

MINUTES
BROOKHAVEN BOROUGH
COUNCIL WORKSHOP
MAY 23, 2016

At 7:00 PM in the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015, Council President John J. Wilwert, Jr., called the Workshop Session of Brookhaven Borough Council to order. He welcomed all present and led in the Pledge of Allegiance to the American Flag.

SWEARING IN OF 3 NEW PART-TIME POLICE OFFICERS – Mayor Hess and Chief McGoldrick

Mayor Hess said how pleased he was to be swearing in three new Part-Time Brookhaven Police Officers and turned the meeting over to Chief McGoldrick for background information on the three new officers.

Chief McGoldrick said the reason the Borough hired the three new officers was because Officer Francis Bruder was hired as a full-time police officer in Cheltenham Township. His employment there began on April 26. Officer Joseph Fuller has accepted a full-time position with the Haverford Township Police Department. He will begin working for them on June 15. In the meantime, while on patrol, Officer Fuller saved an Upland woman's life by performing CPR on her. That was at 10:00 PM. Later at 2:00 AM there was a targeted home invasion and Officer Fuller caught the home invaders; however, in the process he slipped on mud and required 14 stitches near his right eye.

Chief McGoldrick said the Police Committee which consists of Ms. Leslie, Mr. Donaway, Mrs. Fooks and Mayor Hess interviewed the candidates to fill the vacancies.

Matthew Barr is 28 years old and attended Valley Forge Military College and Delaware County Community College Municipal Police Academy. He served six years as a patrolman with the Darby Borough Police, during which he served as a K9 Handler, Police Athletic League Basketball Coach, and instructor of the Junior Police Academy and represented the Darby Borough Police in the Honor Guard. Officer Barr was actually sworn in at the Municipal Center on May 9, 2016 which is his effective date of employment. He is being re-sworn in this evening. His wife, Patricia Barr-Hickey, held the Bible for him while Mayor Hess administered the Oath of Office to him.

Shane Patrick Laird is 22 years old and lives in Upper Chichester, Pennsylvania. He is married to his wife, Brittany. Officer Laird is a part-time police officer in Marcus Hook, Pennsylvania. He also serves in the Army National Guard. In his spare time he likes to lift weights, play video games and spend time with his wife and family. Officer Laird's father, Eugene Laird, held the Bible for him while Mayor Hess administered the Oath of Office to him. Officer Laird's effective date of employment is May 23, 2016. Officer Laird was thanked for his service to our Country.

Joshua VanHorn is 24 years old and is a Brookhaven native. He is a graduate of Gwynedd Mercy University where he earned a Bachelor's Degree in Criminal Justice. Josh is a senior firefighter for the Brookhaven Volunteer Fire Company and is an active part-time police officer in Upland Borough. Officer VanHorn is engaged to Heather Santucci and is looking forward to getting married next fall. He said he would like to thank the Brookhaven Police Department along with his family and friends for their continued support in pursuing his law enforcement career. Fiancée Heather Santucci held the Bible for him while Mayor Hess administered the Oath of Office. Officer VanHorn's effective date of employment is May 23, 2016.

Mr. Wilwert said it is wonderful to see the caliber of officers we have in Brookhaven.

PRESENTATION TO COUNCIL – Messrs. Penders and Graham from Rouse Chamberlin Homes

Messrs. Penders and Graham spoke to Council about the property formerly owned by Keith Harvin on East Brookhaven Road where Mr. Harvin had proposed to build 18 townhomes and had named the private street Grady Collier Lane. The exit from these homes will be on to Radio Park Lane. Rouse Chamberlin Homes has submitted a formal minor change to the plan to the Delaware County Planning Commission and as a courtesy to the Brookhaven Planning Commission. Rouse Chamberlain Homes is under contract to purchase this property. The plan continues to show the 18 lots and open space. They have received Delaware County Planning Commission's review letter. This was distributed to Council, Brookhaven Planning Commission and other Borough Officials who should have the benefit of Delaware County Planning's review. They are working with the appropriate Borough staff for their review and are on a "short time frame with settlement". Messrs. Catania and Maddren agree that it is a minor revision to the plan. Mrs. Fooks said she believes our Planning Commission did have some concerns. Mr. Graham said they would be happy to "circle back to them in June as a courtesy." Brookhaven Planning Commission wanted to see the newest plans. Mr. Maddren suggested that Rouse Chamberlin Homes apply for permits, Developer's Agreement, Financial Security Agreement and any other paperwork necessary to get this project going. A Developer's Agreement and other agreements were never executed for Mr. Harvin. They would like to have paperwork ready for Rouse Chamberlin Homes officials prior to the Brookhaven Planning Commission's meeting on June 21.

