

MINUTES
JUNE 26, 2017
BROOKHAVEN BOROUGH COUNCIL WORKSHOP

At 7:00 PM, Council President, John J. Wilwert, Jr., called the regularly scheduled Workshop Session of Brookhaven Borough Council to order. He welcomed all present and led in the Pledge of Allegiance to the American Flag.

The record shows all Councilmen and Councilwomen except Mr. Linowski who is ill were present as were Solicitor Maddren, Engineer Catania and Secretary McKinley.

PUBLIC DISCUSSION

Mrs. Nancy Harvin from 403 Cambridge Road asked what the Borough is doing with the area where the dead tree stump is on Borough property that backs up to the woods on the parking lot side of the building. She noticed 3 Dogwood Trees have been planted. She said normally Cambridge Road looks like a country club because everyone maintains their property beautifully. Mr. Donaway said the Public Works Employees tried to get the stump out but did not succeed. They will be planting wild flowers in the area. This area isn't finished yet. Mrs. Harvin also spoke about the difficulty motorists have at the traffic signal—especially making a left turn on to Edgmont Avenue from Cambridge Road. Mrs. Fooks said she thought a study of this area had been done. In any case, this light at Cambridge/Coebourn/Edgmont Avenue needs to be addressed. Mrs. Harvin asked that Cambridge Road from Spring Street as far as the Borough wants toward her home be paved.

SOLICITOR'S REPORT – Mr. Maddren had no report this evening.

MAYOR'S REPORT – Mayor Hess said he'll save his report for July 10.

COUNCIL REPORTS

CHAIR ARBOR/SHADE TREE COMMITTEE, LIAISON TO HEALTH INSPECTORS AND HEALTH OFFICER, MEMBER OF GRANT COMMITTEE, LIAISON TO PLANNING COMMISSION, MEMBER OF LONG RANGE DEVELOPMENT COMMITTEE AND MEMBER FIRE COMMITTEE – Ms. Sawicki

Ms. Sawicki said the banners along Edgmont Avenue look very nice.

She continued her report saying that the County has issued a Media Alert: Invitation to cover Delco takes its Heroin Task Force to the Road. The Alert says that Delaware County Council, District Attorney and Heroin Task Force unveiled the "Delco Mobile Drug Collection Van" on June 23. She suggested that the van come to the Borough Municipal Center once a month, especially on Family Day, Memorial Day, Veterans Day. Mr. Wilwert and Mrs. Fooks asked for a copy of the flyer so the information can be put on the Website and other advertising areas.

Ms. Sawicki said that the Planning Commission didn't meet on June 20 because they had nothing on their agenda.

Ms. Sawicki said that not only mosquitoes are going to be bad this year, but also ticks. We have to watch out for Lyme Disease from tick bites.

CHAIR PUBLIC WORKS AND BUILDINGS, LIAISON TO HOLIDAY PARADE COMMITTEE, CHAIR COMPREHENSIVE PLANS, MEMBER TRAFFIC CALMING COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Donaway

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For the month of May, Mr. Donaway reported the Public Works Employees finished removing the blacktop from Eaton Park, completed planting the street islands; poured concrete pad and set the WWI Monument on the island; completed the 2nd quarter chipping; televised sinkhole on Commerce Avenue. Televising showed the lateral is separated in the street. They removed the two damaged holly bushes and replanted two more on the Trimble Boulevard Island that were destroyed by a car accident. Mrs. McKinley has billed the vehicle owner's insurance company (Progressive). They removed two dead limbs that were hanging over a resident's shed on Meadowbrook Lane. The tree is on Borough property but the shed is also. We need to have the Borough property surveyed in the rear of the homes on Meadowbrook Lane. This is an ongoing problem between the homeowner, Texas Eastern Pipeline and the Borough about grass cutting and tree issues. They answered two sewer calls. Both were the homeowners' problem.

