018**

At 7:00 PM Council President Vawn Donaway called the regularly scheduled Workshop Session of Brookhaven Borough Council to Order. Mr. Donaway led in the Pledge of Allegiance to the American Flag.

The record shows the meeting was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015 and the following people were seated at the Council Table. Councilpersons Mr. Donaway, Ms. Sawicki Mr. LaPera, Mrs. Fooks, Ms. Leslie, Mr. Pappas, Mayor Hess, Borough Engineer Mrs. Mulvena and Solicitor Mr. Stone. Mr. Heller was not present at the meeting. *(Mrs. Joan Boyle, Brookhaven Planning Commission Secretary, recorded the minutes for Mrs. McKinley in her absence).*

**LARRY BAK, DELAWARE COUNTY 911**

Mr. Donaway reported that some of the residents have asked what would happen if a pipeline emergency occurred in the Borough. Mr. Bak came to the Workshop Meeting to explain this. Mr. Bak is the Deputy Director of Risk Management for Delaware County. He said that the Emergency Management Team are the first receivers of emergencies and are a support agency to the First Responders. The First Responders go out and make an assessment of what is going on. They always get things right.

Mr. Bak said that when they were first notified of this new pipeline, they gathered information and put together some guidance for the First Responders. There are 300 miles of transmission pipeline in Delaware County and approximately one thousand miles of total pipeline in Delaware County. Also Philadelphia Electric has buried gas pipelines throughout the Delaware County. As news has shown us in recent weeks, they can also become hazardous when emergencies occur. Mr. Bak said that everyone's home is close to a pipeline. Mr. Bak said that it is much safer when the gas is moved through these transmission pipelines than it would be by another mode of transportation such as truck, rail or a barge. Mr. Bak said that there is always a danger that your home could catch fire; we could have flooding, etc. to cause an emergency. It comes down to those who have a responsibility for public safety such as First Responders to have a plan, to have a process that they go through. This is commonly referred to as the "all hazard plan". Mr. Bak said that our First Responders are "second to none". They go out and do a wonderful job. Mr. Bak said that the most important piece of this puzzle is that the public needs to be prepared for any event. Everyone needs a personal plan and a level of self-sufficiency. Regardless of what it is, such as a power outage in the middle of winter, a power outage in the middle of summer, a road blockage, flooding – whatever. People need to have some kind of personal plan that they can put in place just as the community does. Brookhaven has their plan and every family within the Borough should have their plan and hopefully they all line up very nicely.

Traditions sent a letter requesting a release of financial securities by Pulte Homes of PA. The letter was dated July 9<sup>th</sup> and we have 45 days to take action. We will contact them to see what work was performed.

The Pastor of the Slavic Baptist Church would like to expand their parking lot by 10,000 square feet. This would be a very expensive project for them and would require them to obtain an engineer to develop the necessary plans. Mr. Mulvena suggested that they utilize grass pavers in lieu of asphalt.

The home at 4813 Cooper is still getting water into their home. Chester Water Authority tested the water and did not find any chlorine in the water so now we are investigating if it is coming from behind the home.

Mrs. Mulvena needs to be advised when permit applications are received that require Storm Water Management review.

The contractor will be on-site on August 13<sup>th</sup> for the ADA Exterior Door Conversion at the Community Center Entrance.

We are getting bids for installing three circulating fans in the gym.

Mrs. Mulvena read the bid openings for the Storm, Sanitary and Paving Quotes. There are three sections for each. Four contractors responded: A. Gargiule & Sons, Brookhaven; A. F. Damon & Co., Brookhaven; A to U Services, Glenolden and Ridley Excavating, Glen Mills. Mrs. Mulvena read the bid numbers and wrote them down. The bid quotes will be available in the Brookhaven Borough Office. Mrs. Mulvena said that these bids do not guarantee any work for anyone. We have them in case we need work done in the Borough and then we will have the lowest bidder to complete the project.

Mrs. Mulvena talked about the accidents that have been occurring at Mt. Vernon Avenue and West Brookhaven Road. Mayor Hess said that Acting Chief Martin has spoken to him about the many accidents that occur at that intersection. He gave a report to Mayor Hess of all the reportable and non-reportable accidents that have occurred at that location. There is no traffic light there. Mrs. Mulvena said that many requirements have to be met before PennDOT would do anything about the situation. Brookhaven Road is a state road and is under PennDOT control. There cannot be a traffic signal there because any traffic lights on state roads must be at least one-quarter mile apart and there is a light at Brookhaven Road and Edgmont Avenue. PennDOT will only do something if we can prove it will resolve the cause of the accidents that occur at the location. If speeding caused the accident, PennDOT will not do anything about that. Mrs. Mulvena asked to have a report of the accidents that have occurred there over the last few years sent to her so she can look into some solutions.

The second item on the agenda was the property at 315 W. Brookhaven Road. The Planning Commission approved the Final Subdivision Plan and it will be submitted to Council for their approval. Mr. Pappas said that the only question he had was about the Open Space that will be deeded to the Borough.

Mr. Houtman, the Engineer for the property, spoke about the Open Space and he explained that they are going to be putting four corner poles up to define the property lines from the Open Space to the homes. Mr. Pappas said that in his opinion, these will be all new property owners and they will not know where their property begins and ends with the Open Space. Ms. Sawicki said that Council had talked about boxwoods to be put around the perimeter. Ms. Sawicki said that we can work with him since we are going to put benches and trees in there.

**BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, MEMBER LONG TERM AND COMPREHENSIVE PLANS, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE – MRS. FOOKS**

Mrs. Fooks reported that the Ordinance Committee did not meet in July. They will be meeting on August 16. There was a concern about fireworks since you can purchase fireworks in Pennsylvania legally. Mrs. Fooks spoke with Mr. Leslie and asked if we had to reevaluate what we had in the books. He didn't feel we needed to do this. State law requires 150 feet from any structure and residents need to be made aware of that. Also fireworks are not permitted to be set off from any borough field or they cannot be transported across state lines.

Mrs. Fooks said that she has heard rumors that Chic-Fil-A is not coming to Brookhaven and Mr. Hampton said that this is just a rumor.

Our website is down. Jim Cadden is working on the website updates and hopefully it will be up and running by tomorrow. The website survey is now complete and will be placed on media sites to allow residents to complete the survey as soon as Mr. Heller reviews it. The survey will be on Brookhaven Borough and Brookhaven 19015 face book pages and will be put on our website when operational. We value and appreciate everyone's feedback.

There is no news from Brookhaven Business and Community Association.

The Providence Animal Center had their chip/vaccination clinic in our gym last Tuesday. There were 63 pets that came (54 dogs and nine cats) and 17 of those were Brookhaven pets.

CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE – MR. HELLER

Mr. Heller was not present but Mrs. Fooks gave his report. She said that Mr. Heller apologizes for not being present this evening but he is still recovering from surgery that he had last week.

Mrs. Fooks reported the following: There was no update on the Historical Committee but there is a meeting scheduled for August 7<sup>th</sup>.

The Technology Committee has decided to part with the current system due to lingering issues with both sound and image quality. We will repurpose the dome camera currently being used for recording and the Network Video recorder will be used to minimize waste. He would like to purchase a shoulder-mounted camera to be used for recordings that would require manual operation. This is the same camera used at Penn Delco School Board meetings and is a quality product at little cost.

Mr. Heller wanted to request the purchase of the camera prior to the next Council meeting. The approximate cost is \$1,400 for the camera and he would like to discuss the possibility of paying someone \$40 to \$50 to record and upload the meetings. The next Technology is scheduled for July 30.

Mr. Bob Grant has taken on the role of Board of Health Inspector and it was approved at the last Council meeting. Dawn Jones has been assisting Mr. Grant in catching up on a variety of outstanding items left behind by the gap between the resignation of Mrs. Warfield and Mr. Grant's appointment. Mr. Heller wanted to thank Mrs. Jones and Mr. Grant for all their efforts and doing an excellent job. Mr. Grant should be able to get all of his certifications, as well as lap top training for both he and the on-site inspector to be used for inspections.

There is no update on Civil Service.

Mr. Heller has received responses from all three Brookhaven garages regarding hourly labor rates. We were waiting for Brookhaven Auto Center who agreed to match the hourly rate of \$65 per hour. We have a three-way tie and can make the decision on which garage to use, or a rotation, that was discussed. It appears that Council agrees on a rotation. Mr. Heller's feels we should rotate on a six-month cycle.

Mr. Donaway asked Mrs. Fooks if Mr. Heller was asking to buy the camera before the next meeting. Mrs. Fooks said that she thinks he is going to ask to purchase it at the next Council meeting. Ms. Sawicki asked what happened to the camera that we paid \$800 for. She asked if we could sell the camera and recoup some of our money. Mrs. Fooks said that Mr. Heller talked about repurposing the camera but didn't say how it would be repurposed.

Mr. Donaway talked about the Employee Handbook. There were two different vacation policies in the handbook and Mr. Donaway asked for feedback. Since there was no feedback, we are going to go with the vacation policy that we have in place. Mr. Donaway would like to have the handbook ready to go at the August meeting.

Mr. Donaway said that Mrs. McKinley is out again due to illness. He thanked Mrs. Boyle for sitting in for her and taking the minutes. We have to figure out how to go forward since we do not know how long Mrs. McKinley will be out. Mr. Donaway said that he wants to meet with the Committee that was put in place at January.

Mr. Donaway heard from the Sun Pipeline. There were many complaints from the members of the Brookhaven Swim Club about the noise and congestion there. They are taking water out of a truck and putting it into another truck to settle and then taking it over to New Jersey. We had hoped the job would be finished but it should be a few more weeks.

There have been infrastructure problems on Trimble Blvd. We are checking into it but there is something going on. There are three houses on one side and one house across the street that is showing a depression on the driveways. The CWA has checked it out and we have checked our sewer lines and they are clean. We are seeing more and more infrastructure problems in the Borough.

Ms. Sawicki said that we have to take care of our water problems. Before we do any paving we are going to TV the lines to make sure there are no problems.

#### INSPECTORS' REPORTS

##### BOARD OF HEALTH – MR. BOB GRANT

There was no report.

##### PUBLIC FIRE SAFETY OFFICIALY – CHIEF MONTELLA AND/OR MR. BYNUM

Chief Montella said that there are older fire hydrants in some of the towns and in the city of Chester. Recently one of the Chester firemen had a severe eye injury when a square pendant on top of the grease setting blew out. We are telling all our firemen to keep a look out for these older hydrants and to be careful. Chester Water Authority is trying to rectify the problem.

##### FIRE MARSHAL – MR. LESLIE

Mr. Leslie said to Mrs. Fooks that he thinks she should keep the scheduled Ordinance meeting in August. They might have to add on to what the state says about the Ordinance in case anyone has to be arrested because of not obeying the Ordinance.