

MINUTES
JUNE 4, 2018
BROOKHAVEN BOROUGH COUNCIL MEETING

At 7:00 PM Council President, Vawn Donaway, called the regularly scheduled Brookhaven Borough Council Meeting to order. He welcomed everyone and led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the borough residents who passed away during the month of May—James Longhurst, Wayne Windisch, Jaretta Holland and George D. Lee, Sr. A moment of silence was held in their memory.

Mr. Donaway brought everyone’s attention to the Notice-Video and Audio Recording of This Meeting May Be Uploaded to the Internet.

The record shows the following Council People seated at the Council Table: Mr. Donaway, Mrs. Fooks, Mr. LaPera, Ms. Leslie, Mr. Heller, Ms. Sawicki. Also seated at the Council Table was Mayor Hess, Solicitor Stone, Engineer Mulvena and Secretary McKinley. Councilman Pappas was absent because he is attending Judges’ School.

SCHOOL BOARD REPORT AND MILLION WORD READERS – Mrs. Ford

Mrs. Ford, Mayor Hess and Mr. Donaway presented the following children with Million Word Reader Certificates: Emily Cahill, Lilliana Benchino, Jackson Petka, Issabella Carroll, Andrew DiPasquale, Logan Coleman, Brandon Bennis and Jeremy Heller. Mrs. Ford said congratulations on reading One Million Words so far this year. Everyone at Coebourn Elementary School is very proud of you for choosing to “Embrace the Challenge” by setting a reading goal of one million words and working toward that goal to achieve it. The Brookhaven Borough Council is also proud of the effort you have demonstrated in achieving your goal.

Mrs. Ford said Coebourn Elementary School was awarded a \$6,000 grant from the 3M Company to create the Children’s Garden at Coebourn. The grant will be used to expand the current small “kinder” garden into the Children’s Garden at Coebourn. The grant goal stated, “We wish to transform our small garden into an engaging outdoor classroom that will instill a sense of environmental accountability and community”. This is a wonderful Green Goal for our school and we look forward to the exciting environmental lessons that will happen as a result of the expanded gardens!

Congratulations to Coebourn Elementary fourth grade teacher, Melissa Carroll, who was nominated and awarded Acme Teacher of the Month. This is a well-deserved honor for one of Coebourn Elementary’s finest.

Coebourn Elementary has successfully completed the first year of Girls on the Run. The 18 member team Along with 5 teacher coaches ran a 5K on the morning of May 20 as one of their culminating activities. This Has been an amazing and transformative experience for the girls and teachers who were involved in the four Month program and we are looking forward to running the program again next year.

Coebourn Elementary School students enjoyed a filled reading celebration on Friday, June 4 to acknowledge Reaching their reading goal. The original goal was set for 75 million words and Coebourn Elementary surpassed the goal reading 94,968,485 words. This is quite an accomplishment and students had the pleasure of turning their teachers and principal into human sundaes.

To know what is happening daily at Coebourn Elementary School, follow them on Twitter@CoebournES.

PRESENTATION TO COUNCIL

Stephen Sarazin, Director of Aston Public Library thanked Council for allowing him to share the library's information with everyone present. He said he is just going to give us a few updates on current services that they offer at the Aston Public Library.