PUBLIC DISCUSSION

Mike Ruggieri from East Garrison Road spoke about potholes on Citadel Credit Union's property as one exits on to Whitely Road next to the stop sign from exiting the drive through lanes. He asked that someone talk to the property owner to fix them properly. Building Inspector, Bob Grant, will handle this.

SOLICITOR'S REPORT – Mr. Maddren had no report this evening.

MAYOR'S REPORT – Mayor Hess

Mayor Hess spoke about leaves coming out of the silt devices along Coebourn Boulevard at Shoppes at Brookhaven. Catania Engineering will handle this.

Mayor Hess read a Mayoral Proclamation proclaiming May 31, 2016 World No Tobacco Day in Brookhaven. Mr. Linowski made the motion and Ms. Leslie the second to adopt the Proclamation. Motion carried by unanimous vote.

COUNCIL REPORTS

Business and Revitalization Coordinator, Chair Ordinance Committee, Member Condo Association, School Board Liaison, Chair Technology Committee, Chair Grant Committee and Member Police Committee - Mrs. Fooks

The Ordinance Committee met on May 19. They have discussed the addition of some fire safety measures to the new solar panel ordinance. The Committee will be working on integrating those measures and will be sending them to Mrs. Fooks shortly. They are also discussing modification to the peddler/solicitor permit application. The Committee has decided to include a section listing the actual names of those knocking on doors and will require a background check from each person from the state in which they reside. Right now the proposed revision is in the hands of Solicitor Maddren for review. He'll get it back to them as soon as possible. Once the new permit application and changes are complete, Mrs. Fooks will share it with Council and the Committee for

Minutes May 23, 2016 Brookhaven Borough Council Workshop

their input. The Committee also discussed the Swimming Pool Ordinance the Borough currently has and is working on modifying it to include the State requirements. She'll also share that with Council for discussion when it's ready.

Mrs. Fooks said she hasn't heard anything new on Shop-Rite so she assumes they will still be opening in Mid-August.

Lowes has started their hiring process. There are flyers in the back of the Council Room that contain their website address to apply on line or visit their hiring office at 5005 Edgmont Avenue.

The Shoppes at Brookhaven have confirmed that as of right now there will be Giant, Smashburger, AT&T, Starbucks, Hair Cutter, Mavis Tires and LA Fitness.

Plaza 352 is being sold to a new group and Brookhaven Shopping Center is also changing hands. Solicitor Maddren said he and Mr. Catania will be setting up a meeting with the new owners. Mrs. Fooks said she thinks that there are areas that need to be discussed with them, including the condition of the parking lot.

The updated Wawa is now open.

LaLa Box is a new store located at 4233 Edgmont Avenue. They sell streaming TV devices and a new Vape Shop will be located at 4233 Edgmont Avenue (Maple Plaza). This year for the first time, the Food and Drug Administration issued new rules for Vape Shops to extend federal regulatory authority to e-cigarettes, banning their sale to anyone under 18 years of age and requiring that adults under the age of 26 show a photo identification card to buy them.

There will be a website meeting on June 1 for training, uploading pictures as well as implementing programming changes to the website. As previously discussed, there will be a New Resident Section. There will also be information on local sports teams, Penn Delco School District, etc.

As mentioned in previous meetings, the SPCA will hold their vaccination/chip clinic in the Municipal Center Gym on Tuesday August 23 from 4-6 PM. Dog licenses are available for purchase at the Borough Office during normal business hours.

Chair Arbor/Shade Tree Committee, Liaison to Health Inspectors and Health Officer, Member of Grant Committee, Liaison to Planning Commission, Member Long Range Development Committee and Member Fire Committee – Ms. Sawicki

Brookhaven Planning Commission met on May 17 and will meet again on June 21. They are reviewing the Society Hill in Brookhaven plans from Rouse Chamberlain Homes.

There was a bi-partisan meeting with Governor Wolf and other invited guests on May 19 in the Council Room. The meeting lasted for one hour and fifteen minutes.

Planting at the Butterfly Garden will be finished in time for the Memorial Day Service on May 28.

Chair Finance and Insurance Committee, Chair Long Range Development, Member Fire Committee, Member Civil Service Commission and Chair Condo Association Committee –Mr. Linowski

Mr. Linowski made the motion and Mrs. Fooks the second to ratify the advertisement of the 2015 Condensed

Minutes May 23, 2016 Brookhaven Borough Council Workshop

Audit Report. Motion carried by unanimous vote.

Mr. Linowski said that last Thursday, the Borough was awarded \$224,000 for upgrading the traffic lights on Edgmont Avenue. This is a joint effort between the Borough and Robert Hill. The co-pay part will be on Mr. Hill—Shoppes at Brookhaven. We did well. Mr. Wilwert said this will help us because the traffic lights will have battery backup and generators. This will solve the safety issues for the police and other emergency vehicles.

Chair Emergency Management Administration, Chair Recycling/Trash Committee, Chair Fire Committee and Chair Police Committee – Ms. Leslie

The Memorial Day Service will be held on Saturday morning, May 28. It will be held on the Memorials Island and will begin at 10:00.

The Borough's Electronic Waste Event will be from 9:00 AM until Noon on June 11. Bring anything with a cord.

There will be a Fire Committee Meeting on May 25 at 6:30 PM.

Chair Public Works and Buildings, Liaison to Holiday Parade Committee, Chair Comprehensive Plans, Member Traffic Calming Committee and Member Police Committee – Mr. Donaway

Among other things, Mr. Donaway reported that the Borough Public Works employees will be cutting the grass/weeds at the property on the corner of Greenwood Street and Dutton Mill Road. We charge a flat fee for that. Mr. Maddren said we can cover the costs but we can't make a profit on it. Mr. Donaway said we can get enough costs to discourage people from trying to take advantage of us.

Mr. Donaway said we will be making some changes in the Borough Municipal Center. There is so much going on here and Mrs. Jones is handling contractors and permits. We will try to utilize our space better. We may be moving her into the Council Workroom or into the Inspectors' Room. We will try to keep the cost down. There is "stuff" everywhere. We have to get the pots and pans that are stored in the Inspectors' Room into cabinets. It appears not every inspector uses their desk but they will always have a desk. Mr. Linowski told Mr. Donaway this was very good.

Liaison to Zoning Hearing Board, Liaison to Recreation Committee, Member Grant Committee, Member Long Range Development and Member Condo Association – Mr. LaPera

The Zoning Board had nothing on their agenda so they did not meet in May.

The Recreation Committee will be meeting on Thursday, May 26.

Mr. LaPera asked Mrs. McKinley to put on the June 6 Meeting Agenda the subject of money in the 2016 Budget for Eaton Park improvements. The total cost of the improvements is about \$200,000 but there may be grant money coming. Mr. Donaway asked Mr. Linowski if he thought the Borough "can swing this". Mayor Hess said this park has been neglected for 20 years. If we don't do it now it will never get done. Mr. Donaway said he thinks this is a big step and activity in the park will cut down on the vandalism and other naughty things that sometimes occur in Eaton Park. Mr. Wilwert said we should try to have Gary Thompson look at the proposed plans for Easton Park. Mr. LaPera said he has already spoken with Gary.

Minutes May 23, 2016 Brookhaven Borough Council Workshop

Chair Inspectors and Fire Marshal, Deputy Emergency Management Coordinator, Chair Traffic Calming, Member Technology Committee and Member Historical Society Committee – Mr. Wilwert

Mr. Wilwert explained the difficulties and why they are occurring with the key fob system at the Municipal Center and the need to retain the services of a new company. Mr. Linowski made the motion and Ms. Sawicki the second to retain the services of B-Safe, Inc. 109 Baltimore Avenue, Wilmington, DE retroactive to May 11, 2016 to handle our key fob system. We will pay \$3,592.42 for the installation of the system and \$1,796.00 upon installation completion of the system. Then we will pay \$170.00 per month for the lease of the system, maintenance, repair, monitoring, etc. (\$13 per door). There is a need to update the current data base and that's included.

On May 13, 2016 the Members of the Borough's Workplace Safety Committee were honored with a Workplace Safety Award. It is made of acrylic and is inscribed "2016 Safety Committee Achievement Award Presented to Brookhaven Borough For Outstanding Commitment to Excellence in Workplace Safety Presented by: Arthur J. Gallagher & Co. May 13, 2016." Each member of the Committee was also given an acrylic paperweight with a similar inscription.

Mr. Wilwert hopes everyone will be able to attend the Memorial Day Service at 10:00 AM on May 28.

ENGINEER'S REPORT – Mr. Catania

Bids Opening – Parking Lots Resurfacing – Bids were received from A. F. Damon, Inc. Upland, PA Municipal Complex \$66,150 and Highway Garage \$35,375; Charlestown Paving, Devault, PA Municipal Complex \$80,676 and Highway Garage \$51,083; Gessler Landscaping, Media, PA Municipal Complex \$75,600 and Highway Garage \$39,800; and J&J Concrete & Paving, Havertown, PA Municipal Complex \$95,850 and Highway Garage \$51,357.90. All included the necessary Bid Bond. Mr. Catania took the bids back to his office for tabulation.

Mr. Donaway said that there are a lot of the parking bumper blocks at the Municipal Complex are damaged and need to be replaced. Mr. Wilwert said that Gary Thompson will get a price to replace those that need to be. That was not part of the bid specifications.

Bids Opening – Contract A – 4800 Shepherd Street Drainage Improvements. Contract B – Trimble Boulevard and Victor Avenue Drainage Improvements. Bids were received from A to U Services, Sharon Hill, PA Contract A \$245,575, Contract B \$219,100, Alt. No. 1 \$80,000 and JMC Contractors, Glen Mills, PA Contract A - \$145,950, Contract B \$118,405 and Alt. No. 1 \$19,500. Both bidders included the necessary Bid Bond. Mr. Catania took the bids back to his office for tabulation.

Earliest possible award date will be at the June 6 Council Meeting.

Mr. Catania said that the 2016 Street Resurfacing Program has been completed. A punch list is being generated for the contractor, Innovative Construction Services. If there are locations to be added to the punch please give the location to him.

Periodic site inspections are being done by Catania Engineering at the Shoppes at Brookhaven. Work progress shows the sanitary and storm sewer, water main and underground electric substantially complete. Grading is nearly complete. Foundations are complete for Giant, LA Fitness and Retail sites, A, B and C. Wall construction has begun at LA Fitness and Smashburger. Parking Lots paving is being done at Giant and LA Fitness.

Minutes May 23, 2016 Brookhaven Borough Council Workshop

Grading at the ball field has been delayed because of the rain. Grading should be completed by late summer and the field ready for use in late spring 2017.

There are leading joints in the roof panels at the Borough Municipal Center. Mr. Catania is awaiting contractor cost to correct this situation.

Storm sewer problems caused sinkholes at 614 Marshall Road and 400 Melvin Drive. The Borough took care of these.

INPECTORS' REPORTS

BUILDING AND PLUMBING – Mr. R. Grant had no report nor did CODE ENFORCEMENT AND ELECTRICAL – Mr. J. Grant

FIRE MARSHAL – Mr. Leslie

Mr. Leslie said that Plaza 352 has been inspected and 5000 Hilltop Drive should be coming in for some permits. They will be moving some walls and sprinkler heads.

Some of the residents of Trimble Run Condominiums (280 Bridgewater Road) have been putting “stuff” in the hallways which creates a fire safety issue.

Lowe's is coming along.

Graffiti has been sprayed on the back wall of 3605 Edgmont Avenue and also on the back of 6 West Brookhaven Road. Mrs. McKinley was instructed to send a letter over the Code Enforcement Officer's signature requesting that this graffiti be removed.

HEALTH INSPECTOR – Mrs. Warfield

Mr. Linowski said that his neighbor told him that they got a citation for tall grass. Mrs. Warfield said the neighbor got a letter not a citation. Mrs. Warfield said she talked to him and everything is “OK”.

Mrs. Warfield said this is the first time in two years that she has had to ask the Borough Public Works Department employees to cut high grass at a residence referring to the property on the corner of Greenwood Street and Dutton Mill Road.

Regarding the newly opened Vape Shop in the Maple Plaza Shopping Center, the Board of Health said they need an inspection for a Health License since they will be making flavoring for their product. The owner of the shop was also annoyed because he was told he needs to get a trash and recycling dumpster. He feels he should have been told about that prior to him renting the place. He also felt he should have been told there is a Brookhaven Business/Professional Association. Mr. Leslie said “don't play dumb with us”. Mrs. Warfield and others feel that the Borough should have a packet of information to be given to new businesses so they know about various taxes, permits, etc. as well as what organizations are available to join in the Borough. She asked for a meeting with Borough Officials and the Board of Health. Mr. Wilwert said he would schedule one after Memorial Day.

Mrs. Warfield continued her report by saying rain barrels must have a lid.

PUBLIC DISCUSSION

Mary Jo Ruth, resident at 340 Patton Avenue and Borough Clerk, said she had distributed to Council and others information given to her by Mrs. Warfield concerning mosquitoes. This information was put in mailboxes. The extras are in an office file drawer under “z”.

No one from the public wished to address Council nor did anyone have any other business to come before them. Mr. Linowski made the motion and Ms. Sawicki the second to adjourn. Motion unanimously carried.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary