

MINUTES
BROOKHAVEN BOROUGH COUNCIL WORKSHOP
JUNE 25, 2018

At 7:00 PM, Council President, Vawn Donaway, called the regularly scheduled Workshop Session of Brookhaven Borough Council to order. He welcomed all present and led in the Pledge of Allegiance to the American Flag.

The record shows all members of Council were present and on time as were Solicitor Stone, Engineer Mulvena and Secretary McKinley.

PUBLIC DISCUSSION

Laird Shively, 421 Sir Galahad Drive asked if the retention pond at the Durkin Field going to be cut. Mr. Donaway said when we cut it people complain. The basin was designed and whether to mow it or not was discussed. Mrs. Mulvena said if we do not mow it wetlands happen and then it grows. She will check it out. Mr. Shively is concerned about the birds and bees not having someplace to live.

Ginny McKee, 402 Mount Vernon Avenue asked if the borough is thinking about putting bat houses in Eaton Park. It would help with the mosquitoes. Also there are deer in the area of Coebourn Boulevard. Can a deer crossing sign be put in the area. No answer was given to that question. She said that on West Maple Avenue going out from Eaton Park, the Journey property is overgrown and passersby cannot walk on the sidewalk. Mrs. McKinley said she will send a code violation letter over Code Enforcement Officer, Jon Grant's signature.

Hector Vazquez, 4926 Shepherd Street asked what is going on with the proposed Zoning Changes. Mr. Donaway said the Public Hearing will be on July 2 at 6:00 PM. Mr. Donaway asked Mr. Vazquez to attend the hearing.

Mr. Donaway said he would like to go off the Agenda to allow Engineer Mulvena to drive home to Delaware in daylight. She recently had eye surgery.

ENGINEER'S REPORT – Mrs. Mulvena

Mrs. Mulvena said NDI is still working with the Borough Office to obtain copies of records, contracts, etc.

Wastewater Treatment Plant – The Miller Environmental Liaison resigned from the company on Friday. We will be working with Dean Miller, effective today. She is asking for a meeting to review the operations as we now have five months of data and are hopeful to reduce the overtime costs and the extra pump rentals.

The inventory was provided; however, it addressed what Miller had replaced, and does not include all equipment at the plant.

2018-2019 Ordinary Street and Sewer Maintenance

NDI still has not heard from Sunoco regarding the opportunities for regarding over their pipeline on Shepherd Street. However, we have a number of sanitary and storm sewer issues that need to be addressed. NDI feels we cannot wait any longer to have contracts that will permit projects to be done that are valued in excess of \$25,000. Therefore, we are advertising again for the Ordinary Street and Sewer Maintenance contracts and the bid opening will be at the July Workshop. NDI will provide copies of the bid tabulation as NDI open the bids so

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Council and the public will be able to follow along. In this way Mrs. Mulvena does not have to read each item in detail.

There is an indication of a storm and/or sanitary sewer issue in the vicinity of 3636 Deepwater Lane. Unless something radically changes, we can hold off on the televising until the Borough's camera is delivered.

Gary Thompson and Mrs. Mulvena still have to get together to review the paving list to determine what can be done for the amount budgeted by the Borough based on infrastructure condition. They are marking the plan with the locations on the paving list along with the sanitary and storm sewers overlaid on the map.

Sinkhole at Bridgewater/West Brookhaven Road – PennDOT completed the temporary corrective action. PennDOT will also be pursuing the permanent repair to the deteriorated line. They are investigating various options to line or to direct dig.

Sanitary Sewer Maintenance – DELCORA called to advise us that they are recording excessive flows during wet weather events at the meter installed on 11th Street. NDI has had A to U Services televise the sanitary and storm sewers in the vicinity of Ridgewood and Trimble and to Victor/Trimble. There is one sanitary line and one storm line that shows evidence of deterioration. It does not seem likely that these deficiencies are sufficient to generate the flows being recorded.