Rainwater leaked into the gym because of a clogged storm water drain in the area between the District Court and the gym; progress is being made in Eaton Park, painting of turning lines Coebourn/Cambridge/Edgmont, Whitely and also Trimble at Edgmont. These will be done after the stop bars get pushed back; the renovation of the Council Workrooms and Inspectors' Office is complete and Dawn Jones will be moving across the hall from the Municipal Office; need new ADA compliant chairs; the computers are set up so we're ready to take the next step in setting up the GEO Plan; 2017 paving is complete but three other areas will be addressed from another fund; the retention pond at the new ball field is not being maintained—the field is not looking the way it should; the Ralph Garzia Tournament is going on right now and the Public Works Employees are keeping the fields maintained; cameras will be installed in Eaton Park as part of the project. The possibility of a fountain in the retention pond near the new ballfield was discussed. Mr. Wilwert said the borough has a pump that would serve that purpose and Mr. Hill could purchase that from us. Originally it was purchased for use in Sampson Park but there has to be water in the pond at all times. That's not the case with the pond at Sampson Park.

Gary Thompson has asked to bring his Public Works Staff back up to full compliment---6 people. Nicholas Martin is currently working with the staff on a full-time temporary basis and has worked out well. He never stops—doesn't even take any breaks to which he is entitled. Mr. Donaway would like to make a motion at the July 10 Council Meeting to bring Mr. Martin on staff as a full-time permanent employee plus benefits. His hourly wage will be \$10.50.

LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE, MEMBER GRANT COMMITTEE, MEMBER LONG RANGE DEVELOPMENT, MEMBER CONDO ASSOCIATION
Mr. LaPera

Mr. LaPera reported that the Zoning Hearing Board did meet on June 13. Both variances were granted. These locations/businesses will have to go before Delaware County Planning and our Planning Commission.

The Theatre in the Park will be held on Friday, July 21—rain or shine. Bring non-alcoholic beverages and your own snacks. The play this year is Romeo and Juliet The play starts at 7:00 PM.

Mr. LaPera asked if the Borough has the paperwork for the Borough to take over the new ballfield. Mr. Maddren said he has a "draft deed" but Council was not prepared to move yet. Mr. LaPera said the field looks good. Regarding the sprinklers for the ballfield, Mr. Maddren said there would be some maintenance requirement on them. Mr. Catania said the sprinklers should be automated. The grass is starting to dry out on the ballfield. Are the sprinklers still being used. If so, we may need to increase the watering time.

The Family Day Committee will be meeting Wednesday night, June 28 and the Recreation Committee will be Meeting on Thursday night, June 29 at 7:00.

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Regarding cameras in Sampson Park and Memorial/Scott Park, Mr. Wilwert said the Borough hired a law firm to draw up and negotiate a new contract with Comcast.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE AND MEMBER POLICE COMMITTEE – Mrs. Fooks

Mrs. Fooks said the Ordinance Committee did meet on June 15. There was a resident present at their meeting. The resident was concerned about a neighbor's tree growing over on to their property. The resident was told they could trim whatever was hanging on to their side by the Ordinance Committee. Resident said the neighbor would also give permission for him to cut the tree limbs hanging on to his property.

Under Business Revitalization, Mrs. Fooks reported Firehouse Subs is open for business and Med Express is opening on Wednesday, June 28 with an open house tomorrow from noon to 2:00 PM. She hasn't heard when Franklin Mint Credit Union will be opening but hopes it will be soon. No opening date for Pet Smart has been confirmed. Citizens Bank which is located in the new Giant Food Store, will have their Grand Opening on Saturday, August 5 at 11:00 AM. The Philly Phanatic will be greeting people.

There is nothing new to report about the Borough's website.

Community News shows the Full Gospel Assembly at 301 Edwards Drive will be distributing free produce and Wawa sandwiches on Tuesdays from 4:00-6:00 PM. This is on a first come, first served basis.

Mrs. Fooks spoke about the retention pond at the Shoppes at Brookhaven. There is standing water and the water appears to be becoming stagnant in some areas. She suggested a fountain to keep the water moving.

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

Emergency Management Coordinator, Steven Shultz, gave the following report for the month of June. Incidents: 1 storm monitored. No Emergency Management Services required.

