



BROOKHAVEN BOROUGH

PHONE
(610) 874-2557

2 Cambridge Road, Suite 100 - Brookhaven, PA 19015-1708

FAX
(610) 874-2612

APPLICATION FOR ZONING PERMIT - \$50.00 FEE

A zoning permit shall be required prior to the erection, alteration or extension, or change in use or conversion of any building, structure or a portion thereof; and prior to the use or change in use of a building or land; and prior to the change or extension of a non-conforming use or structure. Each application shall contain all information necessary for the Zoning Officer to ascertain whether the proposed erection, alteration, use or change in use complies with the provisions of the Brookhaven Borough Zoning Ordinance of 1977.

An application shall be accompanied by a plot plan, showing the exact size and location of any buildings or other structures existing on the subject lot and the setback lines within which the proposed building or other structure shall be erected or altered and the location of any easement or rights-of-way existing on the lot. In addition, there shall be included with the application such other plans, documents, and information as may be necessary to enable the Zoning Officer to ascertain compliance with the Zoning Ordinance and all other pertinent ordinances, codes, and regulations.

NAME OF APPLICANT : _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

Hereby applies for a Zoning Permit for the following property:

ADDRESS: _____

PRESENT USE OF EXISTING PROPERTY: _____

PROPOSED FUTURE USE OF PROPERTY: _____

PROPOSED CHANGE OF USE OF EXISTING PROPERTY: _____

WHAT ADDITIONS AND/OR IMPROVEMENTS DO YOU INTEND TO MAKE TO THE PROPERTY? _____

DESCRIBE ANY PROPOSED MECHANICAL, PLUMBING, HVAC OR OTHER SYSTEMS TO SERVE PORPOSED BUILDING OR STRUCTURE: _____

CIRCLE: ADDITION ACCESSORY STRUCTURE NEW BUSINESS

NEW CONSTRUCTION CHANGE OF USE OTHER: _____

ZONING DISTRICT: _____

IS THE SITE LOCATED WITHIN AN IDENTIFIED FLOOD HAZARD AREA? _____

WILL ANY PPORTION OF THE FLOOD HAZARD AREA BE DEVELOPED OR OCCUPIED? _____

PROPERTY CHARACTERISTICS: _____ ON-LOT SEPTIC _____ PUBLIC SEWER

_____ WELL WATER _____ PUBLIC WATER

LOT DIMENSIONS

DIMENSIONS OF PROPOSED STRUCTURE

WIDTH AT FRONT _____
WIDTH AT REAR _____
RIGHT SIDE DEPTH _____
LEFT SIDE DEPTH _____

LENGTH _____
WIDTH _____
HEIGHT _____
SQUARE FT _____

PROPOSED SETBACKS

FRONT _____
REAR _____
RIGHT SIDE _____
LEFT SIDE _____

Nothing herein contained shall be construed to permit the occupancy of any building for which application has been made until the Building Code Official certifies that he has inspected the premises and approves the same as being in conformity with all applicable Borough ordinances regulating occupancy of any building or structure.

Zoning permits shall be granted or refused within thirty (30) working days after the date of the submission of the application. An aggrieved applicant has thirty (30) days from the date of denial of an application to file an appeal with the Zoning Hearing Board.

Signature of Applicant _____ Date: _____

ZONING OFFICER USE ONLY:

FEES PER APPLICATION:

APPROVED

DENIED

ISSUE DATE: _____ EXPIRATION DATE: _____

SIGNATURE: _____

FLOODPLAIN ADMINISTRATOR USE ONLY:

Is this site located within an identified flood hazard area? YES NO

SIGNATURE: _____ DATE: _____

COMMENTS

PLOT PLAN REQUIRED: ATTACHMENT MAY BE SUBMITTED.

