

MINUTES
NOVEMBER 5, 2018
BROOKHAVEN BOROUGH COUNCIL MEETING

At 7:00 PM, Council President, Vawn Donaway, called the regularly scheduled meeting of Brookhaven Borough Council to order. He led in the Pledge of Allegiance to the American Flag. Mayor Hess read the names of the Borough residents who passed away during the month of September—Mary Oshman and Pauline Heintz. Mayor Hess asked that we have a moment of silence in their memory. Mr. Donaway announced that video and audio recording of this meeting is taking place and the recordings may be uploaded to the Internet.

The record shows all Council Members were present and on time as also were Solicitor Stone, Engineer Straguzi and Secretary McKinley.

PRESENTATION TO COUNCIL – Ms. Sara Nelson from Delaware County Solid Waste Department/ Recycling did not come to speak about recycling.

PUBLIC DISCUSSION – None

BROOKHAVEN BUSINESS & PROFESSIONAL ASSOCIATION REPORT – Mr. Sredenschek from Bryn Mawr Trust was not able to attend. Mr. Donaway passed the Business & Professional Association report to Mrs. Fooks to read prior to her report.

SCHOOL BOARD REPORT – Mrs. Ford

September 14 was International Dot Day at Coebourn Elementary. Students celebrated by the whole school reading aloud of the book by Peter Reynolds' titled "The Dot". The theme of the book is perseverance and "making your mark". Students collaborated on a whole school art project to represent the community and teamwork aspect of making your mark with the help of others.

September 21 was Pinwheels for Peace. The students participated to celebrate International Day of Peace with children from around the world. Over 11 million people around the world participated in this art project to create a visual statement about peace. Students created pinwheels wrote words and statements of peace on them. They decorated the pinwheels and then planted them in front of the school to celebrate International Peace Day.

September 20 was Back to School Night. Coebourn Elementary hosted a well-attended Back to School Night. Parents had an opportunity to become acquainted with teachers, school programs and expectations.

4 Schools 1 Book. October 2. Tomorrow morning Coebourn Elementary will kick off the Four Schools One Book Program with the other elementary schools in the district. The purpose of Four Schools One Book is to celebrate reading and building a community of readers throughout the district. Throughout the district all students are reading the same chapters at the same time as well as answering trivia and participating in fun, book-related activities that happen throughout the read. A final whole-school celebration will happen at the end of the book. The chosen book is a surprise and will be revealed at a 9:30 assembly tomorrow morning (Oct. 2). Mrs. Ford will keep Council posted.

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The week of October 8th is Fire Prevention Week and Coebourn Elementary is eagerly anticipating a visit from the Brookhaven Fire Department on October 12th. Additionally during the week of October 22nd, Coebourn will

Coebourn will have Red Ribbon Week which is a drug awareness campaign. Again, Coebourn is eagerly anticipating a visit from the Brookhaven Police Department to help facilitate the Coebourn Red Ribbon Week Pledge against drugs.

Mrs. Ford said follow Coebourn Elementary School on twitter@CoebournES to receive daily updates of school events.

FIRE CHIEF'S REPORT – Chief Montella

Chief Montella reported for the month of September there were no fire incidents, 14 Non-Fire Incidents, 18 Mutual Aids and 4 drills. There were no losses to structures, contents, vehicles nor was there any property damage. There were no firefighter or civilian injuries or deaths. The Manpower Report shows there were 36 calls with an average of 16 people participating for a total of 392 hours. There were 4 training session with an average of 30 participants for a total of 142 hours.

Brookhaven Volunteer Fire Company responded to an accident with entrapment at 3519 Edgmont Avenue, a hazmat fuel spill at the Shell Station involving a vehicle striking fuel pumps, accident at Edgmont Avenue and Brookhaven Roads. They assisted Chester Fire Department on covering the city while they operated at a working structure fire. They assisted Middletown Fire Company on 2 accidents—1 at Edgmont Avenue and Elwyn Road and another at 219 Knowlton Road. Also assisted on a building fire in the 500 block of New Middletown Road. Assisted Upland Fire Company on an accident at 22nd Street at Upland Avenue. Assisted

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Rocky Run Fire Company on a building fire at Riddle Memorial Hospital. Assisted Parkside Fire Company on a building fire on West Avon Road, Assisted Sharon Hill Fire Company covering calls for them while they operated at a working building fire. Brookhaven Volunteer Fire Company Training had 4 drills—drilled with Parkside Fire Company, Hose Line Advancement, Pumper Line Deployment. Brookhaven Volunteer Fire Company will be at the Delaware County Burn Tower on Sunday, October 21 for live fire training and certification for all members. Mutual aide companies will be covering all calls in Brookhaven until they return to the station.

The September Ambulance Report shows there were 70 transports, 25 refusals, 7 assists for a total of 111 calls. There were 2 second Emergency Calls. Broken down the report shows Brookhaven 52 – 73; Aston 17 – 4; Chester City 81/82/100 – 11; Lower Chichester – 1; Media 23 – 13; Middletown 50 – 2; Nether Providence 65 – 2 and Upland 57 – 3.

SOLICITOR'S REPORT – Mr. Stone

Mr. Stone recommended a motion to adopt the revised Snow/Ice Removal Ordinance. Mrs. Fooks so moved and Ms. Leslie made the second. Motion carried by unanimous vote. This is Ordinance 803

Mr. Stone recommended a motion to adopt the 2015 International Building Code. Mr. Heller so moved and Mrs. Fooks made the second. Motion carried by unanimous vote. This is Ordinance 804

Mr. Stone recommended a motion to adopt the 2015 International Plumbing Code. Ms. Leslie made the motion and Mr. Heller the second. Motion carried by unanimous vote. This is Ordinance 805.

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Mr. Stone recommended a motion to adopt the proposed amendment to the Employee Handbook. Ms. Sawicki so moved and Mrs. Fooks made the second. Motion carried by unanimous vote.

Mr. Stone recommended the adoption of the GEO Plan. Ms. Sawicki so moved and Mr. Heller made the second.

Motion carried by unanimous vote

Mr. Stone explained both items that were amended.

He recommended possibly doing some future advertising in the Chester Spirit if our deadlines fall within theirs. Ms. Sawicki so moved and Mr. Heller made the second. Motion carried by unanimous vote.

Mr. Stone said trash/recycling bids were opened on September 24; however, the existing contract with B&L Disposal (aka Creative Solutions, LLP, Inc.) offered to extend their existing contract for 1 year at no additional cost—\$316,284.00). Ms. Sawicki said by doing this we are saving \$50,000. Mr. Lapera made the motion and Ms. Sawicki the second to extend the existing contract with would have expired December 31, 2018. Motion carried by unanimous vote.

Mr. Stone said that Council met in Executive Session prior to this meeting to discuss a personnel matter.

He continued his report saying unless Council objects, he will move forward with Building Inspector Bob Grant's recommendation that the Borough adopt the 2015 Edition on the International Energy Conservation Code, the Fuel Gas Code, the Mechanical code, the Residential Code, the Administration Code and Energy Conservation Code-Residential edition.

MINUTES APPROVAL

Ms. Sawicki made the motion and Ms. Leslie the second to approve the Minutes from the May 7, 2018 Council Meeting. Motion carried by unanimous vote.

Ms. Sawicki made the motion and Ms. Leslie the second to approve the Minutes from the May 21 Council Workshop. Motion approved by unanimous vote.

Ms. Leslie made the motion and Mrs. Fooks the second to approve the Minutes from the June 4, 2018 Council Meeting. Motion approved by unanimous vote.

Mr. Heller made the motion and Ms. Leslie the second to approve the Minutes from the July 2, 2018 Council Meeting. Motion carried by unanimous vote.

Ms. Leslie made the motion and Mr. Heller the second to approve the Minutes from the July 23, 2018 Council Workshop. Motion carried by unanimous vote.