Progress continues.

Specific Items for June: Mariner East Project

1. EMC Schultz is in communication with County Emergency Management about the project. Has put in a Request for information on Emergency Management's role in case of a pipeline incident.
2. Request for information on Emergency Management's role in case of a pipeline incident.
 - a. All incidents in Brookhaven Borough are approached from an all hazards planning standpoint and are in accordance with NIMS (National Incident Management System.) and utilize ICS (Incident Command System.)
 - b. Emergency Management agencies are activated when a specific incident involves multiple agencies or jurisdictions. (Brookhaven Emergency Management can be activated to assist when a multi-agency/multi-jurisdiction incident involving/or affecting Brookhaven/Brookhaven residents occurs.)
 - c. Emergency Management coordinates all of the agencies involved with the incident and fills out necessary positions under the Incident Command System.

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- d. A pipeline incident will be initially run by the highest ranking fire officer on scene of the municipality that the incident occurred.
- e. An incident with a pipeline affecting Brookhaven Borough could possibly include but is not limited to agencies and personnel from Brookhaven Borough, Aston Township, Upland Borough, Chester Township, Middletown Township, Delaware County Emergency Management, State Officials, Pipeline Officials, Construction companies, and Penn Delco School District. Emergency Management organizes all of these Agencies for an effective mitigation of an incident.
- f. In regard to questions related to evacuations due to a pipeline incident:
 - i. Emergency personnel and Pipeline officials will deem if and when an evacuation versus shelter in place is necessary for the safety of residents in the area of a pipeline incident.
 - ii. If an evacuation of an area of Brookhaven Borough is deemed necessary, Emergency Management will be activated and will then activate the evacuation and shelter plan. This includes:
 1. If deemed necessary depending on scope of the evacuation, busses will be requested from PennDelco School District for movement of evacuees.
 2. Emergency personnel will go door to door to ensure that all residents are safe in the event of any Evacuation regardless of scope.
 3. In a large evacuation, evacuees will initially be brought/directed to the Evacuee staging area at Coebourn Elementary. In a small evacuation, evacuees will be directed to/brought directly to to the shelter location.
 4. Setting up the Brookhaven Borough Shelter at the Brookhaven Borough Building, or the back up at The Christian Academy if the Borough Building is compromised, or the third site at Our Lady of Charity. (If Brookhaven Shelters are compromised Brookhaven Emergency Management will work with Delaware County Emergency Management and the American Red Cross for use of additional locations.)
3. Any questions for Emergency Management, please submit in writing to the Borough Office attention EMC Schultz so they can be properly addressed.

Emergency Management planned actions for July

1. 2017 Update will continue
2. Pipeline related questions will be reviewed and addressed.

Ms. Leslie continued her report by saying that over the past two to three weeks Mayor Hess, the Police Committee and Chief McGoldrick have interviewed a number of candidates for part-time police positions with the Brookhaven Police Department. Normally the Police Department has a staff of 8-10 part-time officers but due to many leaving for full-time positions or more hours, we are left with 4 part-time officers—2 of which do not give us much time. With the depletion of our part-time staff and with vacations coming up, we need to hire a few more. The committee is recommending from their interviews to hire three candidates they feel can fit right in. The Committee is asking Council's permission to move forward with the hiring process after all of the candidates go through background, medical and polygraph test. Ms. Leslie said she would like to put this in the form of a motion. Ms. Sawicki made the second. Motion carried by unanimous vote.

Ms. Leslie said there was nothing to report on for the Albert Merlino Memorial American Legion Post #94, the Fire Department or Recycling Committee.

CHAIR FINANCE AND INSURANCE COMMITTEE, CHAIR LONG RANGE DEVELOPMENT, MEMBER FIRE COMMITTEE, MEMBER CIVIL SERVICE COMMISSION AND CHAIR CONDO ASSOCIATION COMMITTEE – Mr. Linowski was absent because of illness.