NDI is scheduling A to U Services to televise the storm and sanitary sewers within the 11th Street service area where they cross.

Storm Sewer Maintenance – NDI is scheduling A to U to clean the storm sewer that needs cleaning on Bridgewater Road near Toby Farms School.

DEP received a call from a resident regarding cloudy water at Meadowbrook Lane. It appears that a sanitary sewer is leaking into the storm sewer. A to U Services televised the storm sewer on Edgmont Avenue in the vicinity of Wells Fargo Bank. It was reported to us that no evidence of a sanitary connection to the storm sewer was found. She believes Mr. Thompson has contacted DEP to advise them of the status. NDI has received the video from the televising and they do see a connection. They are following up with the televising company as to where the connection was found as there is no indication on the video of the geographic location of the line.

Storm Water Projects – Final restoration will be completed at the Victor/Trimble storm sewer project site once a settlement period of 30 days passes.

The first phase of the North Gray/Melvin Drive project was completed a few years ago. The resident at 4112 North Gray Street has noticed a sidewalk block has started to sink. Building Inspector, Bob Grant, reports that this sidewalk was installed under a Borough contact by Ridley Excavating. NDI has reached out to Ridley Excavating but they haven't heard back from them.

Utility Pole Installation/Netting – Jim Durkin Field – The poles and netting have been installed.

Street Light Maintenance shows there has been a complaint about one of the LED fixtures shining into the home at 22 Trimble Boulevard. The Borough has asked Higgins Electric to order and install a shield. If this doesn't work, NDI will recommend reducing the wattage of the fixture. There is also a complaint from the owner of 5003 Jefferson Drive about the light shining into her home. NDI believes that Higgins Electric was authorized to provide and install a shield there by the Borough.

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Land Development – The Shoppes at Brookhaven – NDI provided DEP guidance to Bohler for use in determining slope of the lateral for new retail use.

315 West Brookhaven Road Subdivision – The applicant has submitted plans for final subdivision review. Please advise as to the schedule for the Planning Commission Meeting.

The Pastor of the Slavic Evangelical Baptist Church has reached out to NDI regarding driveway/parking Improvements. NDI did receive this on April 12, 2018 and again earlier this month. NDI missed the original E-mail. The Church is looking to expand the parking lot by 10000SF. This would require full stormwater management ordinance compliance and would require them to retain an engineer to develop the necessary calculations and plans. It has been suggested to them they utilize concrete grass pavers in lieu of asphalt. Please advise NDI when permit applications are received that require stormwater management review.

4813 Cooper Road is complaining about drainage issues resulting from the Hilltop development—the resident is experiencing a significant drainage issue. Reports this has been occurring for 47 years but that it has gotten much worse in the past few years since Hilltop eliminate a drainage swale adjacent to the Cooper Road property. NDI is requesting information from the Code Department regarding the permit issued to Hilltop to make this modification and also any records from the Hilltop development that would show NDI the swale configuration. An approved swale is not permitted to be eliminated without Council approval of an equivalent means to control stormwater.

Trash and Recycling – The attorney for Creative Waste Solutions called NDI today to ask about getting together with the Borough Solicitor to consider language for the upcoming trash and recycling bid With the increased recycling tipping fees, he would like to make suggestions.

MS4 Stormwater permit – The response to the deficiency letter is due to DEP today. NDI is answering the letters but expect another letter from DEP once they review the response.

Facilities – Municipal Center – ADA Exterior Door Conversion at Community Center Entrance – A quote was received from a local contractor who specializes in ADA compliant door installations. NDI is awaiting an installation date had has asked them to review the remaining doors at the Borough and to advise if additional work is required to bring the Borough into compliance.

Gym Humidity Control – Goshen Mechanical is preparing a scope of work to address the humidity issue in the gym. It will not include a fan as previously discussed.

The Pennsylvania Local Technical Assistance Program (LTAP) sponsored a webinar on December 22th and discussed the requirements for an ADA transition plan for municipalities. A plan is required for any Municipality with more than 50 employees (part-time and full-time). If a municipality has fewer employees, the plan is encouraged but not required. The webinar shared that municipalities should have a plan in place showing good faith efforts working toward improving infrastructure items (sidewalks, ramps, streets, street lights, etc.) in order to bring them into ADA compliance. Tool kits are available on line to help municipalities to get started.

SOLICITOR’S REPORT – Mr. Stone

Zoning Ordinance – The Public Hearing with regard to the new draft Zoning Ordinance is scheduled for July 2, 2018 at 6:00 PM. Mr. Haber will be in attendance. The Public Hearing has been properly advertised and a Stenographer is scheduled to attend. Thereafter, Council will consider formal adoption of the new Zoning

Ordinance at a future public meeting.

Fire Lane Parking Ordinance – Council is scheduled to consider the revisions to the Fire Lane Parking Ordinance at the Council Meeting on July 2, 2018 at 7:00 PM. The required Public Notice has been published and a copy of the draft Ordinance was previously provided to Council.

Application for inter-municipal transfer of Liquor License (Chili's)

Grayling Corporation (trading as Chili's Restaurant) submitted a written application to the Borough on June 14, 2018 for the inter-municipal transfer of a Liquor License. We have 45 days from the date of the request to hold a Public Hearing and render a decision by Resolution at a Public Meeting. Solicitor Stone recommends conducting the Public Hearing on the proposed License Transfer at 6:30 on July 23, immediately before the July Workshop. Council can then vote on the Resolution at the July 23, 2018 Workshop. Mr. LaPera made the motion and Ms. Sawicki the second to change the time of the Public Hearing on July 23, 2018 from 6:30 PM to 6:15 PM. Motion carried by unanimous vote. If Council didn't decide to vote on July 23, they would have had to submit a written notice of extension at the next regularly scheduled public meeting which would be after the aforementioned 45 day period. If the Borough does not take action in response to the application, the application is deemed granted.

MAYOR'S REPORT – Mayor Hess

Mayor Hess said he may want to schedule a Police Committee meeting later this week. Chief McGoldrick has been out for over a year. Maybe we start advertising for a new Chief of Police. We have the option to send Chief McGoldrick to our own doctor.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – Mr. LaPera

Mr. LaPera said the Zoning Hearing Board will meet on July 10 at 7:00 PM to hear 2 requests for zoning variances.

The Recreation Committee will meet on June 28 at 7:30 PM.

The poles and netting are up at Durkin Field.

There will be a re-dedication of Eaton Park on June 16.

Mr. LaPera thanked Tom Dykes for his help with the re-dedication and clean up of Eaton Park. Mayor Hess thanked him too. Eaton Park looks very nice.

Gary Thompson said they found 1½ buckets of baseballs in the outfield alone at Durkin Field.

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE, CHAIR VETERANS' COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

Ms. Leslie said recycling of televisions via curbside pickup will stop. Hold your televisions until October 20 when we have our next electronics and shredding event. TV's must be in perfect condition.

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ORDINANCE COMMITTEE CHAIR, LONG TERM AND COMPREHENSIVE PLANS MEMBER, BUSINESS AND REVITALIZATION CHAIR, GRANT COMMITTEE MEMBER, CONDO ASSOCIATION MEMBER AND TECHNOLOGY AND COMMUNICATIONS COMMITTEE CO- CHAIR – Mrs. Fooks

The Ordinance Committee met on June 21 and discussed park rentals, specifically Eaton Park. The committee is not in favor of any park rentals for reasons such as insurance, borough vs. non-borough residents reserving the park or wanting to use a park if a non-resident has the rental for the day, parking, ability to monitor parties over 15 people (which would require a permit if over 15), and noise (if a large party).

Business Revitalization News shows rumors floating around regarding Dunkin Donuts being built next to the Verizon store at the Plaza 352 Shopping Center. There is a business interested in moving into the new building but it isn't Dunkin Donuts. When plans become official, Mrs. Fooks will let everyone know.

Under Tech Committee Jim Cadden will be turning the initial update website over to us soon to test it out. In the meantime, Mrs. Fooks will be fine tuning the website survey and will be placing it on media sites to allow residents to complete the survey. Mrs. Fooks hopes to have that completed by mid-week. Please remember any recreation board event needs to be communicated to John Wilwert so he can place it on our TV channel and the marquee.

No news from the Brookhaven Business & Community Association.

Community News shows the Providence Animal Center will have a chip/vaccination clinic in our gym on Tuesday, July 17.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE – Ms. Sawicki

Ms. Sawicki announced that she has prepared the necessary resolution for the disposal of 165 boxes of records. She is waiting for Harrisburg's approval of this disposal. She, Mrs. McDade and Mrs. Natale have done a lot of work on this project.

ENGINEER'S REPORT – Mrs. Mulvena

Mrs. Mulvena said our current trash hauler wants to meet with her, Ms. Sawicki and Solicitor Stone. Hauler wants to let us know what is going on with recycling's future. No one on had any objection. Solicitor Stone would like a copy of the current contract with the hauler."

The Engineer's written report to Council is attached to these Minutes. Mrs. Mulvena was excused from the rest of the meeting in order for her to be able to drive home while it is still daylight.

PRESIDENT OF COUNCIL, CHAIRMAN PUBLIC WORKS AND BUILDING, HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – Mr. Donaway

Mr. Donaway said he wants some changes to the Employee Handbook. He took the current Resolution and compared it to the last one. If everyone is in agreement take a look at the book, unless you are union. Rest periods must be taken. Cannot have personal debt issues. Vacation time due should be pro-rated to be fair.

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Gary Thompson needs to know about leaves. We must make a decision by July 2.

Union update shows under Act 195, the “ball is in the Union’s report”.

Ms. Leslie said she will reach out to two men she knows for leaf collection.

An emergency sewer dig had to be done the intersection of School House Lane and Mount Vernon Avenue. Our camera went under water so we have to find the break.

INSPECTORS’ REPORTS

ZONING OFFICER – Mr. Hampton

Mr. Hampton said he is having trouble with contractors doing driveways. All “blacktoppers” need permits. He stopped one contractor who will not be able to work in the borough until properly licensed and the permit issued.

In Plaza 352 near the Verizon Store, there is a drive-through restaurant proposed. They must come to our Planning Commission then they have to have a public hearing.

Signs being put up throughout the borough are OK.

No other inspectors had reports tonight.

PUBLIC DISCUSSION

Tom Dykes, 305 West Brookhaven Road said that when Robert Hill was here Mr. Dykes spoke about bat houses which Mr. Hill refuses to put up. We need something from DEP about bat houses. We should have them in all

Parks. This could be a scout project to build them. Mr. Dykes asked Mayor Hess if the speed sign could be placed on West Brookhaven Road maybe a couple of times a week. Mayor Hess said yes. Our police are checking speed there. There were just 3 accidents on West Brookhaven Road—one at West Brookhaven Road at Mount Vernon Avenue, one at West Brookhaven Road and North Gray Street and the third one at West Brookhaven Road and Chandler Drive.

A resident said that at 4112 Mount Vernon Avenue the bushes are covering the one way sign.

Regarding the hole at the intersection of Bridgewater Road and West Brookhaven Road near our waste water treatment plant, Mr. Donaway said the State said it would take a long time to correct that. The State did a temporary fix, part of which the Borough had to pay for. Mr. Donaway and Mrs. Mulvena are working together on this.

There was no other business to come before Council nor did anyone in the audience have anything to discuss. Ms. Sawicki made the motion and Ms. Leslie the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted,

Mary Ellen McKinley, Borough Secretary