They now have a 3D printer at the library and will print small items free for the public. He showed a few examples of what is possible and said there are more at the library in the display case. He said check out a museum pass from their library for free—a 7 day loan. Museums available include Independence Seaport Museum, Colonial Pennsylvania Plantation, Penn Museum, academy of Fine Arts, The Mutter Medical Museum and Morris Arboretum. Reserve one through the Catalog at www.astonlibrary.org. They now have Internet Hotspots for checkout. Take one of these out for a week and get free internet access wherever you go. Great if you don't have service at home, have an interruption in service or are going on a trip. They are also checking out Chromebooks and educational game tablets to families for free. They have lots of great programs. You can sign up through the calendar at astonlibrary.org or at the customer service desk at the library. They have two book clubs going strong. The group that is meeting on Thursday the 14th at 1:30 PM is Discussing "The Cookbook Collector". The group meeting on Wednesday the 20th at 7PM is discussing "The Beekeeper's Wife". Stop by and try one out. They have wonderful knitting and crafting groups with Miss Debbie. Stop by Tuesdays at 11 AM to learn the art of crochet with their diverse group with many levels of experience. Stop by Thursdays at 6 PM to participate in a wide variety of crafts with an even more diverse group. There is free chair yoga or tai chi class every week. There is free painting classes every month. They have a free movie discussion group that meets each month. They even include a light lunch. Their next group will be meeting on Monday, June 25 at 11 AM and they will be watching Darkest Hour. Mr. Sarazin will help you with your laptop, tablet or e-reader. Just come see him on Friday mornings between 10 and Noon. You can pick up a calendar of the month's programs at the service desk. They can get almost any book for you. They can get almost any bestseller in large print. Just ask at the desk. The selection of e-books and e-audiobooks available free with your library card continues to grow. There are now over 25,000 e-books and 8,500 e-audiobooks to choose from. They are compatible with almost all current devices, including pretty much any current phone. Bingo is back. Saturday, September 22 at 6 PM they will have cash prize bingo again. Admission is \$25. An important service many are now aware of is the library for the blind and physically handicapped. They provide home delivery of materials to people who qualify, and their definition of visual impairment or disability is fairly broad. Come over to the library, ask for him, and he will help you or your loved one get signed up. Finally, it's easy to get a library card. Just bring your Driver's License or State ID to the desk and fill out a short form and they'll get you set up with your own card.

ENGINEER'S REPORT – Mrs. Mulvena

Mr. Donaway said that because of Mrs. Mulvena's recent eye surgery and her inability to drive after dark, he is stepping away from the agenda order to allow her to give her report. Among other things, she reported that NDI is still working with the Borough Office to obtain copies of records, contracts, etc.

NDI has asked the Wastewater Treatment Plant Operator to provide an inventory of all equipment with installation dates so NDI can see if the life cycle we're getting is acceptable.

Regarding the 2018-2019 Ordinary Street and Sewer Maintenance project, they have advertised for the work. The bids opening date has been extended indefinitely. They haven't released the bid due to not yet hearing back from Sunoco regarding what regarding we are permitted to do over their pipeline on Shepherd Street.

PennDOT has completed the temporary correction action on the sinkhole near our wastewater treatment plant

Minutes June 4, 2018 Brookhaven Borough Council Meeting

on West Brookhaven Road. They will also be pursuing the permanent repair to the deteriorated line. They are investigating various options to line or direct dig.

DEP received a call from a resident on Meadowbrook Lane about cloudy water. It appears that a sanitary sewer is leaking into a storm sewer. A to U Services televised the storm sewer on Edgmont Avenue in the vicinity of Wells Fargo. No evidence of a sanitary connection to the storm sewer was found. She said she believes Gary Thompson has contacted DEP to advise them of the status. A video from the televising has not been received yet so no more information is known at this point.

Liquid Fuels/County Aid – County Council has sent a letter with information about the 2018 Pot Hole Program through County Aid. Brookhaven is eligible for \$3348 in additional County Aid monies (approximately 37.5% of the allocation). These funds will be used to repair potholes within the Borough. Ms. Sawicki made the motion and Ms. Leslie the second to adopt the necessary Resolution for this money. Motion carried by unanimous vote. This is Resolution 2018-09.

Continuing her report she said she and Gary Thompson still have to get together to review the paving list to determine what can be done for the amount budgeted by the Borough, based on infrastructure condition.

Sanitary Sewer Maintenance report said DELCORA called to advise the Borough they are recording excessive flows during wet weather events at the meter installed on 11th Street. NDI had A to U Services televise the sanitary and storm sewers in the vicinity of Ridgewood and Trimble and to Victor/Trimble. The Borough has one sanitary line and one storm line that show evidence of deterioration. It does not seem likely that these deficiencies are sufficient to generate the flows being recorded.

There are numerous inlets that need repair/replacement. These can be replaced using Liquid Fuels Funds or from the Borough's General Fund. The budget line item in the General Fund appears to be \$25,000 for inlet replacement. This may be sufficient to replace two inlets and perhaps do some repairs. Council may wish to consider using Liquid Fuels for this work, as it is eligible. Ms. Sawicki made the motion and Mrs. Fooks the second to authorize the replacement of the following inlets using General Fund and Liquid Fuels as needed: 3598 Victor Avenue; 3601 Victor Avenue; 3605 Victor Avenue and 4894 Jackson Drive.