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ENGINEER'S REPORT – Mr. Catania]

Mr. Catania said that the Bid Opening for the Municipal Complex Exterior Decorative Lighting is set for July 10. The painting of the gymnasium and drainage from the courtyard are being handled.

CHAIR INSPECTORS AND FIRE MARSHAL, MEMBER FIRE COMMITTEE, DEPUTY EMERGENCY MANAGEMENT, CHAIR TRAFFIC CALMING, MEMBER TECHNOLOGY COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Wilwert

Mr. Wilwert suggested that Shoppes at Brookhaven should throw mosquito dunks into the two storm water drains that go out near Mavis Tire where water is ponding.

INSPECTORS' REPORTS

FIRE MARSHAL – Mr. Leslie was on a fire call

PUBLIC FIRE SAFETY – Chief Montella and/or Mr. Bynum – Chief Montella is on vacation and Mr. Bynum is on a fire call.

ZONING OFFICER – Mr. Hampton

BOARD OF HEALTH – Mrs. Warfield

Mrs. Warfield said there are many homes with grass issues. There are 12 pending properties to be cut. Walgreens has cleaned up their property—weeded their gardens, trimmed their bushes and cleaned up the trash in the gardens.

Mr. Donaway said that Ms. Sawicki had mentioned tick bites and Lyme Disease during her report. He said his brother-in-law has been bitten by a tick and is being treated for Lyme Disease.

PUBLIC DISCUSSION

Mike Ruggieri from 112 East Garrison Road asked that the Web-Site be changed. It has the Council Meeting on July 5 and the Borough Calendar says it's July 10. Mrs. Fooks will take care of that.

Christine Johnson, 815 Adams Drive, spoke about the nice presentation Aston did on the Pipeline Project. She asked if Brookhaven is going to do one too. Ms. Leslie and Mr. Maddren said it is a work in progress but we will be doing one. Among other things, she asked if there was an update on blasting permits. Mr. Wilwert said that is for a different job. The Fire Marshal has not issued any permits. Mr. Wilwert is “pushing for no blasting”. He said he believes residents must be notified. Ms. Johnson spoke about standing water at spots on Chester Creek Road. One place in particular is a new resident. Mr. Donaway said he will visit the new residents. She asked how often is someone from the Borough visiting the area. Mr. Donaway said he goes almost every day. Usually there is no one around. Mr. Wilwert said he was down there over the weekend. Personal protection equipment must be worn when one is in that area. Is the creek a public area? Mr. Maddren said a creek is not a public area. He spoke about people fishing in the creek and the fact that there are no houses on the creek side of Chester Creek Road. The Borough never gave any right of way to Sunoco. Ms. Johnson said her fear is that Sunoco is not being honest. Mr. Maddren said if one is going to be in the area, Council's message to you is be careful. Mr. LaPera asked if they put up fencing where they are working. Mrs. Fooks said there is a temporary fence in the parking lot where they are storing equipment.

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Mayor Hess said we are having a difficult time with Sunoco getting back to us.

Mike Ruggieri, 112 East Garrison Road, said the residents of the Borough want Council to be “advocates and champions for them”. Mr. Wilwert said that most everyone on Council and Mayor Hess work full-time. Sometimes it is difficult to act immediately but things are handled as quickly as possible. Mr. Ruggieri said Skills and tools should be used to be advocates and champions for the residents. Mr. Maddren said this should be done “within the legal limits”.

Mrs. Harvin, 403 Cambridge Road, said “thank you for doing the very best you can for us. Thank you from the bottom of my heart”.

Mrs. Warfield said there are packets with 2 Mosquito Dunks in them as well as literature entitled SLAP—Support, Learning, Awareness and Prevention—Getting the Upper Hand on Mosquitoes in the back of the room. Please help yourself to one pack of dunks and a brochure. Protect your property. The County has traps throughout the Borough to monitor mosquitoes.

Mr. Wilwert asked the public and everyone at the Council Table if they had any more business to discuss. No one responded. He wished everyone a safe 4th of July Holiday and Mr. Wilwert adjourned the meeting.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary