

MINUTES
BROOKHAVEN BOROUGH COUNCIL WORKSHOP MEETING
MONDAY, SEPTEMBER 23, 2019

At 7:02 PM Council President Vawn Donaway called the regularly scheduled Workshop Session of Brookhaven Borough Council to Order. Mr. Donaway led in the Pledge of Allegiance to the American Flag.

The record shows the meeting was held in Council Chambers at the Brookhaven Municipal Center, 2 Cambridge Road, Brookhaven, PA 19015 and the following people were seated at the Council Table. Councilpersons Mr. Donaway, Ms. Sawicki, Mr. LaPera, Mrs. Fooks, Ms. Leslie, Mayor Hess, Mr. Pappas, Engineer Mrs. Mulvena and Solicitor Mr. Stone. Mr. Heller was not present. Planning Commission Secretary Mrs. Boyle recorded the minutes.

PUBLIC DISCUSSION

There was no Public Discussion.

OPENING OF BIDS

Mrs. Mulvena opened the bids for trash and recycling. If Council is going to award the bids, the earliest date can be October 7, 2019 at the Council Meeting. The following were the bids: These are all for one day a week pickup.

B & L Disposal Service

Addendum 1 and 2 were acknowledged; \$35,000 Bid Bond was included. Non-collusion was included. The bid was:

Trash for one year - \$290,490

Recycling for one year - \$150,524.55

Trash for two years – 1st year - \$290,490

2nd year - \$290,490 for a total of \$580,980

Recycling for two years – 1st year - \$150,524.55

2nd year - \$150,524.55 for a total of \$301,049.10

Trash for three years – 1st year - \$290,490
2nd year - \$290,490
3rd year - \$290,490 for a total of \$871,470

Recycling for three years – 1st year - \$150,524.55
2nd year - \$150,524.55
3rd year - \$150,524.55 for a total of \$451,573.65

J. P Mascaro & Sons

Addendum 1 was acknowledged; \$35,000 Bid Bond was included. Non-collusion was included. The bid was:

Trash for one year - \$374,328

Recycling for one year - \$218,160

Trash for two years – 1st year - \$374,328
2nd year - \$290,490 for a total of \$580,980

Recycling for two years – 1st year - \$218,160
2nd year - \$222,576 for a total of \$440,736

Trash for three years – 1st year - \$374,328
2nd year - \$380,052
3rd year - \$387,456 for a total of \$1,141,836

Recycling for three years – 1st year - \$218,160
2nd year - \$222,576
3rd year - \$228,288 for a total of \$669,024

A.J. Blosenski Inc.

Addendum 1 and 2 were acknowledged; \$35,000 Bid Bond was included. Non-collusion was included. The bid was:

Trash for one year - \$235,805

Recycling for one year - \$219,150

Trash for two years – 1st year - \$235,805

2nd year - \$235,805 for a total of \$471,610

Recycling for two years – 1st year - \$219,150

2nd year - \$223,533 for a total of \$442,683

Trash for three years – 1st year - \$235,805

2nd year - \$235,805

3rd year - \$235,805 for a total of \$707,415

Recycling for three years – 1st year - \$219,150

2nd year - \$223,533

3rd year - \$228,003 for a total of \$670,686

The following were the bids for the Winter De-Icing Salt:

Cargill Salt – 250 tons - \$58.36 per ton for a total of \$14,590

Eastern Salt - \$59 per ton for a total of \$14,750

Hayden Salt - \$66.56 per ton for a total of \$16,400

Morton Salt - \$58.98 per ton for a total of \$14,745

Ms. Sawicki said that we normally award two contractors for the salt in case the salt is depleted from one of the sources, we can get it from another source.

SOLICITOR REPORT

Mr. Stone reported that the Draft Ordinance for Grease Containment will be available for approval at the October 7th Council Meeting. It has been properly advertised.

Mr. Stone talked about the proposal that was made to Council regarding the Storage Building on East Brookhaven Road. There are two different approaches that they can take; one is to ask the Council to modify the Zoning Ordinance and one is to get a variance use from Zoning. The owner is supposed to do this but he would like to have a letter of intent from the Council stating that they will be backing this project. Mr. Stone said that this would set a dangerous precedent because everyone that is proposing a new building would want a letter of support from Council indicating that they approved of it.

Ms. Sawicki stated that she has talked to several people and has not heard any negative comments about it. Mr. Donaway agreed that any action taken should be by the developer.

MAYOR HESS

Mayor Hess had no report.

VICE PRESIDENT OF COUNCIL, CHAIR LONG RANGE AND COMPREHENSIVE PLANS, MEMBER GRANT COMMITTEE, LIAISON TO ZONING EARING BOARD, LIAISON TO RECREATION COMMITTEE AND CHAIR INSPECTORS – MR. LA PERA

Mr. LaPera reported the following:

- ~ There was no Zoning Meeting in September and there will be none in October.
- ~ There will be a Recreation Board Meeting on Thursday, September 26th.
- ~ He has been working with the Engineer and Inspectors to try to streamline some of the permits that will make things run smoother.
- ~ He is trying to set up a meeting with Musco Lighting in the next week or two to get a price for lights at Samson Field. He just wants to get an estimate on the cost. Mayor Hess asked when we would do the lighting. Mr. LaPera said it would cost about \$70,000 and we are just getting prices now.
- ~ He is going to meet with a contractor to get a price for a back stop at Memorial Park. This was in the budget for this year. We have been talking about fixing or replacing the back stop for the last five years.
- ~ Family Day is this Saturday, September 28th, from noon to 4 PM. At the last count, we gave away about 1,800 tickets. You need a ticket to get food.

~ The Golf Outing is Sunday, September 29th. The cost is \$90 to play and this includes a couple of adult beverages. We can still take names until September 26th.

~ Trunk or Treat is on Saturday, October 26th

~ The Murder Mystery Dinner will be on Friday, November 15th. We are in the process of choosing the show for this year.

~ The 13th Annual Senior Citizen Luncheon is on Sunday, December 8th at 1 PM. The Tree Lighting will be on December 8th at 6 PM and there will also be a Gingerbread making event at 6:30 PM. There will be a nominal fee to cover the cost for the Gingerbread.

CHAIR EMERGENCY MANAGEMENT ADMINISTRATION, CHAIR RECYCLING/TRASH COMMITTEE, CHAIR FIRE COMMITTEE, CHAIR VETERANS' COMMITTEE AND CHAIR POLICE COMMITTEE – MS. LESLIE

Ms. Leslie reported that our Recycling Event will be on Saturday, October 12th, from 9 AM to 12 noon. It will be held at the Coebourn School parking lot and will include both shredding and electronics. This will be the last electronic recycling event. Mr. Donaway asked Ms. Leslie where the residents can take their electronics when this event is over. She said that she is looking into some possibilities and will get back to us.

There will be a Veteran's Day Service on Saturday, November 9th at 10 AM.

We are going to start interviewing part-time Police Officers. We are losing a few officers that are going to full time positions outside the Borough and we need to replenish to keep our Borough safe.

PRESIDENT PRO-TEM, CHAIR ARBOR/SHADE TREE COMMISSION, CHAIR FINANCE AND INSURANCE, COMMITTEE, MEMBER LONG RANGE DEVELOPMENT AND COMPRENSIVE PLANS, MEMBER FIRE COMMITTEE AND CHAIRMAN GRANT COMMITTEE – MS. SAWICKI

Ms. Sawicki said that she wanted to clarify something that happened when Mr. Donaway was on vacation. The Police Chief approached her and said that he was having problems with his vehicle. She asked him to get some prices for a vehicle since it was the end of the year. The Police Chief and Mr. Swayngim went out looking and they actually found a leftover pickup truck from 2019. They did negotiate and got a good deal for the truck.

Ms. Sawicki was going to meet with Mr. Donaway today to give him all the information. According to the terms of his contract, we owe the Police Chief a vehicle for him to use for his personal use. The Police Chief would not be able to take possession of the vehicle for a month due to paper work, etc., so Ms. Sawicki was going to present the information tonight in an Executive Council session so the Council members could think about it and to discuss it at the October Council Meeting. Ms. Sawicki said she was only involved because it came before her since Mr. Donaway was on vacation. The present car that the Police Chief is using now has had many problems. Mayor Hess said that the car is to go into Housers Automotive so they can check it out and then we can weigh the pros and cons of keeping the car. It has 80,000 miles and has some problems. Mayor Hess said that the thought process is that we were going to budget the car for 2020, but since we have the money now (due to the fact that the Police Chief started in June so we have half of his salary left) we should get the new vehicle now. The cost of the vehicle will probably be higher in 2020. It technically is not in the 2019 budget, but the Chief's salary was in the budget and we will have half of the salary left, which will be in reserve.

Mrs. Fooks said that she, along with other Council members, were told the new truck was already purchased. She said that before anyone is told to go and get quotes for something, Council should be informed of the thought process. This way, it will eliminate any rumors. We need to make sure that the communication remains open before any quotes are given. Ms. Sawicki said that she did not think that they would even find something. It was discussed that in the future, information should be sent out to all the Council members before the process is started. Mayor Hess asked if it should be discussed this evening or wait until the Council Meeting. Mr. LaPera said he would like to know how much it will cost to fix the present vehicle. Ms. Sawicki said that we should know by the end of the week so we will discuss it at the Council Meeting. It was questioned why we would get a pickup truck instead of a car. Mrs. Fooks said she thinks we should be looking at the budget. Mr. Pappas suggested that we take one car out of the present fleet and that could be given to the Chief to use. He further stated that the car the Chief is using now has had problems since it was purchased in 2010. Mr. Pappas said that he knows a pickup truck could be useful for functions used in the Borough.

PLANNING COMMISSION LIAISON, CONDO ASSOCIATION CHAIR, MEMBER
FIRE COMMITTEE AND MEMBER HISTORICAL COMMITTEE – MR. PAPPAS
Mr. Pappas had no report.

BUSINESS AND REVITALIZATION COORDINATOR, CHAIR ORDINANCE COMMITTEE, MEMBER CONDO ASSOCIATION, MEMBER LONG TERM AND COMPREHENSIVE PLANS, SCHOOL BOARD LIAISON, CHAIR TECHNOLOGY COMMITTEE, CHAIR GRANT COMMITTEE – MRS. FOOKS

Mrs. Fooks reported that the Ordinance Committee did not meet in September. The next scheduled meeting will be on Thursday, October 17th at 6:30 PM.

Mrs. Fooks is continuing to work with the Association of Boroughs to provide the required information needed for our new website. It is imperative that everyone gets to her the information they would like posted on the website for their prospective committees. Mr. LaPera asked if we can get resident's email addresses for Borough use. Mrs. Fooks said that she believes so but she will confirm this.

Freddy's is scheduled to open for business on October 1st. There will be a Chip Vaccination Clinic here in the Spring.

CHAIR TECHNOLOGY AND COMMUNICATION COMMITTEE, CHAIR BOARD OF HEALTH, LIAISON TO CIVIL SERVICE COMMISSION, CHAIR HISTORICAL COMMITTEE AND MEMBER POLICE COMMITTEE – MR. HELLER

Mr. Heller was not present and no report was given.

ENGINEER'S REPORT – MRS. MULVENA

Mrs. Mulvena reported the following:

~ We are finding that there are traps in the streets that are causing holes in the streets and they have to be replaced. We do not fix traps. This is the homeowner's responsibility. It cost \$3,200 to replace a trap. We have to make a decision; either collect more money and fix the traps or have the homeowner pay for this. We have to determine a policy about this. So far this year we have replaced five traps; it was never the intention of the Borough to be responsible to replace the traps. The trap is located where the street and the house sewers come together.

Some additional problems reported are:

- ~ widening separation on Donegal
- ~ couple of holes on Conley
- ~ pot hole in front of 413 Melvin
- ~ hole on Swiftwater that is constantly filled with water

Mrs. Mulvena said that her firm has a college student in his senior year that has been helping when they televisive. Mrs. Mulvena offered to let the Borough have him to help out; he would be less expensive than a Borough employee.

Mrs. Mulvena said that October 31st is the last day you can pave a street unless you have prior approval from PennDOT. This is the date used because in order to pave, the temperature has to be at least 40 degrees and rising throughout the day.

Mrs. Fooks asked about Coebourn Blvd. and Grant Drive; why are there holes there? Mrs. Mulvena said it is a combination of bad pipes and there is a spring there.

Ms. Sawicki said that we need to think about putting more money in the budget to fix all of our sanitary sewers. We do not have any give in the budget. Mr. Donaway said that at the last count, we were approaching \$1,800,000 to fix all of the infrastructure and to do paving. Mrs. Mulvena proposed that we do more paving at intersections. There are no storm water sewers at intersections. These would be the least impacted if we would have to dig up the street. Some of our lines are 80 years old.

The work on the left-hand turn signal on Coebourn and Edgmont Avenue has begun. They will contact PennDOT's office when the work is completed.

PRESIDENT OF COUNCIL; CHAIRMAN PUBLIC WORKS AND BUILDING,
HOLIDAY PARADE LIAISON, MEMBER POLICE COMMITTEE – MR.
DONAWAY

Mr. Donaway reported the following:

Kyle Ryn was working at the Borough Hall on Sundays whenever there were any events. He resigned because he has moved out of the area. Zack Kurten, the son of our Police Chief, found out about the job and was interviewed by Mr. Swayngim. He is a Senior in High School and is willing to take the events for Sunday. The position has been advertised and we have not had any responses up to this time.

Mr. Donaway asked for a motion to accept the resignation of Kyle Ryn. Ms. Sawicki made the motion and Mr. LaPera made the second motion. Motion was carried unanimously.

Mr. Donaway asked for a motion to hire Zack Kurten to work on Sundays when events are scheduled. Ms. Sawicki made the motion and Mr. Pappas made the second motion. Motion was carried unanimously. He will start at \$12 per hour.

Mr. Donaway said that Mr. Thompson will be out for a period of time and we are down two people in Public Works. He wants to hire someone and wants to advertise for the job. Mr. Donaway read the ad to Council members. He asked for a meeting with the Council members immediately following this meeting to discuss salary, benefits, etc.

Mr. Donaway asked for a motion to advertise for this position. Mrs. Fooks made the motion and Mr. LaPera made the second motion. Motion was carried unanimously.

Mr. Donaway reached out to Southwest to request any agreement they may have regarding ownership of the sewers. Mrs. Mulvena said that there is a Land Development process and we should check this out. Ms. Sawicki said that she has heard there is no agreement with the Borough because the Builder, in the 50's, entered into an agreement with Southwest for the Dutton Mill homes.

State Representative Kruegar will have a luncheon for all Veterans to discuss their benefits, etc. on Friday, October 25th from 11AM to 2 PM. It will be held at the American Legion Post 926, 3220 Concord Road, Aston. Anyone can contact Representative Krueger's office for more information or call 610-534-6880.

The Parade Committee and Town Watch are hosting a Designer Bag Bingo on Friday, October 18th at Borough Hall. The cost is \$25 in advance and \$30 at the door. Tickets are available at Borough Hall. Tables for 8 can be reserved.

INSPECTORS' REPORTS

BOARD OF HEALTH – MR. BOB GRANT

There was no report.

ELECTRICAL – MR. JON GRANT

There was no report,

FIRE MARSHAL – MR. LESLIE

There was no report.

ZONING OFFICER – MR. HAMPTON

Mr. Hampton said we are looking for members to fill vacancies on the Zoning Board. Mr. LaPera said we have been advertising for this.

Mr. Hampton said he was at 4805 Shepherd Street today and there is a sink hole in the front yard. He asked Mrs. Mulvena to look into this.

Mr. Hampton said he has an application for signage for European Wax Center which will be going into the old Firehouse Subs.

FIRE CHIEF – CHIEF MONTELLA.

There was no report.

PUBLIC DISCUSSION

Tom Dykes, West Brookhaven Road, asked about the property at 315 W. Brookhaven Road. He said he thought it was going to be two homes on W. Brookhaven Road and Mr. Dykes said it now looks like there will only be one home. He asked if the plans were changed. Mrs. Mulvena said the Building Inspector should check this. Mr. Stone said the developer has done everything he should have done by now and the plans were previously approved. Mr. Dykes asked if the developer goes from building two homes to one home, does he have to come back to the Borough for approval? Mr. LaPera said that until we know what is going on, we are only making assumptions. Mr. LaPera will contact the Building Inspector to go out to inspect this.

Linda Riffert, Bradbury Road, said she has been seeing the spotted lanternfly.. Mr. Leslie said to contact the link on our website to report the location of them.

Mimi McGovern, Susan Lane, wanted to thank Council for agreeing to have a Property Management Committee. She said the next step is to get approval from Council to have this Committee. She has done some research and the Home Depot in Delaware will take old TV's for recycling. She said that her neighbor has three TV's on the lawn. She made a request for someone on Council to go to talk to the neighbor and tell them about the recycling event.

OTHER BUSINESS

Mr. LaPera said he will not be at the October 7th meeting. He will be out of town for a wedding.

Mr. Donaway asked Mayor Hess about his opinion on the Police Chief vehicle. Mayor Hess said to wait until we get the report back from Houser's about the old car. Ms. Sawicki said that we need to make a motion at the Council Meeting about which way we are going with the car.

ADJOURMENT

There was no other business to come before Council. Ms. Sawicki made the motion and Mrs. Fooks made the second motion to adjourn. Motion carried by unanimous vote. The meeting was adjourned at 8:20 PM.

Respectfully Submitted,

Mrs. Joan Boyle
Brookhaven Planning Commission Secretary