

MINUTES
BROOKHAVEN BOROUGH COUNCIL WORKSHOP MEETING
MONDAY, OCTOBER 22, 2018

At 7:00 PM Council Vice President James LaPera called the regularly scheduled Workshop Session of Brookhaven Borough Council to Order. Mr. LaPera led in the Pledge of Allegiance to the American Flag.

The record shows the meeting was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015 and the following people were seated at the Council Table. Councilpersons Mr. LaPera, Ms. Sawicki, Mr. Heller, Mrs. Fooks, Mayor Hess, Ms. Leslie, Mr. Pappas, Borough Engineer Mrs. Mulvena and Solicitor Mr. Stone. Mr. Donaway was not present due to illness. *(Mrs. Joan Boyle, Brookhaven Planning Commission Secretary, recorded the minutes for Mrs. McKinley in her absence).*

Mr. LaPera stated that the video camera was not operating this evening for the Workshop Meeting. He also stated that Council had two executive sessions before this meeting regarding Personnel.

PUBLIC DISCUSSION

Fire Chief Montella reported to Council that Chief Robert Reeder, the head of the EMS at Crozer Chester Medical Center, died in the line of duty last Saturday. There was no venue to handle the expected large funeral services so Brookhaven Borough was kind enough to offer the use of the Municipal Center. The viewing will be on Wednesday evening and again on Thursday morning. Coebourn School is offering the use of their parking lot, the owners of the Shoppes of Brookhaven offered their parking lot and we will be using the parking lot at Durkin Field. There will be a logistics meeting to get everything in order.

There was a serious fire today at Trimble Run, Building K. There were no injuries. There was smoke damage to some of the other buildings.

There was no other public discussion.

SOLICITOR'S REPORT

Solicitor Stone reported that there is a vote scheduled for the Council Meeting on November 5 on Ordinances adopting the International Plumbing Code. We will also have a Resolution for consideration that night for a policy to destroy audiotapes of these meetings. The Recording Secretaries are authorized by state law to destroy all tapes of the meetings once the minutes have been approved. We have to pass a Resolution to enable us to do that. Solicitor Stone said that we voted at a recent meeting to extend the contract of B & L Trash Removal. Notice has been sent to them informing them of the extension of the contract.

MAYOR'S REPORT

Mayor Hess said he is going to ask for a resolution for a presentation at the Council Meeting in November. Mayor Hess held up a stuffed little dog and said he has 250 of them; he will explain about this at the November meeting.

Mayor Hess said he sent an email to all Council members about the definitions of the Police Chaplain. He would like to present a Resolution at the November meeting about the three Chaplains we have. The Chaplain is also available for the Fire Department and the employees of Brookhaven Borough.

CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE – MR. HELLER

Mr. Heller had no report.

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR, MEMBER FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – MR. PAPPAS

Mr. Pappas reported that there was a Planning Commission meeting on October 18th. The business that came before the Commission was that plans were submitted to open a Dunkin Donuts at the site of the old WAWA on Edgmont Avenue. They will be reshaping the building, which means they will be taking the roof off and squaring the building. They will be using the new name of 'Dunkin' instead of Dunkin Donuts. The company is focusing more on beverages. There is no date for when the store will open; they are still in preliminary stages.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, MEMBER LONG TERM AND COMPREHENSIVE PLANS, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE – MRS. FOOKS

Mrs. Fooks reported that the Ordinance Committee met on October 18 to discuss the fireworks ordinance that they created. Minor changes have been made and Solicitor Stone will now review it.

There is a section on the website title "Subscribe to Notifications" for residents to enter their name and email address. This notification system will inform residents when a newsletter has been uploaded. It will not inform subscribers of website changes or additions.

The next Chip/Vaccination clinic will be held on April 2nd. More details will be provided closer to the event.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING HEARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – Mr. LaPera reported CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE, CHAIR VETERANS' COMMITTEE AND CHAIR POLICE COMMITTEE – MS. LESLIE

Ms. Leslie commented that she wished to express her condolences for the loss in the EMS community of Chief Bob Reeder. The Fire Committee meeting has been moved to Wednesday, November 7th at 6:45 PM at the Fire Department. The recent Recycle Event went very well; there were many people in attendance. Ms. Leslie thanked the Fire Department for the use of their building for the event. Ms. Leslie will report the tonnage from the recycle event at the November Council meeting.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE, COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPREHENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE – MS. SAWICKI

Ms. Sawicki reported that we have bills to pay. She made a motion to pay the bills and Mr. Heller seconded it. The motion was unanimous. She said that the first draft of the 2019 Budget will be distributed. If any of the Council members have any questions, please contact Ms. Sawicki.

PRESIDENT OF COUNCIL, CHAIRMAN PUBLIC WORKS AND BUILDING, HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – MR. DONAWAY

Mr. Donaway was absent due to illness; he will have a report at the November meeting.

VICE PRESIDENT OF COUNCIL, CAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING EARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – MR. LA PERA

Mr. LaPera reported that the Recreation Board will meet on Thursday, October 25 at 7 PM. The Golf Outing was held on October 21st. There were 25 Golfers. The next Zoning Hearing Meeting will meet in December.

Mr. LaPera said that Mr. Charles Catania, Mr. Bob Grant, Solicitor Stone and he meet today to discuss the issues with Hilltop regarding the building that had the fire. Hilltop is looking for Brookhaven to inspect the foundation and the final set of stairs. Hilltop should not be calling us when their contractors are not leaving the site safely. Mr. Catania's office sent Hilltop a letter informing them about this.

Mr. LaPera said that it was discussed about the water problem on Cooper Road. Mr. Thompson said that he is not opposed to looking into the outlets and pulling the manhole covers to look inside. Mr. LaPera said that we need Hilltop to give permission to look at what is on their property. Mrs. Mulvena said that we need to televise the pipes. Hilltop was sent a letter that they had 30 days from last week to inspect the lines.

ENGINEER'S REPORT

Mrs. Mulvena reported the following:

~ We received the DEP Recycling Grant in the amount of \$37,962, The Borough plans to use these funds to purchaser recycling bins for the Borough residents.

~ The Borough was awarded a grant for \$110,000 from Mariner East Grant for storm water. This will be used for seepage beds or to create rain gardens throughout the Borough. Mrs. Mulvena said that we asked for \$220,000 and received half that amount. This can be used throughout the Borough. It has to be used in the Chester Water Shed. Mrs. Mulvena said that this is a requirement of the MP4 bid which has to be done in five years so this is a nice amount of money to help with that.

~ We have received no timeline for the release of these funds. Mrs. Mulvena said that she could call PennDot to request to hold off on the repaving of West Brookhaven Road from the work being done from Aqua until we complete our work on the sewers.

~ The Green Light Go grant has been announced and is due in mid-November. The minimum project size is \$100,000.

~ A camera has been installed at the intersection of Edgmont Avenue and Brookhaven Road. Apparently the span was not set properly to see all vehicles and they made an adjustment to fix this.

~ There had been discussions regarding connecting the old garage to the generator at the Sewer Plant. This will provide the old garage with power if the power goes out. It will run the line to connect the generator from the old garage to the new generator. Ms. Sawicki made a motion and it was seconded by Mrs. Fooks to connect this. The motion was unanimous.

~ Mrs. Mulvena gave a list of all the sinkholes. A new one has been added – 3451 Victor Avenue (off of Morris Avenue). The sidewalk and the lawn are sinking. The worst-case scenario would be \$23,000. Mrs. Mulvena asked for authorization to do the dig if the inspection shows we need to do this. Ms. Sawicki asked what if it is the owner's responsibility and they do not want to fix it. Mrs. Mulvena said it is the owner's responsibility. We will ask Mr. Bob Grant to go and talk to the owners to have this checked.

~ The paving contractor is backed up because of the rain. He is asking for an extension. Mrs. Mulvena said it should not be a problem.

~ Mrs. Mulvena asked for an additional \$10,000 for repair of potholes. This decision can be made at the November meeting.

~ Mrs. Mulvena opened the Salt Quotes. They are:

Cargo \$57.78 per ton; they are asking for 250 tons which would be \$14,445

Mid Atlantic \$60.15 per ton; total would be \$15,037.50

Haven Salt Co. \$62.03 per ton; total would be \$15,507.50

Eastern Salt: \$59.50 per ton; total would be \$14,875

Mrs. Mulvena will make a recommendation at the November meeting.

Ms. Sawicki asked that based on the fact that the winter season is beginning earlier, do we have to get more salt than needed. Mrs. Mulvena said that we are only committing to what salt we will use.

Mrs. Fooks asked Ms. Sawicki about the DEP Recycling Grant. Ms. Sawicki said that we are going to pursue it. Every household will get a 10 gallon bin. Once we pay the bill, we will get money returned. We only have to pay 10% of a dollar for the bins.

Mrs. Mulvena asked if the Borough received a letter from the DPE regarding Leaf Collections. We are obligated to collect the leaves but we do not know where we can take the leaves. Council will have to have a plan as to how to handle this.

INSPECTORS' REPORTS

BOARD OF HEALTH – MR. BOB GRANT

There was no report.

FIRE MARSHAL – MR. LESLIE

Mr. Leslie said that he thinks Brookhaven is responsible for safety violations at Hilltop. A resident of Hilltop sent pictures to Mr. Leslie showing him the violations. The contractors have been leaving things in front of the fire hydrants when they leave for the day. Solicitor Stone said that it is not the Borough's responsibility to check every night for violations from the contractors. Mr. Leslie said that we have to keep a check on this. He said that his job is to look out for the Brookhaven residents and to keep them safe.

Mr. Leslie said that the fire today at Trimble Run was an accidental fire caused by a stove left unattended. The family has nothing except the clothes they had on.

PUBLIC FIRE SAFETY – CHIEF MONTELLA

There was no report.

ZONING OFFICER – MR. HAMPTON

Mr. Hampton had no report. He asked Mr. LaPera to get together for some discussions.

PUBLIC DISCUSSION

There was none.

The Zones for Leaf Collections will be put on the calendar and will be in the newsletter. There are four zones.

ADJOURMENT

There was no other business to come before Council. Mr. LaPera made the motion and Ms. Sawicki made the second motion to adjourn. Motion carried by unanimous vote. The meeting was adjourned at 8:00 PM.

Respectfully Submitted,

Mrs. Joan Boyle
Brookhaven Planning Commission Secretary
(Substituting for Mrs. McKinley)