Mrs. Fooks made the motion and Ms. Leslie the second to approve the Minutes from the August 6, 2018 Council Meeting. Motion carried by unanimous vote.

Ms. Sawicki made the motion and Mr. Pappas the second to approve the Minutes from the August 27, 2018 Council Workshop. Motion carried by unanimous vote.

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MAYOR'S REPORT – Mayor Hess

Mayor Hess said that Council did meet in Executive Session prior to this meeting to discuss a police department personnel matter.

He also said that Family Day was wonderful. He has heard nothing but good comments. The Public Works Department, Police Department, Fire Department and Recreation Committee did a great job.

COUNCIL REPORTS

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR., MEMBER FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Pappas

Mr. Pappas said he has nothing to report from our Planning Commission.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – Mr. LaPera

Mr. LaPera said the Zoning Hearing Board will meet on October 9 at 7:30 PM to hear the request for a variance for a large sign at the “check cashing place”.

The Recreation Committee did meet on Thursday, September 26 to discuss final preparations for Family Day. Over 1,800 people have signed up.

On October 27 in the Coebourn School Parking Lot Trunk or Treat will be held from 3:00-5:00 PM. Children must be in costume.

November 16 will be the Murder Mystery Dinner. It is a catered event and the doors open at 6:30 PM. The mystery is Golden Girls II.

There is a Psychic Fair on November 9. Readings are \$30 paid in advance or \$35 at the door.

December 2 is the Senior Luncheon at 1:00 PM with the Holiday Tree Lighting Ceremony at 6:00 PM.

Gingerbread House Building Event will be in December c/o Sinfully Delicious who will supply the gingerbread pieces for the houses.

The cameras in Eaton Park are fixed. There was some graffiti in the park.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER LONG TERM AND COMPREHENSIVE PLANS, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE – Mrs. Fooks

The Ordinance Committee did meet last Thursday to discuss the creation of a fireworks ordinance. Mrs. Fooks has e-mailed the committee a draft based on their last meeting. She is awaiting their feedback.

No Business Revitalization News.

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The Tech Committee has a section on the web-site titled "Subscribe to Notification" for residents to enter their name and e-mail address. When the website is updated, an e-mail will be sent to those who subscribed. Over time, the Committee will use e-mail addresses for other important information. Mrs. Fooks encourages everyone to visit the web-site and enter their e-mail address. The website is www.brookhavenboro.com.

Under Brookhaven Business & Community Association Mrs. Fooks thanked all of the businesses who supported our Family Day. She said everyone should support them whenever we can.

No Community News.

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE, CHAIR VETERANS' COMMITTEE AND CHAIR POLICE COMMITTEE – Ms. Leslie

The Electronics Recycling and Shredding will be held on Saturday, October 20 from 9:00 AM until Noon. Because of the quilt show being held at the Municipal Center and no place for the Recycling Trucks to park, they will be at the Fire House Parking Lot.

No one should put plastic bags in the recycling

The Veterans' Day Service will be Saturday, November 10 at 10 AM on the Memorial Island on Cambridge Road. The Veterans meet at the Municipal Center the 2nd Thursday of each month.

No Police, Fire or Emergency Management Report.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE – Ms. Sawicki

Ms. Sawicki made the motion and Mr. Heller the second to approve the Bills for Approval List. Motion carried by unanimous vote.

CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BORD OFHEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Heller

Mr. Heller said that Flu Shots will be given here at the Municipal Center on October 4 from 9:00 AM – Noon.

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR, MEMBER FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – Mr. Pappas

Mr. Pappas said the Planning Commission had nothing on their agenda in September.

ENGINEER'S REPORT – Ms. Straguzi

The Engineer's written report to Council is attached to these minutes.

In addition to the Engineer's Report, , Ms. Sawicki made the motion and Ms. Leslie the second to authorize the 2018/2019 Road Salt Quotes be properly advertised in the Delaware County Daily Times. Motion carried by

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CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE – Mr. Heller

Mr. Heller announced that Flu Shots will be given at the Municipal Center by nurses from Dr. Crowell's Office from 9:00 AM until Noon on October 4.

The Workshop Recording was a success.

Mr. Heller announced that Bob Grant is working on getting his certification.

Some artificial dogs were installed on Durkin Field to chase the Canadian Geese away.

Ms. Sawicki made the motion and Ms. Leslie the second to retain Labor Lawyer John McLaughlin for a police personnel matter. Motion carried by unanimous vote.

PRESIDENT OF COUNCIL, CHAIRMAN PUBLIC WORKS AND BUILDING, HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – Mr. Donaway

A new generator is needed at the Borough Garage. Ms. Sawicki will talk to Mr. Thompson about that tomorrow so the cost can be put in the 2019 Budget.

A letter needs to be sent to PennDOT asking that a left turn signal be added from Coebourn Boulevard on to Edgmont Avenue.

Mr. Donaway said Family Day was one of the best he has ever seen. He thanked everyone involved.

The Aston Lioness Club has asked permission to solicit funds outside of Shop-Rite from October 14 through the 20th. They have asked that the permit fee be waived. Ms. Sawicki so moved and Mr. LaPera made the second Motion carried by unanimous vote.

Oliver Heating is holding their Heat for the Holidays Program again this year. If anyone knows of someone who is needy and may be able to take advantage of this offer, please contact Oliver. Flyers are on the table in the vestibule. Deadline for applications is November 5, 2018.

Parking in Shepherd Street was discussed—must park 30' from a stop sign or intersection and must park at Least 3' from a driveway.

Mr. Donaway discussed the MS-4 Program.

There has been a delay in replacing the damaged guiderail going into Hilltop Drive. It is expected this will be taken care of next week and the Borough will have to do it. Mrs. McKinley said she will call her PennDOT Representative tomorrow to see if she can talk PennDOT into fixing this.

The Building/Code Enforcement Officer's Report shows that for the month of September they inspected 21 rentals, 10 property transfers, issued 45 permits and handled 73 permit related matters.

Mr. Donaway will be meeting with Ms. Sawicki on 2019 budget matters. They will be putting together a Preliminary Budget.

INSPECTORS' REPORTS

Zoning Officer – Mr. Hampton

Mr. Hampton said he will be meeting with Mr. Patel regarding the possibility of a Dunkin Donuts coming to Brookhaven.

The traffic light at Edgmont Avenue and East and West Brookhaven road is “messed up” every weekend. The timing needs to be changed. Ms. Straguzi will try to get that taken care of with PennDOT.

Mr. Hampton continued saying we need to have a new Zoning Map prepared because of the recent zoning change. He said he sent information to Mrs. Mulvena last week—16 pages worth. Mr. Donaway said it's going to take a while to get the map done. Mrs. Fooks said she will take on the project.

Zoning permits “will die down because of the summer season ending”. Less permits for swimming pools, fences, sheds, etc.

Fire Marshal – Mr. Leslie

Mr. Leslies said that October is Fire Prevention Month. The fire company will be visiting schools, daycares, etc. Other than this, everything is quiet right now.

Public Safety – Chief Montella and/or Mr. Bynum – Nothing right now.

PUBLIC DISCUSSION

The neighbor of the owner of 4811 Cooper Road asked that the engineer not place his neighbor's problem “on the back burner”. Resolve this as soon as possible. Mr. Donaway asked if Cooper Road is on the resurfacing plan. Cooper Road has been there for 50 years. Grass and weeds are growing in the cracks in the street. The owner of 4811 Cooper Road said that communication with him has been very poor on the Borough's end. Someone needs to call or visit him. Knock on his door. Hilltop needs to put a pump in to get the water away from his home. The neighbor said he said he will take legal action if necessary.

There being no more business to discuss and no one else wishing to address Council, Ms. Sawicki made the motion and Mrs. Fooks the second to adjourn. Motion carried by unanimous vote.

Respectfully Submitted,

Mary Ellen McKinley
Borough Secretary