Any monies from Liquid Fuels to correct storm sewer issues will reduce the amount available for paving. This is something we need to assess on an annual basis. The borough is now of an age that we may start experiencing more failures as many inlets and storm sewers are greater than 50 years in age.

Stormwater Projects report shows NDI received a price to install a fence around the outfall of the stormwater discharge at 416 West Brookhaven Road. The existing fence was removed by JMC during the storm sewer improvement project recently completed. Ernel Company has been authorized to install the fence per Council's authorization at the May Council Meeting. It will be installed within the next few weeks. She attached a copy of the proposal which I did not get.

The Victor/Trimble storm sewer project is nearly completed.

The first phase of the n. Gray/Melvin project was completed a few years ago. The resident at 4112 North Gray Has noticed a sidewalk block that has started sinking. Bob Grant reports that this sidewalk was installed under a Borough contract by Ridley Excavating. NDI has reached out to Ridley Excavating but they haven't heard back yet.

NDI does require replacement of a storm sewer on Trimble Boulevard and Coebourn Boulevard. NDI is

Minutes June 4, 2018 Brookhaven Borough Council Meeting

Awaiting the videos of other televising before recommending a storm sewer replacement project to Council. Hopefully they will have this information ready for the July Council Meeting.

Utility Pole Installation/Netting – Jim Durkin Field

Council awarded a contract to Lenni Electric. Poles have been delivered and work will begin as soon as early in the middle of the coming week, weather depending.

A to U Services, Inc. has ordered the netting and other miscellaneous materials required to install it as has been Done at Furey Field in Upper Chichester. NDI is awaiting a delivery schedule from the supplier.

Street Light Maintenance

The Borough currently has a street light maintenance contract. When will this contract be up for renewal? With the newly installed LED lighting fixtures, the contract should be reviewed as monthly maintenance requirements should be greatly reduced.

There has been a complaint about one of the LED fixtures shining into the home at 22 Trimble Boulevard. The Borough has asked Higgins Electric to order and install a shield. If this doesn't work, NDI will recommend reducing the wattage of the fixture.

There was also a complaint from the owner of 5003 Jefferson Drive about the light shining into her home. Mrs. Mulvena said she believes Higgins Electric was authorized to provide and install a shield there by the Borough.

Although Mrs. Mulvena asked for a motion to authorize NDI to prepare and advertise street light and traffic signal maintenance bids, No one made the motion.

Land Development

The Shoppes at Brookhaven – NDI provided DEP guidance to Bohler for use in determining slope of the Lateral for new retail use.

315 West Brookhaven Road Suidivision – The percolation tests for the infiltration of stormwater to meet the Borough's ordinance failed. The Applicant's Engineer is reviewing options to comply with the Ordinance.

Code

The Pastor of the Slavic Evangelical Baptist Church has reached out to NDI regarding driveway/parking lot improvements. This request was received on April 12 and again earlier this month. They missed the original email. The Church is looking to expand the parking lot by 10,000 SF. This would require full stormwater management ordinance compliance and would require them to retain an engineer to develop the necessary calculations and plans. It has been suggested to them that they utilize concrete grass pavers in lieu of asphalt.

Harold Hampton and Mrs. Mulvena have reviewed a number of permit applications for stormwater management Requirements this past week. It is suggested that Mr. Hampton and Mrs. Mulvena meet periodically to review the applications as they come in to the Borough.

3459 Victor Avenue complained about the neighbor's rain water conductor's discharge on to their property. Responded to Code Department about what next action.

Minutes June 4, 2018 Brookhaven Borough Council Meeting

Received a complaint from the owner of 4813 Cooper Street about a drainage issue resulting from the Hilltop Development. The resident is experiencing significant drainage issues. Owner reports this has been occurring for 47 years; but it has gotten much worse in the past few years since Hilltop eliminated a drainage swale adjacent to the Cooper Street property. NDI is requesting information from the Code Department regarding a permit issued to Hilltop to ake this modification and also any records from the Hilltop development that would show us the swale configuration. An approved swale is not permitted to be eliminated without Council's approval of an equivalent means to control storm water.

Trash and Recycling

In February, Mrs. McKinley informed NDI that the current trash and recycling contracts are due to expire later this year. NDI recommends that Council authorize the preparation and advertisement of bids by NDI no later than the August Council Meeting.

MS4 Stormwater Permit

The DEP has issued letters of deficiency to communities regarding the PRP. If there are any electronic files of these reports, it would be helpful as some of the information pertains to the AutoCAD drawings provided. NDI is currently reviewing the letter in order to review what additional information is required.

Municipal Center

ADA Exterior Door Conversion at Community Center Entrance – a quote was received from a local contractor who specializes in ADA compliant door installations. They have provided a quote for the conversion of the doors rather than replacement. If Council agrees that conversion for ADA compliance is the desired path, it would be appropriate to accept the quote provided by Superior Glass and Mirror for a price not to exceed \$10,900.

Gym Ventilation Fan – A quote was provided to Harry Swayngim to review to ensure the scope of work was consistent with the other quote he received. Harry had previously obtained a quote; but, NDI does not have a copy yet. No one made a motion for this.

ADA Compliance – FYI – The Pennsylvania Local Technical Assistance Program (LTAP) sponsored a Webinar on December 12 and discussed the requirements for an ADA transition plan for municipalities. A plan is required for any municipality with more than 50 employees (full-time and part-time). The Webinar shared that Municipalities should have a plan in place showing good faith efforts working toward improving infrastructure items (sidewalks, ramps, streets, street lights, etc.) in order to bring them into ADA compliance. Tool kits are available on line to help us get started.

Stormwater Tip – After a very rainy month of May, here are a few reminders about storm water. When rain Hits the pavement, whether it's your driveway, sidewalk or street, it picks up and mixes with what is there This could include; oil, grease and automotive fluids; fertilizer and pesticides from gardens and homes; bacteria from pet waste; soap from car washing and debris and litter. Many assume that storm water flows down storm drains and then to a treatment facility. That is not the case. Storm water flows from the inlets directly into local waters, including the ocean. Do you part to prevent storm water pollution. Do not put anything down a storm drain; clean up after your pet; take your car to a commercial car wash instead of washing it at home and minimize use of fertilizers and pesticides.

Ms. Sawicki made the motion and Ms. Leslie the second to purchase through COSTARS a sewer camera at a

Minutes June 4, 2018 Brookhaven Borough Council Meeting

cost of \$38,976. Mr. Heller said this was discussed at Workshop and Mrs. Mulvena said it will pay for itself. It should last 20 years.

Mrs. Mulvena was excused from the meeting so she could drive in daylight.

BROOKHAVEN BUSINESS & PROFESSIONAL ASSN. REPORT – Mr. Donaway for Mr. Sredenschek from Bryn Mawr Trust

Mr. Sredenschek reported that September 23 has been slated for the Brookhaven 5K – Run for Education. Registration has been completed with The Bryn Mawr Running Company and the process has begun to put the event plans in place.

The race is slated to start and end at the Coebourn Elementary School with parking available.

Proceeds of the race are to benefit scholarships for the Penn Delco School District.

The Annual Membership letter is set to be mailed to the business community this month. Along with this letter will be mailing information about the Run for Education 5K to encourage participation in the event.

The next Business Association Meeting will be held on Thursday morning, June 14 at 8:00 at the Borough Hall.

FIRE CHIEF’S REPORT – Chief Montella

Chief Montella gave the following statistics for the month of May, 2018:

Type	Month
Fire Incidents	2
Non-Fire Incidents	12
Mutual Aid	22
Drills	6
Total	42

Losses	
Structures	\$ 0
Contents	\$1,500
Vehicles	\$ 0
Loss Total	\$1,500

There were no firefighter or civilian deaths or injuries.

Manpower shows 41 Fire Calls with an average of 13 participants for a total of 502 hours
Training shows 6 sessions with an average of 27 participants for a total of 297 hours.

Brookhaven Volunteer Fire Company responded to 1 building fire at 4235 Edgmont Avenue; 4 accidents—1 at Whitley Road, one at Edgmont Avenue and Brookhaven Road, 1 at 23 East Brookhaven Road and 1 in the Shop-Rite parking lot.

Brookhaven Volunteer Fire Company assisted Chester Fire Department on a second alarm building fire at 800 Welch Street; Assisted Parkside Fire company on a building fire at Parkside Terrace; Assisted Rocky Run Fire Company on a building fire at Riddle Memorial Hospital; Assisted Upland Fire Company on an accident at I-95

Minutes June 4, 2018 Brookhaven Borough Council Meeting

and Edgmont Avenue.

Brookhaven Volunteer Fire Company training was on vehicle rescue extrication, water supply and hoseline advancement, forcible entry, basement and garage fire class from Delaware County.

The May Ambulance Report shows 76 transports, 27 refusals, 9 Assists for a total of 112 calls. There were 2 Second Emergency Calls.

Broken down of the 72 for the Brookhaven Ambulance, 12 were assists to Media Company 23, 6 were assists to Parkside – Company 25; 2 were assists to Middletown Company 50; 16 to Chester City Companies 81/82 and 100; 1 was an assist to Aston Company 17 and 2 were assists to Upland, Company 57.

SOLICITOR’S REPORT – Mr. Stone

Zoning Ordinance – On May 22, 2018 Solicitor Stone provided a Memorandum outlining the specific proposed changes to the draft Zoning Ordinance. Any questions or concerns regarding the proposed changes should be brought to his attention immediately.

Sam Haber from Delaware County Planning Department has requested guidance with respect to Section 1244.18 in the draft Zoning Ordinance. As currently drafted, the section requires a permit for certain accessory structures with a “building area less than one thousand (1,000) square feet.” Mr. Stone’s e-mail of April 12, 2018 raised this issue as well. As worded, this section indicates that a resident building a 900 square foot detached garage would require a zoning permit, but that resident building a larger 1,200 square foot detached garage would not require a zoning permit. The only scenario in which this provision would make sense is if accessory structures are limited to a maximum size of 1,000 square feet. But the term “Accessory Building” is defined in Section 1242.02 and there is no such restriction. This requires clarification.

The Public Hearing with regard to the new draft Zoning Ordinance is scheduled for July 2, 2018 at 6:00 PM. He would like all changes given to him prior to the meeting. Ms. Sawicki asked if Council could adopt The Draft Zoning Ordinance on July 2. Mr. Stone said it is best to wait a month.

Regarding the Snow Removal Ordinance, a draft Resolution was attached to Solicitor Stone’s report setting forth the proposed revision to the Snow Removal Ordinance. This amendment is designed to set forth a more uniform standard. If this revision is acceptable to Council, Solicitor Stone will need Council’s authorization to advertise that Council will formally consider this Ordinance Amendment at a future meeting. Ms. Sawicki made the motion and Mr. Heller the second to advertise this amendment. Solicitor Stone said this amendment must have uniform language for the width that must be shoveled—the width of the sidewalk.

Fire Lane Parking Ordinance – Solicitor Stone attached to his written report a draft Resolution setting forth the proposed revision to the Fire Lane Parking Ordinance. This is to increase the fine for parking in the fire lanes from “notmore than \$15” to “not more than \$50” to mirror the current penalty language in the Pennsylvania Vehicle Code (75 Pa. CLSL Sec. 3353 (e)). If this revision is acceptable to Council. Solicitor Stone needs authorization to advertise that Council will formally consider this Ordinance amendment at a future meeting. Ms. Sawicki made the motion and Mrs. Fooks the second to authorize Solicitor Stone to advertise this revision. Motion carried by unanimous vote.

Borough Parks – At the Workshop there was discussion about the potential for rental of the Borough’s Parks. Currently, Section 1062.01 (1) of our Ordinances states that non-residents are only permitted to use the parks

Minutes June 4, 2018 Brookhaven Borough Council Meeting

when there are no Borough residents using the park and when no Borough residents have expressed a desire to use the park. A policy of renting the parks could conflict with this Ordinance (even if a resident rents the Park for an event, non-residents in attendance at the event would be using the Park to the exclusion of residents).

Section 1062.01 (J)(5) states that there shall be no “open fires” at the Parks but it appears BBQs are expected as Section 1062.02 (I) states that in applying for a permit for a group activity at the Park, the applicant should state the type and location of any fire to be used for cooking.

MINUTES APPROVAL

Ms. Sawicki made the motion and Mrs. Fooks the second to approve the Minutes from the April 2, 2018 Council Meeting. Motion carried by unanimous vote.

Ms. Leslie made the motion and Mr. Heller the second to approve the Minutes from the April 23, 2018 Council Workshop. Motion carried by unanimous vote.

MAYOR’S REPORT – Mayor Hess had no report.

COUNCIL REPORTS

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, MEMBER LONG TERM AND COMPREHENSIVE PLANS, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE – Mrs. Fooks

Mrs. Fooks said the Ordinance Committee will meet on June 21 at 6:30 PM.

Business Revitalization News shows that ALDI Supermarket’s soft opening will be on June 13 and the grand opening on the 14th. Mrs. Fooks printed some information about ALDI and placed it in the back of the room for people to pick up. United Check Cashing will be moving across the street to the strip of stores on the corner of West Brookhaven Road and Edgmont Avenue. Mrs. Fooks and others have a meeting with the new owners of Plaza 352 this Wednesday morning to discuss their new construction next to the Verizon Store.

Tech Committee – Mrs. Fooks said she and Mr. Heller met with Jim Cadden last Saturday to discuss website Changes. Jim showed them what he’s working on and that we’ll have the ability to access the site and make changes to it via our phones. That will come in handy if we have a borough emergency and need to get information posted quickly. Mrs. Fooks said she has also posted the 2018 permits on the website and removed the older ones.

Brookhaven Business and Community Association report was given earlier this evening by Mr. Donaway.

Community News – The Providence Animal Center will have a chip/vaccination clinic in our gym on Tuesday, July 17, 2018 Flyers are in the back of the Council Room an information will be shared on our website and facebook page this week.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING HEARING BOARD , LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – Mr. LaPera

Mr. LaPera said the Zoning Hearing Board will not meet in June.

Minutes June 4, 2018 Brookhaven Borough Council Meeting

Mr. LaPera authorized the Building Code Officer to send a letter to Hilltop Management to demolish the remaining walls of Building C on the advice of the architect and our engineer.

The Recreation Committee will meet on June 28. Rocky Run YMCA will be holding information sessions and sign up sessions on Wednesday, June 6 from 5-7 PM here at the Municipal Center. Other sessions were held in May also at the Municipal Center. Summer Camp will be held the following weeks: 6/18, 6/25., 7/2, 7/9, 7/16, 7/23, 7/30 and 8/6. Flyers are available and have the Rocky Run's contact information on it.

Coming Recreation Committee events include 6/16 Rededication of Eaton Park with two local bands playing, 7/20 Theatre in the Park, September 29 Family Day, October 13 Fall Designer Bag Bingo 20/27 Trunk or Treat at Coebourn Elementary School Parking Lot, 11/6 Murder Mystery Dinner and 12/2 Senior Luncheon and Tree Lighting Ceremony.

Chair Emergency Management Administration, Chair Recycling/Trash Committee, Chair Fire Committee, Chair Veterans' Committee and Chair Police Committee – Ms. Leslie

Ms. Leslie thanked everyone who participated in the Memorial Day Service.

On June 16 there will be electronics recycling---anything with a plug---in the parking lot from 9:00 AM until Noon.

Sun Valley High School graduation is on June 12. Congratulations to all Sun Valley Seniors.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE – Ms. Sawicki

Ms. Sawicki made the motion and Ms. Leslie the second to approve the Bill List for payment. Motion carried by unanimous vote.

Ms. Sawicki said she and Mrs. Natale are working on boxes of old records to be shredded. We have to have a resolution to shred them. There are close to 150 boxes of old records to be shredded.

CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND CHAIR POLICE COMMITTEE – Mr. Heller

Mr. Heller said he is working on a Board of Health advertisement. Mr. Donaway said he is putting together a temporary committee. We received 2 "hits" from the Delaware County Daily Times ad but neither returned Mr. Heller's phone call.

Mr. Heller said there was nothing to report on the Historical Committee.

We are having sound issues. The external microphone is interfering with the Borough's microphone. There was a test record at the last workshop. The system "has been a mess" and this has Mr. Heller "stressed out".

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR, MEMBER FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Pappas is going to Judges' School and will be gone the whole month of June.

Minutes June 4, 2018 Brookhaven Borough Council Meeting

PRESIDENT OF COUNCIL, CHAIRMAN PUBLIC WORKS AND BUILDING, HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – Mr. Donaway

Mr. Donaway said the Public Works Employees have been filling in pot holes, made 2 sewer calls which turned out to be the homeowners' problem, chipped limbs, installed a fall zone at Sommerville Park, cut the grass and manicured the Memorials Island.

Hilltop C Section has been demolished.

The traffic island at the corner of Duttons Mill Road and Grant Drive where the automobile was driven on it knocking down the brick wall was discussed. Ron Jackson gave a quote to rebuild the wall. Ms. Sawicki made the motion and Mrs. Fooks the second to authorize Ron Jackson to rebuild the sign and place pylons or boulders in the front of the area to help prevent someone else from crashing into the wall.

The State paved over manhole covers on Edgmont Avenue. They have been contacted to come back and dig blacktop off.

There is nothing new to report on the proposed Employee Handbook.

Ms. Sawicki made the motion and Ms. Leslie the second to accept the resignation of Stan Warfield dated April 23, 2018 from the Planning Commission on which he has served for 22 years. Resignation accepted with regrets.

Ms. Sawicki made the motion and Mr. Heller the second to advertise to fill the vacancy created by Mr. Warfield. Motion carried by unanimous vote.

INSPECTORS' REPORTS

ZONING – Mr. Hampton

Mr. Hampton said Ron Jackson's son who lives on Jackson Drive would like to erect a garage. A hearing on this matter will be held in July if Mr. Jackson does not change his mind on the size.

There will be a meeting on Wednesday morning at 9:30 to discuss Plaza 352.

Mr. Hampton said he met with Mrs. Mulvena for two hours. He is "swamped with driveway requests". He put a stop order on another driveway because it will have to be checked for impervious coverage on everything.

He has received Zoning Permit Applications for sheds, sidewalks, fences and swimming pools. He said people should put fences 2' inside the property line and the best way to determine the property line is to get the property surveyed. Stormwater management must also be looked at in these situations. Nothing is "grandfathered in". Mr. Donaway said the stormwater management issue is all part of the MS-4 requirements.

FIRE MARSHAL – Mr. Leslie

Mr. Leslie said Bargain Warehouse has a new owner. The property must be brought up to code.

Stonehill Hill Apartments are up for sale again.

Minutes June 4, 2018 Brookhaven Borough Council Meeting

You can't get behind Lowes again. There's all kinds of mulch, other things and lots of pallets. This is a fire hazzard.

Lines need to be painted near fire hydrants to prevent people from parking vehicles within the required distance from them. Mr. Donaway said this is on the Public Works Employees to do list.

Brookhaven Market in the Brookhaven Shopping Center has 200 pallets piled against their outside back Wall. The guy is selling them. Mr. Jon Grant should send them a letter.

Pulte (Traditions at Ridley Creek) keeps calling him to come to their facility. Mr. Leslie will sit down with Messrs Donaway and Bob Grant as well as Solicitor Stone.

Keeping up with Knox Boxes is turning into a full-time job. People keep changing the locks and do not let us know. This will cause the emergency responders to have to break down the door to get in if an emergency arises.

ALDI is in the process of stocking shelves.

On Meadowbrook Lane, people are dumping trash in our parking lot.

PUBLIC FIRE SAFETY OFFICIALS – Chief Montella

Chief Montella said parking tickets were issued to people in Cambridge Square for parking in front of fire hydrants.

Mr. Heller said bring automotive work back to Brookhaven. Get quotes from AMF and Housers. We should Get a "fleet rate" from Sonny Michaliszym.

BOARD OF HEALTH – Helen Rapport was absent and left no report.

PUBLIC DISCUSSION – None

Ms. Leslie made the motion and Mr. Heller the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary